

Towards Stronger Field Cluster Coordination

Shelter & Protection Cluster meeting & training

Garowe, 22 – 26 September 2013

[01] Agenda

[file number]

DAY 1 MONDAY 23 SEPTEMBER 2013			
INTRODUCTION			
TIME	What?	Goal	Presenter Facilitator
08:00-08:30	Introductions and opening remarks Review of the agenda General objectives of the training	*Agenda set *Objectives clear	Martijn, Bediako, David
Session 1: What is CLUSTER?: A common vision			
08:30-09:30	[02] What is CLUSTER? Where did the Cluster system come from? [03] What is the Global Shelter Cluster?	*To understand why the cluster-system was put in place (Humanitarian Reform). *To have an overview of different cluster operations at global level.	Bediako / David
09:30-10:15	[04] What is the Protection Cluster in Somalia?	*To have a common understanding of the work that the protection cluster is doing in Somalia (CAP objectives, generic ToR, WGs,...)	Bediako
10:15-10:30	BREAK		
10:30-11:15	[05] What is the Shelter Cluster in Somalia	*To have a common understanding of the work that the shelter cluster is doing in Somalia (CAP objectives, generic ToR, WGs,...)	Martijn
11:15 – 12:30	[06] How to coordinate?	To understand that coordination is more than having a meeting!	Bediako
12:30 – 13:30	Coffee/Tea		
13:30 – 15:00	(Separate sessions shelter-protection) SHELTER: [07] *What are standards? SPHERE [08] *Standardized tools for the shelter partners (assessment, monitoring,...), including REACH *What is the 4W? *What is the FACTSHEET, including map (monthly/quarterly? What is the overview matrix? [09] *UNHCR web platform for typologies. *Links with the government counterparts.	*To understand the core functions of the Cluster and the related tasks at field-level. *To get familiarized with the tools that will be used to ensure a standardized response as a cluster.	Martijn / Bediako
15:00 – 15:15	Break		
15:15 – 16:30	(Separate sessions shelter-protection) CONTINUOUS	SEE SESSION BEFORE	Bediako / Martijn

DAY2: Tuesday, 24 September 2013			
Session 2: GPS			
08:00 – 10:00	[10] What is GPS?	*Understanding the different GPS systems *How to use the most common used GPS (Garmin Etrex)	Martijn
10:00 – 10:15	Coffee/Tea		
10:15 – 11:30	Practical exercise in the compound	*To get acquainted with the Garmin Etrex.	Martijn
Session 3: Google Earth			
11:30 – 12:30	[11] Introduction to Google Earth	*Basic understanding of what you can do in Google Earth	Martijn
12.30-13.30	Lunch		
13:30 – 15:00	Google Earth: exercise	*To get acquainted with Google Earth and its features	Martijn
15:00 – 15:15	Break		
Session 5: Training on Survey for Web Platform			
15.15 – 16:30	[12] DIGITAL platform: theory	Introduction to Mobile technologie and the digital platform	Leith

DAY3: Wednesday, 25 September 2013			
	What?	Goal	Presenter Facilitator
Session 5: Training on Survey for Web Platform			
8:00 – 10:00	Introduction to the standard tools of the shelter cluster	*Understanding the questionnaire	Leith
10:00– 10:30	Coffee/Tea		
10:30 – 12:30	Introduction to the standard tools of the shelter cluster	*Understanding the questionnaire	Leith
12:30 – 13:30	Lunch		
13:30 – 15:00	FIELD EXERCISE	TBC	Leith
15:00 – 15.15	Break		
15:15 – 16:30	UPLOADING	TBC	Leith

DAY4: Thursday, 26 September 2013			
	What?	Goal	Presenter/Facilitator
Session 6: Wrap-up			
8:00 – 10:30	Summary of key actions and closing	*What were the strong elements of this training? Were all the sessions relevant?	Martijn, Bediako, David