

## MEETING NOTES

### SHELTER & NFI CLUSTER MEETING (NATIONAL)

Thursday 11 August 2016, 14:00 – 15:00 pm, NDRMC Office, Addis Ababa

**Present:** NDRMC (Logistics), IRC, NRC, ERCS, DRC, IOM

#### Action points

1. The cluster to send out distribution summary file
2. Cluster members to provide comment and feedback on the shared SOP for in-kind pipeline.
3. Technical Working Group on Kit Definition and Specification to meet next week 18<sup>th</sup> August at IOM office to inspect samples from suppliers
4. NDRMC to share list of approved NFIs for import
5. NRC to share its custom clearance procedures
6. Updates on funding to be included on the agenda for the next cluster meeting.

#### Attachments:

Shelter & NFI Cluster Dashboard: ES-NFI\_DASHBOARD\_160809.pdf

Distribution and Stock Summary: 160808\_ESNFI\_4Ws-Stock\_SUMMARY.xlsx

Request for assistance in South Gondar: ERCS\_SGondar\_Request\_10Aug.pdf

SOP for in-kind pipeline (8<sup>th</sup> August): SOP\_ES-NFI\_Distribution\_160809.docx

**1. Welcome & Introduction:** Introduction of all present.

#### 2. Information Management:

The cluster shares cluster snapshot that includes data on displacement, distribution, projected pipeline break, as well as funding gap (attached). The information management updates that the cluster will be providing also include distribution summary, and stock & pipeline summary. Updates requested from cluster partners are currently once a month, though should the rate of response increase, more frequent requests may be required.

It was requested that the original excel file also be shared so that agencies can produce their own summaries, possibly to a more detailed level, geographically, especially for distribution summary. The cluster will send out distribution summary file along with minutes of this meeting.

#### Updates on DfID kits:

- SCI has completed distribution of their allocated kits
- NRC's transportation of the kits from Dire Dawa to Siti and Nogob is expected to complete by tomorrow, currently only one truck remain. Discussions with local authorities are on going for distribution to start next week.

#### 3. SOP for in-kind pipeline:

The cluster shared draft SOP for request, allocation and distribution of in-kind pipeline to cluster members last week for comments and feedback. Attached is the updated version (dated 8 August 2016) following discussions with NDRMC. The SOP is being shared within NDRMC for further review, feedback and comments from cluster members will be greatly appreciated.

#### 4. Samples and quotes for Shelter and NFI kits

IOM procurement has, following the last technical working group (TWG), called for quotes from 16 vendors, both local and international. The samples have all been sent to IOM office now and the price comparison chart is shared.

While the cheapest quote is from an international vendor, some cluster members present stated that their agencies will generally place preference over local procurement, except for cases where availability and the quality of locally available material does not fit its minimum standard. NDRMC also encourages agencies to prioritise local procurement over international one where possible.

- This will likely mean that the 'kits' should not be procured from a single vendor, with international procurement used as a last resort.
- The discussion around product quality was focused around plastic sheeting (tarpaulin) and stainless steel components of the kitchen set.
- IRC suggested that buying directly from local producers will also be cheaper than going through vendors.

Importing: From its last procurement of plastic sheeting from abroad, NRC has had no problem with custom clearance with the letter from NDRMC. NDRMC is asked to share its list of non-food items that will also receive importing support. NRC agreed to share the procedure it took for this process.

It was noted that the Logs cluster has reported a 1-month lag time for off-loading at port Djibuti. This should also be taken into consideration when making program plans and required procurement lead-time.

The Kit Definition TWG has agreed to meet again next Thursday, 2pm, at IOM office to review the samples and the cluster's recommended kit definition. And invitation will be sent out for the meeting. NDRMC asks that the TWG also consider regional specific kit recommendations.

#### 5. Other Updates:

- ERCS provided updates from its regional office in South Gondar, Amhara: the overflowing of Rib river has caused 4,813 families to be displaced in 2 Woredas in South Gondar. As NDRMC has no pre-position stock in the region, it was agreed that the request will be shared to the wider cluster members for possible assistance (attached).
- IRC has also been moving its stock to its regional locations and will be ready to start distribution by the weekend.
- East Hararge Response:
  - ERCS is currently holding its 4,000 kits in Kumbi Woreda as security situation continues to prevent distribution. The same is true for IRC/IMC's planned 2,000 kits.
  - DRMTWG meeting held earlier in the week stated that the regional bureau would prefer to have all requested kits (over 9,600) in place before starting distribution in order to minimize further tension in the area. At present this is a shortfall over 3,000 kits.



- Discussions have been on-going between the two ethnic groups involved, however no resolution has been reached and it is unclear when distribution will be able to take place.
  - NDRMC stated that food dispatches has now re-started for the area.
- It was requested that Funding updates be included on the agenda point for the next meeting following the planned launch of revised 2016 HRD tomorrow.

**NEXT MEETING: Thursday 25<sup>th</sup> August (TBC)**