

## MEETING NOTES

### SHELTER & NFI TECHNICAL WORKING GROUP

Thursday 18 August 2016, 14:00 – 15:30 pm, IOM Office, Addis Ababa

**Present:** IRC, ERCS, IOM

#### Action points

1. The finalized kit definition for emergency shelter and household NFIs to be shared to the cluster
2. The cluster to adapt IEC material for possible colour banner printing
3. Distribution Updates:
  - ERCS to share assessment results from South Gondar when available and coordinate response in that area as others currently have access restriction.
  - Cluster to share assessment report from the flood in Gambela
4. With likely increase in frequency of activities coming up, the cluster will be requesting partners to provide updates on distribution and stock on a bi-weekly basis (currently on monthly).

#### Attachments:

160818\_ShelterNFI\_KitsDefinition.pdf

1. **Welcome & Introduction:** Introduction of all present. NRC and SCI had sent their apologies for not being able to attend this meeting.

The meeting is primarily to finalise the kit definition for use in the cluster, as well as to review the samples of items in the kits.

#### 2. Kit Definition and Regional Recommendations:

- IRC shares its list of items for emergency shelter and NFIs – which is the same list also being used by IOM and Unicef. At present IRC procures all the items locally with a procurement lead-time of around 2-3 months. It has also noted that in some areas, preference is for jugs rather than kettle and will replace the kettle in about 20% of its totally kits.
- The number of blankets per kits were changed from 2 to 2-3, with 3 being recommended for highland areas, funding permitted
- The number of cups was also changed from 2 to 2-4, and specification for handle added.
- It was noted that specification for mosquito nets is done by the Health Cluster; and Dignity Kit done by GBV sub-cluster.

The finalized kit definition is attached.

#### 3. Review of samples:

IOM procurement explained that samples and quotes were acquired through both local and international suppliers to explore possibility of IOM carrying out bulk procurement for cluster partners. The quotes provided are for order of 10,000 kits.

The grading went from 1 to 4 with 4 being very good and 1 bad. Items that were of particular interest to cluster partners were plastic sheeting (tarpaulins), sleeping mats and jerry cans.

- Tarpaulins were weighed and graded based on layering, fixings and overall finishes. All samples weigh between 4 to 5 kilograms, with the ones at 5kg significantly of better quality, scoring 3 points.
- Sleeping mats were of varying quality, the best ones from Spartan Relief (4), Kahel General (3) and Techno Relief (3)
- Jerry cans: it was agreed that locally produced jerry cans are of good quality, and preference was for rectangular shape over cylindrical ones for ease of packing and transport.
- Locally procured blankets were also deemed adequate as well as cooking pots.

#### **4. IEC Material for use of tarpaulins:**

All present agreed that provision of information on best use of tarpaulins at the time of distribution would be beneficial. A generic sample of such material is shared.

- It was requested that any comment and recommendation be shared back as soon as possible.
- It was suggested that a colour version be produced, possibly for use in printing on banners to use at distribution site.

#### **5. AOB: Follow up on Distribution progress:**

South Gondar:

- ERCS and DPPB is currently planning on a rapid assessment
- IRC can provide roughly 500 kits towards this area.
- ERCS to share assessment results from South Gondar when available and coordinate response in that area as others currently have access restriction.

East Hararge:

- Situation has been improving and ERCS will commence beneficiary registration tomorrow (19<sup>th</sup>) for distribution next week.

Gambela:

- Distribution plan in response to the assessment report has been shared by cluster partners in Gambela to DPFSO (IRC 500 kits, IOM 600 kits) and awaiting approval for distribution to start.
- The cluster to share assessment report with ERCS

Somali

- IRC has started its distribution in Leban zone on Monday (702 ES&NFI and 888 Dignity kit) and will soon start on its plan for Guji (400 ES&NFI and 506 Dignity kit)

With likely increase in frequency of activities coming up, the cluster will be requesting partners to provide updates on distribution and stock on a bi-weekly basis (currently on monthly).