

CASH for Shelter TWiG Meeting Minutes

Venue: UNHCR Office in Sana'a

Date/Time: 19 July 2017 at 10:30 AM

Issues discussed	Action required/carried out
<p>1. Introduction and selection process</p> <ol style="list-style-type: none"> A round of introductions took place. Please refer to the attached attendance list. Co-Chair advised to split the TWiG into two groups: core group and advisory group. As there are greater than ten participants, selection process for the core group will include the following criteria: experience in CASH for shelter, experience in CASH in none shelter sector and experience in shelter rehabilitation. Each organization with experience in one of the above criteria will receive 1 point. Filtering of present organization took place during the meeting and the following organization were selected: ACTED, CSSW, HFY and Saadah Youth Foundation. In one month's time, finalized drafts of the tools will be shared with the advisory group for their input. Once input has been incorporated and all the tools finalized then these will be shared with the Cluster for endorsement. 	<p>TWiG team leader to share draft tools with advisory group once core group finalizes their input.</p>
<p>2. Meeting with TWiG core group</p> <ol style="list-style-type: none"> The following was agreed: <ul style="list-style-type: none"> Include post intervention monitoring template in deliverables of TWiG. Review of CASH for rent MoU, CASH for rent receipt and right of use contract by Tuesday 25th of July CoB. Each member will share their comments. 2nd meeting to take place on Thursday 27th of July – timing is to be confirmed. TWiG team leader to circulate draft assessment form and vulnerability scorecard. 	<p>TWiG team leader to share approved TWiG ToR, TWiG meeting minutes and additional missing tools.</p>

Next TWiG meeting will be held on the 27th of July, 2017 – timing is to be confirmed.