

## MEETING NOTES

### SHELTER/ NFI CLUSTER MEETING (FEDERAL)

Thursday, 17<sup>th</sup> of August 2017, 14:00, NDRMC Office, Addis Ababa

**Present:** IOM, NRC, IRC, NDRMC, Goal, UNICEF, OFDA

#### Agenda

1. Adoption of minutes of last meeting and review of action points
2. Update on humanitarian developments and cluster response activities, stock & pipeline and geographical presence
3. Update on flood-induced needs and response activities
4. Update on Cluster members' response activities
5. Lessons learnt from the recent 2017 Belg assessment
6. AOB

#### 1. Adoption of minutes of last meeting and review of action points

After an update on the status of the last action points as follows:

Action	Who	When	Status
Creation of a Skype group	All cluster agencies' FP	Tuesday 22 <sup>nd</sup> of July COB <b>extended to 21<sup>st</sup> of August</b>	<b>Last call</b> - Remaining agencies' FP need to send their Skype ID to Mark <a href="mailto:im.ethiopia@sheltercluster.org">im.ethiopia@sheltercluster.org</a> or via Skype at im.shelternfi.ethiopia
(Re)activation of the shelter technical working group	IOM and NRC	Thursday 24 <sup>th</sup> of August	Scheduled - <b>The meeting will be held on Thursday 24<sup>th</sup> of August.</b> An invitation will be sent along with ToRs.
Filling in of capacity mapping matrix for the 2017 kirmet season	All cluster members	Monday 7 <sup>th</sup> of August	Ongoing
Cluster meeting on cash response	All cluster members interested	Thursday 10 <sup>th</sup> of August	Held – Refer to minutes of meeting shared on 14 <sup>th</sup> of August. The Shelter/NFI cash WG will now meet on a monthly basis.
Filling in of regional and zonal FP contact list	All concerned cluster members	Monday 7 <sup>th</sup> of August	Finalized – Shared on 14 <sup>th</sup> of August and regional and zonal FP reminded of their role by cluster coordination
Review of IM and communication needs	All cluster agencies	17 <sup>th</sup> of August <b>extended to 22<sup>nd</sup> of August</b>	Pending – Feedback can be sent to <a href="mailto:shelternfi.ethiopia@gmail.com">shelternfi.ethiopia@gmail.com</a>
Dissemination of missing flood regional contingency/ response plans	Cluster coordination	Once gathered	Done – Refer to email from 16 <sup>th</sup> of August
Information sharing on recorded/ assessed flood needs	All cluster members	Regularly	Pending – All agencies' FP to send the data to Mark <a href="mailto:im.ethiopia@sheltercluster.org">im.ethiopia@sheltercluster.org</a> Ccing <a href="mailto:shelternfi.ethiopia@gmail.com">shelternfi.ethiopia@gmail.com</a>

<b>Dissemination of updated capacities/needs/response matrix</b>	Cluster coordination	Every week	Pending compilation and translation of all inputs received
<b>Review of next steps for the cluster</b>	All cluster agencies	17 <sup>th</sup> of August extended to 22 <sup>nd</sup> of August	Pending – Feedback can be sent to <a href="mailto:shelternfi.ethiopia@gmail.com">shelternfi.ethiopia@gmail.com</a>
<b>Subscription to GSC mailing list</b>	All cluster agencies' FP interested	N/A	Pending – Interested applicants are invited to subscribe via this link: <a href="http://sheltercluster.org/about-us/page/subscribe-newsletter">http://sheltercluster.org/about-us/page/subscribe-newsletter</a>

... the minutes of the last meeting were adopted.

## 2. Update on humanitarian developments and cluster response activities, stock & pipeline and geographical presence

Launch of HRD mid-year review (MYR) – The HRD MYR has been released (refer to email sent on 9<sup>th</sup> of August). Also available via this link: <http://reliefweb.int/report/ethiopia/mid-year-review-ethiopia-humanitarian-requirements-document-july-2017>.

Release of the 2nd trimester periodic monitoring report – Already shared and can be found here: <https://www.humanitarianresponse.info/en/operations/ethiopia/document/periodic-monitoring-report-2017-humanitarian-requirements-document-0>.

Capacity building - In coordination with NDRMC and the regional DPFSA, IOM with support from the cluster coordination and cluster members (IRC, NRC, ERCS and ZOA) hosted and organized a training on Shelter/NFI in Gambela from 10<sup>th</sup> to 12<sup>th</sup> of August 2017 to strengthen the capacities of 30 regional Government early warning and response program experts and regional humanitarian partners. Topics covered during the three day sessions include: The humanitarian and inter cluster coordination systems and the Shelter/NFI cluster in Ethiopia; The humanitarian Principles, the Principles of ERCS and volunteerism; Overview of PSEA; Basic concepts and terminologies of disaster management/Typology of hazards; The SPHERE Standards for shelter/NFIs; DTM Overview; Post-disaster assessment: assessment types and tools; Concepts of data collection, analysis and report; ES/NFI Distribution Techniques; Calculation of needs; Post-distribution monitoring (PDM); Protection Mainstreaming in Shelter/NFI programming and Simulation exercise on ES/NFI distribution. This training will be replicated in Somali region and possibly in other regions.

EHF funding – Projects proposals submitted by IRC, NRC and IOM for a total of 3 MUSD are presently being reviewed prior to the release of funding in the upcoming weeks.

Field missions – Mark Maulit, the cluster IMO went to Somali region to train the regional cluster coordination team from IOM in information management and notably technical aspects including the use of tools. The cluster coordinator will go to Somali region the last week of August to support the regional coordination, notably to prioritize hotspots areas.

Dignity kit (DK) WG – The newly created DK WG met on the 11<sup>th</sup> of August (minutes of meeting available upon request). The cluster coordination will meet with the dignity WG coordinators and the CB/GBC sub-cluster coordinators under the aegis of which the DK WG should be, to plan the progressive transfer of dignity kits distributions coordination and reporting activities, part of which are presently being handled by the Shelter/NFI cluster.

See final summary and dashboard in annex.

### 3. Update on flood-induced needs and response activities

The cluster remains very engaged in mapping the flood related needs, response capacities of cluster members and response activities, in coordination with the Flood Task Force and in line with the Flood Contingency Plan. The cluster coordination is populating the purposely designed flood matrix with those information upon gathering, notably through the tour de table done during the meeting. Updates will be regularly circulated as per action point above. It was also reminded to cluster members to share any update on flood induced-needs that they have at their disposal with the cluster coordination.

Additionally, the Flood Task Force is currently adapting response SOPs and post-flood assessments forms, which the cluster is contributing to. The cluster coordination will share the documents with cluster members once received for information and/or review.

Action	Who	When	Status
Circulation of Flood Task Force SOPs and assessment forms	Cluster coordination	When received	Pending

### 4. Update on Cluster members' response activities

Apart from recent distributions (as recorded in the cluster summary), cluster members reported the following activities:

IRC conducted an assessment in Guji zone to assess the needs of conflict-affected IDPs as follows:

S/N	Woreda	No. of Kebeles	Total IDPS (HHs)	IDPs received ES/NFI support	Gap	Remark
1	Liben	2	3,270	3,041	229	
2	Gumi Eldelo	5	8,200	5,411	2,789	
	<b>Total</b>	<b>7</b>	<b>11,470</b>	<b>8,452</b>	<b>3,018</b>	

IOM conducted market assessments in Shabelle, Korahe and Dollo zones in view of cash-based interventions for shelter/NFI response activities. Jointly with the confirmation that IDPs' needs remain very high, the study revealed that market are sufficiently stocked to cover the main needs of the IDPs in terms of access to core relief items except for the Mustahil market in Shabelle zone.

### 5. Lessons learnt from the recent 2017 Belg assessment

Following the Belg assessment conducted in the 2017 spring, a cluster discussion was engaged on the lessons learnt from this assessment. The following elements were reported:

- Form – Although it included instructions on how to use it, the form was not used by all enumerators, possibly due to the lack of understanding of the questions, the recent addition of shelter/NFI questions to the Belg assessment, with which authorities and humanitarian partners may not be familiar yet and the fact that the enumerators may have needed more accompaniment. Also not all the questions seem to have enabled capturing the needs in a way that the cluster could exploit. **Recommendation:** Reformulate the questions for future assessments (ideally in line with the DTM and Flood MIRA assessments forms), better train and/or supervise the enumerators in coordination with the methodology sub-group.

- Deployment of enumerators – Although most regions were supposed to be covered, limited results reached out the cluster coordination. **Recommendations:** Better engage the regional humanitarian focal points in supporting the enumerators and gathering the information that can also be shared with the cluster coordination in parallel with the existing system. The cluster coordination should also better supervise and support the overall process.
- **Additional recommendation:** Include questions on cash modalities.

## 6. AOB

The cluster has a new twitter account: @SNFIClusterEth.

Similarly, a new cluster bulletin with a monthly issue will be launched in August with the following outline:

- Table of content
- Monthly highlights (Humanitarian system in Ethiopia, Global Shelter cluster and cluster's activities)
- Key-figures (distributions, other HRD activities, stock and pipe-line)
- Story from the field (1/month)
- Way forward
- Contact details

It was proposed that the first story be about IOM's programmes and notably the cash-based intervention. The next story can then reflect on the activities of another agency (TBD).

On the 19<sup>th</sup> of August, the World Humanitarian Day will be celebrated worldwide. The Ethiopian ceremony will be held on the 21<sup>st</sup> of August.

The cluster coordination proposed to invite the DTM team in the next meeting to discuss the upcoming results of the Round 6 assessments as well as the DTM methodology as previously discussed.

**NEXT MEETING:** Thursday, 31<sup>st</sup> of August, 2:00 pm, IRC office (TBC)