

## STRATEGIC ADVISORY GROUP (SAG) MEETING

21<sup>st</sup> May 2015 from 2:00pm – 4.00pm UNHCR Branch Office - Somalia

### MINUTES OF THE MEETING

List of participants		
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Agenda
<ol style="list-style-type: none"> <li>1. ToR for the Shelter Cluster SAG</li> <li>2. Presentation of regional structure (missing regional coordinators in Gedo and Nugaal)</li> <li>3. Presentation of overall achievements in the last year</li> <li>4. Advocacy Working Group: Is there a need to activate this WG?</li> <li>5. MYMR: Shelter cluster is planning and making a first draft of the Mid-year Monitoring Report</li> </ol>

## 1. TOR for the cluster's SAG

Introduction: The SAG used to be constituted of the ten strongest shelter partners. To formalize the SAG with a ToR, the following outlines an overview of the new ToR:

- Composition of the SAG:-
  - Cluster Lead Coordinator (UNHCR)
  - 2 UN agencies (UNHABITAT and UNHCR)
  - 2 larger INGOs and 1 smaller INGO
  - 2 National NGOs
  - International Office of Migration (IOM has the largest mandate for Shelter cluster)
  - REACH (as the surge capacity of the cluster)
  - ECHO (as observer)
- We will continue to hold ad hoc/biannual meetings. Most communication is done by It was mentioned that SAG membership in other clusters is highly competitive e.g. in the WASH cluster- applications include CVs, while in the Food security cluster – individuals/organizations are nominated and then partner agencies (active members) vote for desirable parties.
- It was discussed with the group that a vetting process should therefore be put in place for the shelter cluster. It was decided that the CRC will assist in this process and it should be constituted in September then SAG around March the following year. SAG and CRC are distinct bodies and need to be elected on a yearly basis. While SAG will focus more on the individual/technical capacity of the applicants, CRC members will be vetted according to organizational capacity and the CRC will choose the SAG.
- **Action points:**
  - SAG members are given until COB Tuesday, 26<sup>th</sup> May to go through the TOR and share their feedback/comments on the draft TOR document.
  - After the secretariat has received feedback from the SAG, it will consolidate the inputs and then elections for new SAG members will be carried out soon after. The new TOR will be published on the Shelter cluster website.

## 2. Presentation of Regional Cluster

- The Shelter Cluster uses the Shelter Cluster partners in the field to help coordinate at regional level
- Having the same agencies/individuals dealing with cluster coordination in the field has given the Shelter cluster the chance to continuously capacitate/strengthen its network and coordination tasks. This has generally contributed to the success of the Infrastructure Mapping exercise, Rapid needs assessment and trainings. Regional clusters should strive to maintain same people/agencies for efficiency purposes.
- Currently there are two gaps in the field i.e. Gedo and Nugaal regions.
- Gedo has had no leadership for the past 6 months. DFI being a SAG member and a regional coordinator has not been responding to calls and emails. It has therefore been very difficult to collect data on the 4W or even roll-out any RNA in Gedo.
- In Nugaal, UNHCR has dedicated in the past 1 person, but due to re-structuring this person is not available any more. The gap needs to be filled.
- NRC has shown interest for the Nugaal - Garowe position as they would like to roll-out the

mapping exercise and rapid needs assessments in this region.

- SYPD has shown interest in the Gedo region's shelter coordination. They have expanded their programming to Gedo Region and are currently running a 2 year's project in the Region funded by the Catholic Relief Services (CRS).
- WVI has also shown interest and dedication for Gedo region. They have a lot of projects in Gedo, are willing to scale-up and dedicate a specific person for that position.
- In Somaliland, NRC and UNHABITAT took the chair and co-chair positions respectively for the region's coordination. It was logical to have two coordination partners/organizations in Somaliland since the region tends to get more development and humanitarian funds and focusses more on durable solutions. There is also a discussion on-going to become more a sector approach, where the government will take a stronger lead.
- It was agreed by all SAG members that the current fixed structure provides a good continuity in the coordination structure. Therefore, no annual elections will be done. Nevertheless, it was agreed that there needs to be a structure on filling in the gaps on the regional coordination side. It was agreed to use the following steps:
  - I. Declaration of a gap – Cluster coordinator notifies SAG members that there's a gap
  - II. SCC sends email to all cluster members requesting for applications from interested partners
  - III. SC receives/consolidates information from interested members and sends this information to the SAG
  - IV. SAG then elects who will be the best partner for that region
- This will only apply for areas where a partner retracts/doesn't communicate and where a gap exists. The former partner will be given a 7- day- notice.
- **Action point:**
  - Shelter Cluster to contact DFI copying all SAG members. DFI will be notified that the position will be made open for other partners to apply; they will be given a 7-day notice.
  - Shelter Cluster to send email to SAG members on GAP in Gedo/Nugaal and send email out to all partners for 'call for interest'.

### 3. Presentation of overall achievements in the last year

- Shelter cluster has 3 main activities in the HRP – Emergency, Transitional and Permanent shelters
- Over 200,000 persons received EAP packages (full package) due to the lots of stocks that were available then in Mogadishu. EAP stocks are now running out and they need to be replenished. Advocacy measures should be put in place e.g. through voucher mechanisms, cash programs etc.
- About 99,000 people were supported with transitional shelter solutions including all the programs in Mogadishu which were transitional shelter kits (including a rope, door and local materials). Therefore, nearly 70,000 of the shelter solutions were transitional shelter kits, while 30,000 were proper transitional structures.
- 3,600 people received permanent shelters that is 600 permanent shelters were built last year
- Capacity building, there were quite a lot of trainings especially for the infrastructure mapping exercise that trained more than 300 team leaders and enumerators.

- **Action point:**
  - SC to share 2014 end of year report and draft factsheets with the SAG members. There will be monthly circulation of factsheets as from next month.

#### 4. Advocacy Working Group

- The Global shelter cluster carried out evaluations in collaboration with REACH on emergency, transitional and permanent shelters in Mogadishu. The evaluations focused on 2 issues:-
  - i. The impact of shelter activities on the population
  - ii. The achievements of shelter cluster coordination towards the IAS guidance
- The evaluations will be shared with the cluster members.
- One of the main elements of the evaluations was to initiate an advocacy working group. Currently the shelter cluster is doing a lot of advocacy through the Infrastructure Mapping exercise, website, factsheet, mobile technology etc. Strong advocacy on land tenure are also in place.
- The main challenge is how to advocate better for shelter activities. An advocacy guideline should be drafted (we need to know who to target and how to target them). SAG will assist in the preparation of an advocacy strategy (a two-page document) to help guide the shelter cluster secretariat on how to better advocate for their activities.
- **Action Points:**
  - REACH to share their advocacy guidelines/experiences and UNHABITAT to contact WASH cluster coordinator to share with shelter cluster the advocacy documents they prepared last year.

#### 5. Mid-Year Monitoring Report

- For all SRP issues, shelter cluster forwards the information to the SAG and to the regional coordinators to ensure that each region's activities are well advocated for.
- **Action points:**
  - SAG members to share their inputs/ feedback on the MYMR by COB Tuesday 26<sup>th</sup> May 2015. The secretariat will then consolidate all the information and summarize the received inputs into a one-page document. Cluster challenges, progress towards cluster objectives and changes in needs and context should be included in the document.

#### Annexes to the Minutes

*Annex 1* - Shelter cluster Terms of Reference

*Annex 2* - 2014 End of year Report

*Annex 3* - 2015 Draft Mid- Year monitoring

#### Definitions

WG - Working Group

TOR - Terms of reference

SAG - Strategic Advisory Group

RNA - Rapid Needs Assessment

CRC - Cluster Review Committee

DFI - Development Frontiers International