

Shelter Cluster FIJI – Meeting Minutes				
Meeting:	Shelter Cluster			
Date:	07-March-2016	Time:		
Meeting Facilitator:	Shelter Technical Coord	Location:	Min of Housing	
Minutes Prepared By:	Ryan Smith	Location:		
Agenda				
Introduction				
<ul style="list-style-type: none"> Discussion of revisions to existing IEC materials, for consensus on Winston messaging 				
Notes, Decisions, Issues				
Topic				
<ul style="list-style-type: none"> Mr. Bola noted that the government will be creating engineered designs for cyclone resistant housing soon, and advises that partners wait and see what is developed in order to not conflict with government plans. Government designs will incorporate cost-effective budgets. 				
<ul style="list-style-type: none"> We might now focus on maybe 4 simple key build back safer messages. 1) Foundations 2) Connections 3) Bracing 4) Roofing 				
1) Foundations – look at both post & foundation construction				
2) Connections – may put up different phases, of weak-strong-strongest categories. Show wire and strappings				
3) Bracing – Can show strapping being used as bracing. Show best and good-enough practice in bracing. Leave out that related to doors.				
4) Roofing – Show nailing at every ridge at 1.5m in from every edge. Show nailing schedule and verge flashing details.				
<ul style="list-style-type: none"> Partner support for 3D drawing rather than flat, to help inform non-builders. Additionally, physical models could be made. 				
<ul style="list-style-type: none"> Consistently draw panels to reflect context of whats built here 				
Action Items				
Action	Owner		Due Date	
Revise messaging, incorporating drawing, modelling etc.	Tech Coord		10 th March 11am	
Reconvene TWiG to finalize messaging	Tech Coord		10 th March 11am	
Next Meeting				
Date:	10 th March 2016	Time:	1100	Location: Min of Housing
Objective:	Finalize BBS messaging			