

Shelter Cluster FIJI – Meeting Minutes			
Meeting:	Shelter Cluster		
Date:	05-April-16	Time:	1000
Meeting Facilitator:	SCF	Location:	Min of Local Gov
Minutes Prepared By:	Ryan Smith	Location:	
Agenda			
Introduction & Agenda			
Review Actions from last meeting			
Shelter Coordination update			
a. Weather situation / response			
b. Flash update (OCHA)			
c. Code of Conduct for humanitarian workers (Safety & Protection Cluster)			
d. GBV/Protection referrals (Safety & Protection Cluster)			
IM update			
Tech update			
e. Technical Working Group			
f. CRATerre			
Presentation			
g. All Hands Volunteers			
AOB			
Notes, Decisions, Issues			
Topic			
Introduction & Agenda			
Review Actions from Last Meeting			
Shelter Coordination Update			
a. Weather Situation:			
- Tropical Depression has led to flooding in certain regions.			
- SB – Ovalau staff prepared			
b. Flash update (OCHA)			
- No approval on revisions from government as of yet.			
- \$1.1 million so far going to IOM			
- \$1 million from EU – unallocated funds			
c. Code of Conduct for Humanitarian workers (Safety & Protection Cluster)			
- Influx of humanitarian, those affected vulnerable to coercion of payment or exploitation.			
- Message to those affected is all aid is free			
- Vulnerable groups in desperate situations trying to cope. We are responsible to all people to prevent abuse.			

- d. GBV/Protection referrals (Saftey & Protecion Cluster)
- Questions to address: What is potential for GBV? Where should people go?
 - Referral process available to responding agencies
 - HC is lead for protection
 - Can provide listening and support and right information
 - Not to be providing counselling – only correct information about how to receive further help through referral process
 - Protection issues tend to be deprioritised when other needs present
 - FRCS is strong in Psychosocial aspects and could help provide training

- Possibility for partnerships to address FRCS assessed gaps. FRCS may extend appeal to fund greater reach, find ways for potential partnerships to reach this goal...
- Potential for Care to organize training
- Upcoming vulnerability & beneficiary selection TWIG

IM Update

- Disaggregated data being cleaned and verified, once consolidated housing damage figures expected to increase.
- Current figures:
 - Completely Damaged (across all 4 Divisions) = 12,200
 - Partially Damaged (across all 4 divisions) = 20,065
- Gap Analysis provided to OCHA to provide visibilty on response so far and highlight existing gaps.
- Indicators drafted last week to track progress agaisnt our shelter cluster 3 main objectives:
 1. Emergency Phase
 2. Supprt to Self-Recovery
 3. Technical Support
- Indicators divided into summary tables of agency outputs per Division or Province.
- Many assumptions made to come up with households reached.
- 'Emergency Shelter Awareness' table made up of agencies known to provide awareness component to distributions of emergency shelter (Care, Habitat for Humanity, Fiji Red Cross, Shelterbox)
- Sitatuion Analysis & Summary Tables to be circulated after upcoming 3W update.
- Potential Gaps & Concerns:
 - Fiji Red Cross: Assessments find continued shelter gaps in RakiRaki, Tavua and Levuka, possibly requiring agency partnerships to help address needs.
 - ETM: Areas of concern have been highlighted with Western & Eastern Division Officers and agencies urged to coordinate accordingly with them to address Division-assessed remaining needs.
- 3Ws:
 - New form to be circulated that will help to fill Government Relief Tracker
 - Information to be filled to at least New Tikina level

Tech Update:

- From TWIG, establishing costing in line with the rough government figures.
- CRAterre

All Hands Volunteers Presentation

- Concept Note: DRR promotion and construction training in Public Service Campuses

Action Items

Action	Owner	Due Date
CRAterre available		

Circulate new 3W forms pre filled						
Upcoming TWiG						
Contacts for IFRC/FRCS						
Next Meeting						
Date:		Time:		Location:		
Objective:						