

Shelter Cluster FIJI – Meeting Minutes			
Meeting:	Shelter Cluster		
Date:	26 April 2016	Time:	2:30 PM
Meeting Facilitator:	Shelter Cluster	Location:	Min of Local Gov
Minutes Prepared By:	Ryan Smith	Location:	
Agenda			
Introductions			
<ul style="list-style-type: none"> • Review Actions from last meeting • Shelter Coordination update <ul style="list-style-type: none"> ○ Help for Homes update ○ Vulnerability Score Cards • IM update <ul style="list-style-type: none"> ○ updated targeting and distribution numbers • Tech update <ul style="list-style-type: none"> ○ Training of Trainer Workshop ○ IEC Material • Presentation – Lifeline Fiji • AOB 			
Notes, Decisions, Issues			
Topic			
Review Actions from last meeting			
<ul style="list-style-type: none"> • Circulate prioritization card for review • Follow up on Help for Homes Initiative details • TWiG Thursday • IM update on poverty figures 			
Shelter Coordination update			
<ul style="list-style-type: none"> * Shelter Cluster meeting to now be held fortnightly * Caroline leaving for one week, Ryan to be point of contact * Shelter intention survey to be circulated soon to better understand partner recovery intentions. 			
<ul style="list-style-type: none"> • Help for Homes update <ul style="list-style-type: none"> - shelter cluster can support initiative with IEC, technical training, IM and coordination - Program set to begin beginning of May and into June. - refer to attached draft help for homes shelter cluster strategy - Questions / Clarifications: <ul style="list-style-type: none"> ? Confirmation of beneficiary (only to landlord?, tenant?) ? Information packages at hardware stores and if IEC can accompany card distributions ? How to mitigate materials being sold by recipients – will there be control measures. ? On-going re-categorizing damaged houses by divisions via military engineer 			

assessments, and how that might affect prospective help for homes recipients		
<ul style="list-style-type: none"> Vulnerability Score Cards – revised draft, and looking to finalize after more details available on selection criteria 		
IM update <ul style="list-style-type: none"> Updated targeting and distribution numbers. More recent and more reflective poverty figures used now to update some of the targeted caseload. Overall poverty figure now about 28% nationwide For targeted activities, those caseloads now 3,400 households with totally destroyed houses and 5600 HH with partially damaged houses = 9000 affected households under poverty line This revision not meant to conclusively and specifically identify those affected under poverty line, rather, to generally shape our targeted caseload 3W's to become a bi-weekly update 		
<ul style="list-style-type: none"> Agency Update: <ul style="list-style-type: none"> Shelter Box: monitoring Lomaiviti IOM: On-going second round of ETM Caritas: covered nadavivatu; distribution to Naitasiri, Lomaiviti Group, Savusavu ADRA: Vudi – Nadi – Wainura – Kubulau – Bua Province with distributions Care / Live & Learn: Plan to go back to Raki Raki this work. Northern Division next week. HFHF: Taveuni – reach to communities as per request. Some coordination need to verify beneficiaries with Fiji Red Cross 		
Tech update <ul style="list-style-type: none"> Training of Trainer Workshop <ul style="list-style-type: none"> Training dates: May 10th, 11th, 12th – 3 day core HFHF model. Enrolment = 20 people Invite chief guest for opening. Confirm with Vula. ? Criteria of participant selection. Training venue = Waiqanke village, Lami House repair drawings for feedback TWiG – Thursday 28th, Holiday Inn (12pm-2pm) to review IEC material and proposed shopping list Tender of building material' feedback is expected soon. (FIE) 		
Presentation – Lifeline Fiji <ul style="list-style-type: none"> Crisis intervention service available, to offer referrals Phone number 132-454 		
AOB <ul style="list-style-type: none"> Masi – relocation of communities Is something agencies and shelter cluster can provide guidance in terms of evidence based approached, although this is long term initiative that will take many years to implement 		
Action Items		
Action	Owner	Due Date
Next meeting: May 10 th , 2016		
Circulate Help for homes initiative draft shelter cluster strategy		
TWiG Thursday 28 April revise shopping list		
3Ws due tomorrow 27 April		
Next Meeting		



Date:	10 May 2016	Time:	10:00	Location:	
Objective:					