

Shelter Cluster FIJI – Meeting Minutes			
Meeting:	Shelter Cluster		
Date:	16-August-2016	Time:	10:00
Meeting Facilitator:	Shelter Cluster	Location:	Dept. of Environment
Minutes Prepared By:	Xavier Génot	Location:	
Agenda			
Introduction			
<p>Review action points from last meeting</p> <ul style="list-style-type: none"> Focal points for Fiji Business Disaster Resilience Council regarding shelter. <i>Circulated</i> Project information and contact details (Mr. Deepak Tahal deepaktahal@gmail.com) <i>Circulated</i> BBS framework new DRAFT to be circulated to partners with a deadline for comments on 10/08 COB , fin order to have the final ready for next Shelter Cluster meeting <i>Circulated</i> 			
1. Coordination update			
<p>Shelter Cluster Fiji Preparedness meeting on 30/08</p> <ul style="list-style-type: none"> <i>Coordination with Logistic Cluster for standards on shelter & NFIs .</i> <i>Working on updating the Shelter Cluster Fiji Technical Guidelines</i> <i>Any issue you would like to be addressed during this meeting?</i> <p>Shelter Custer Fiji (SCF) coordination team is updating the SCF guidelines, built on standards developed by the cluster for TC Winston response. The BBS Framework to be endorsed, as the IEC material are core of the preparedness of the SCF. The BBS tips booklet will be also instrumental to reach out households for the same to strengthen their shelter & settlements.</p> <p>Few key partners will continue to implement BBS trainings and provide shelter support to communities, as for Habitat for Humanity and Fiji Red Cross. This would come from the shape of core & transitional shelter, BBS trainings and messaging and repair assistance. This support also preparedness.</p> <p>NDMO will call an inter cluster meeting in coming 2 weeks, and preparedness might be part of the agenda.</p> <p>Do we need to include El Nino messaging in the SCF preparedness?</p> <p>Preparedness would need to look at all type of scenarion, including key messages regarding tsunami / EL Nino and EL Nina, to be holistic to all disaster, through disaster risk reduction.</p>			

It's important to remind that NDMO is at the core of preparedness and that SCF must look and focus at what it could do for the Shelter issues. It's likely that he would need to focus on BBS and preposition of stock.

It needs to look at needs assessment process, capacity building and Household level preparedness.

Action Point 1:

The next shelter cluster meeting will focus on preparedness, especially around standards, technical guidelines, with the input of Logistic cluster.

2. Building Back Safer

a. BBS Framework.

The draft has been circulated, open for comments, and updated for the last 4 weeks. It is now ready for endorsement.

As there is no next comments from last draft, it will be submitted to cluster lead for endorsement. The key messages contained in this document will be used in the Tips booklet

Action Point 2:

To submit the BBS framework to cluster Lead for endorsement.

b. Build Back Safer tips booklet:

- Based on **key messages part of the framework**, IEC material from Fiji and other resources
- Simple tips to better **understand BBS**, in a handy format
- To be **printed in A5** to reach Fijian through various network
- In English first then in 2 other languages
- **Partners for editing, printing and distributing?**
- Some could be **extracted to feed social networks** and other medias
- **Inform preparedness**

The booklet will be a SCF support to population in their rebuilding effort, to help them to strengthen their shelter & settlements. It is in line with the information booklet distributed to beneficiaries of help for homes GoF initiative.

It would be a good product to be disseminate BBS support to people through, partners activities but also by the Government and the private sector (to be discussed).

Partners are supportive of this new initiative and would be happy to disseminate it as part of their incoming activities. This is a clear way forward for preparedness.

There is a need to liaise on this with Rural Housing through NDMO. This would be done at the incoming inter cluster meeting.

Maybe could we look at adding a shopping list and maybe plans to provide insights on SC partners projects guidance. This might be an issue to provide info without the guidance of agencies. We need also to take in consideration the timeframe as new information injects

might delay the finalization of the product, while people are starting rebuilding. This would be discussed with Help for Homes if possible in coming days.

This booklet is providing tips mainly about timber frames. What about concrete?

This could not be done under few pages, as it requires a lot of information to make it relevant. It is also more costly, and involve more liability issues. Shelter Cluster target population could not afford more than timber frame, putting concrete related issues might push them in the wrong direction.

This booklet could be further developed and adapt to other countries in Pacific.

Action points 3:

Partners support the BBS tips booklet initiative. Further iteration of the working draft will be shared with partners. There is a need to fast track its finalization to support in coming self recovery and reconstruction, in complement of the Help for Homes initiative.

3. Partners update:

Fiji Red Cross is consolidating its RAMP surveys coming from the field, to identified where the incoming 50 core shelters will be implemented as per 2000 repairs assistance and BBS awareness for 10,000 people.

Habitat for Humanity implement programme with APTC with sugarmill ex workers which will bring trainees with certificate 2 in construction. A depot is setup at the sugar mill to produce prefabricated shelter elements.

AOB – None

Notes, Decisions, Issues

Topic

Action Items

Action	Owner	Due Date
Action Point 1: The next shelter cluster meeting will focus on preparedness, especially around standards, technical guidelines, with the input of Logistic cluster.	SCT	Next meeting
Action Point 2: To submit the BBS framework to cluster Lead for endorsement.	SCT	Before next meeting
Action points 3: Partners support the BBS tips booklet initiative. Further iteration of the working draft will be shared with partners. There is a need to fast track its finalization to support in	SCT	

coming self recovery and reconstruction, in complement of the Help for Homes initiative.

Next Meeting

Date:	30/08	Time:	10AM	Location:	Dept. of Environement
Objective:					

DRAFT