**Methodology for Prioritising and Selecting
CHF Projects**

Objective

This explains how the Shelter / NFI Cluster Review Committee (CRC) intends to prioritise projects for the first CHF funding for 2013. Only agencies in CAP can submit a CHF proposal.

CRC Process

1. Review of Standard Allocation Document, Guidance notes and relevant Cluster guidelines

2. Read proposals,

3. Initial pre-selection criteria (pre-filter). If Yes, proceed to 5. If no, reject prior to scoring,

4. Review scoring criteria and marks,

5. Read proposals and request clarification on any issues which mean that the proposal cannot be scored,

6. Score each proposal against each criteria and agree on common mark. CRC members whose agency has submitted proposals cannot score their agencies' proposal.

Scoring Mechanism for Shelter / NFI Proposals

Pre-filter(All criteria shall be **Yes**) Yes = accept,   No = reject

1. Project is **in-line with the CAP** 2013-2015? If not, is there exceptionally strong justification?

2. In line with **Standard Allocation Documents** and **Cluster Guidance:**
    a. (#4 in SC guidance note) Only organisations already included in the CAP 2013-2015. Clusters can in exceptional cases and with strong justifications exercise flexibility by including project not in the CAP but who will be included in the MYR.
    b. (#5 in SC guidance note) Only projects in the priority areas for the cluster can be recommened: Qardho (urban), Gaalkacho (urban), Baydhaba/Bardale (urban and rural), Belet Weyne (urban), Kismayo (urban) and Marka (urban).
    c. (#18 in SC guidance note) Stand-alone NFI procurement followed by distribution projects will not be included.

3. **Consistency with Shelter / NFI strategy**(Strategic Operating Framework and Cluster Response Plan)

4. Previous experience in **geographical area(s)**
    a. (#12 in SC guidance note) The organization must have presence in the district as well as previous experience that it is applying for under this allocation.

5. Previous experience(s**) in activities** it is applying for:
    a. (#12 in SC guidance note) The organization must have presence in the district as well as previous experience that it is applying for under this allocation.

6. If the agency receiving funds has a separate implementing organization, there must be a clear **benefit provided by the funding organization**. For example: providing meaningful guidance, coordination, technical advice, monitoring and evaluation capacities or any other function of additional value.

SCORING SYSTEM (total 65)

The purpose of the scoring system is to allow us to transparently and methodically prioritise projects. We are trying to answer the following three questions:

- TECHNICAL ASSESSMENT (NFI versus SHELTER): Is the proposal in line with the strategies and objectives of the cluster and the CHF (see guidance note)?

- PROPOSAL: Is the proposal coherent and well written?

- ORGANISATION: Does the agency have the capacity to implement the project in accordance with the proposal?

- COSTING: Does the project give value for money?