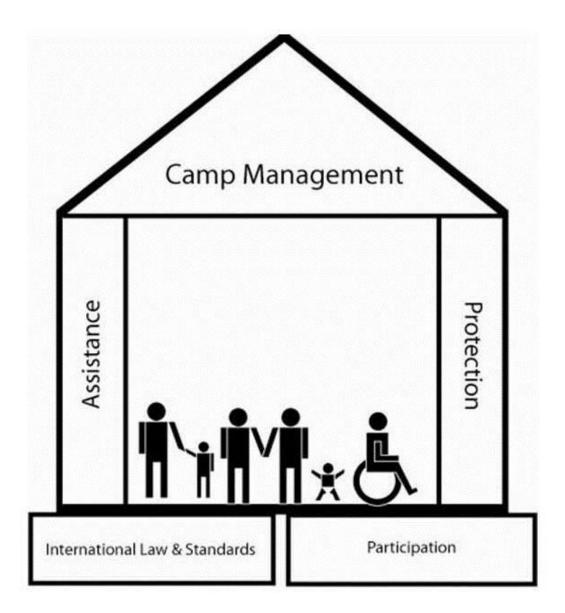# Camp Coordination & Camp Management (CCCM)

Roles, Responsibilities & Activities

1) What is CCCM?

The overall goal of CCCM is to improve living conditions during displacement while seeking and advocating for durable solutions to end camp-life and organize closure and phase-out of camps upon IDP return.

CCCM is applied in camps (spontaneous and planned), camp-like settings, and communal settlements, but does not include host families. It should be remembered that camps and communal settlements are temporary sites that should be established only as a **last resort.**

At global level, UNHCR and IOM are the CCCM co-cluster lead agencies. UNHCR leads the cluster for conflict situations and IOM for natural disasters.

Camp management is about how the IDP site is organized, to meet the basic needs for services and protection of its residents.

Every person should participate in the camps management activities, to improve the quality of life of their community.

Standards have been defined globally to uphold the right to life with dignity for people living in IDP sites and camps, providing guidance for minimum levels of service delivery and protection.

The following roles and responsibilities have been agreed upon to ensure effective response at all levels:

- Camp Coordination (CC)

Camp Coordination entails the coordination of roles and responsibilities directly relating to the development and support of national/regional plans relating to the establishment and management of communal settlements (incorporating solutions and exit strategies). The primary objective of the CC function is to advocate for the humanitarian space necessary for the effective delivery of protection and assistance.   Camp Coordination shall:

- Ensure all stakeholders are fully consulted and appropriately involved during the humanitarian response
- Provide appropriate support to national authorities, (including capacity building), and encourage government ownership of the protection and assistance strategy for camps and communal settlements
- Identify and designate camp management agencies and service providers as well as monitor and evaluate service provision
- Provide training and guidance for all humanitarian partners
- Set-up and maintain assessments, monitoring and information management systems for partners to have access to operational data at camp and inter-camp levels to identify gaps and duplication of efforts
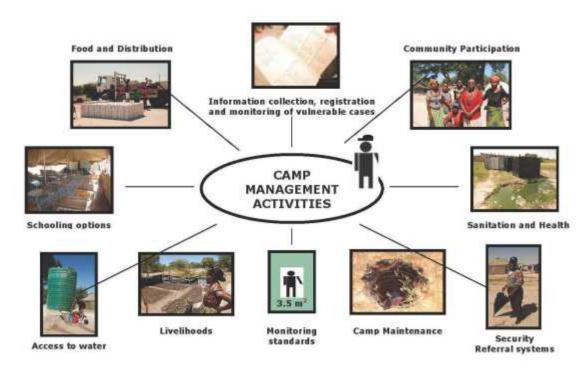
- Camp Administration (CA)

Camp Administration is the role of Governments and National Authorities and refers to those functions of national authorities that relate to overseeing of activities in camp-like situations. In line with the obligation and responsibility of a state to provide protection and humanitarian assistance to IDPs, Camp Administration (CA) shall:

- Maintain law and order and the civilian character of IDP settlements
- Prevent any eviction or any other further displacement of IDPs in the communal settings before they can regain their original homes or are offered other sustainable solutions
- Facilitate access to camps by the humanitarians
- Designate/open and close camps, hereunder secure land and occupancy rights for temporary settlements
- Issue documentation (birth certificates, ID cards, travel permits etc.) to its inhabitants

- **Camp Management (CM)**

Camp Management encompasses those activities in one single camp that focus on co-ordination of services, establishing governance and community mobilization mechanisms, maintenance of camp infra-structure, data collection and sharing, provision of defined services and monitoring the service delivery of other providers. Camp Management shall:

- Assist the camp co-ordination agency in defining the standards and indicators that are to be applied in particular responses with camp or camp-like situations
- Closely collaborate with the on-site authorities (Camp Administration) and liaise with them on behalf of all humanitarian actors in a camp when required
- Coordinate the response in one single camp, specifically collect and maintain data to identify the gaps in the provision of protection and assistance and avoid the duplication of activities as well as feed information and data to Camp Co-ordination and to any information systems which is set-up.
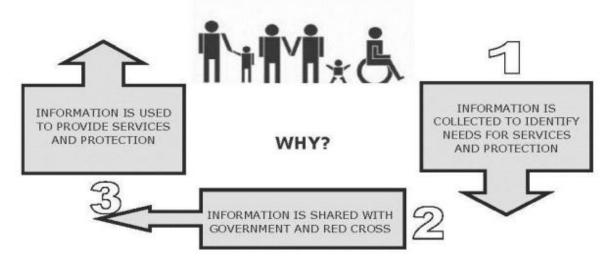
2) CCCM Activities

The key activities for CCCM are to:

- Create access and delivery of humanitarian services to communal settings
- Ensure **effective coordination** of humanitarian services and actors in communal settings
- **Identify gaps and needs** in terms of protection and assistance in and among communal settings
- Provide partners with **systematic information** on residents (mindful of the importance of sex- and age-disaggregated data), humanitarian services and gaps in collective settings
- Ensure that assistance and protection is provided **uniformly in all communal settings** in line with common technical standards and policy guidance
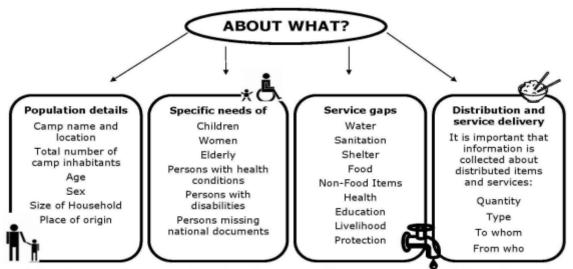
- Ensure systematic and meaningful **participation** of the displaced communities in all aspects of camp life
- Ensure development of an overall camp/settlement **response strategy** involving all partners including beneficiaries and governmental representatives
- Links assistance provided in communal settings with return and reintegration policy that includes **durable solutions.**
- Ensure mainstreaming of **cross-cutting issues** including protection, environment, HIV/AIDS and age, gender and diversity

3) Collecting and Sharing Information: Why?

Precise information about the camp population and their needs will determine the services provided in the IDP camp.

4) Collecting and Sharing Information: About what?

Using the same forms to collect the information will give more precise information and provide better services for people living in the relocation sites.