

**Subject: CCCM/Shelter/NFIs Cluster Meeting**

**Venue:** UNHCR Office, Sana'a

**Date:** Sunday 26 February 2012

**Participants:** UNHCR, ADRA, IRY, RI, VHI, DRC, HFY

<b>Agenda</b>	<b>Issues discussed</b>	<b>Action required</b>	<b>Responsible Agency</b>	<b>Timeline</b>
Review of the last meeting minutes	The Cluster coordinator referred to the issues discussed in the last meeting and action pointed rose.			
Contingency plan of each agency	Each agency referred to the NFIs stock available in the country as a contingency plan as explained below: - <b>UNHCR</b> : NFIs package for 3500 families. - <b>ADRA</b> : NFIs package for 2000 families. - RI : 1500 - IRY: NFIs package for 1000 families.	HFY applied for ERF with a proposal to assist 500 families in Taiz during 6 months.	HFY	<b>6 months</b>
	Total of the CCCM/Shelter Cluster contingency stock in the Central West of NFIs packages is for 8000. However, the Cluster agreed that the contingency stock should be for 10,000 families, taking into consideration the average rate is 7, meaning the Cluster has 2,000 gaps.  The cluster also agreed that 40% of IDPs are in need for Shelter; however 60% are in need for NFIs.	The Cluster agreed to have a contingency stock for 200 families in Taiz.	The Cluster	<b>3 months</b>

	In addition, the Cluster agreed on having a contingency stock not only in Sana'a but also in Taiz that is close to the other Central West areas in order to urgently and quickly respond to any new displacement. Capacity building was discussed with the cluster members as well.	CCCM trainings as refresher to be conducted for partners under the capacity building objective for SOUL, HFY, CSSW and Yemen Women Union	The Cluster	<b>7 months</b>
Update from agencies	HFY is distributing NFIs assistance to 555 families in Taiz. Vision Hope International is doing another proposal for Arhab IDPs.			
Monitoring mechanism	It is important that the CCCM/Shelter Cluster has a monitoring plan for the 2012 activities so as to measure their achievements.	Cluster Coordinator will share a draft plan and will solicit inputs from the Cluster	Coordinator/Cluster	<b>Next Meeting</b>

**Next meeting to be held in Humanitarian Forum Yemen office.**

### List of Participants

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