

Minutes of Shelter/CCCM/NFI Cluster Technical Working Group Meeting

Venue: UNHCR Office, Sana'a.

Date: Thursday, September 4, 2014.

Participants: UNHCR, YFCA, VHI, NRC, SBSO Foundation

| Agenda | Issues discussed | Action required | Responsible Agency | Deadline |
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| Review of previous minutes | Minutes of the previous meeting was reviewed and adopted. | | | |
| Review of NRC proposed Transitional Shelter Design | NRC proposed transitional shelter design was again reviewed to ensure comments from WG have been fully integrated. WG agreed that design be upon amendment of comments on BoQ. | UNHCR to provide comments on the BOQ. NRC will share documentation on new design to be integrated in the Shelter guidelines for the north. | UNHCR NRC | September 4, 2014 COB As soon as possible |
| Review of VHI proposed Transitional Shelter Design | VHI proposed Transitional Shelter design was reviewed and members of the working group were concerned about using mud in the shelter foundation and the complication of the design. WG agreed that design be adopted upon amendment of the issues raised – mud foundation/BOQ | Technical Working Group to provide comments on the proposed design and BOQ. VHI to documentation on new design to be integrated in the shelter guidelines for North | TWG | September 7, 2014 |
| Cluster Standard Packages | The Technical Working Group review the current Cluster packages and decided the following: NFI Kit: adding Jerry Can (20 liters) and Solar Light. Shelter Kit: no changes | Agreed NFI and Shelter Kits to be shared via email. Proposed Return Kit to be shared for inputs/comments. | Cluster Team Cluster Team | September 17, 2014 September 17, 2014 |

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| | <p>Dignity Kit and Hygiene Kit: to be managed by the GBV Sub-Cluster and WASH Cluster.</p> <p>Returnee Kit: Cluster to identify a list of NFIs which will be a combination of shelter kits and NFIs</p> <p>Cash Assistance: Should be provided only for durable solutions and this should be decided in DS working group on returnees.</p> | <p>Presentation on the agreed NFI, Shelter, return kits on the next regular cluster meeting.</p> | <p>Cluster Team</p> | <p>September 25, 2014</p> |
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List of Participants

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