

Shelter Cluster Meeting

Date: 18 November 2013

Venue: CDMP Conference Room, 6th Floor; 92-93, Mohakhali C/A, Dhaka

Shelter Cluster meeting was held on 18 November 2013, at the Conference Room of Comprehensive Disaster Management Programme (CDMP), 92-93, Mohakhali C/A, Dhaka. The meeting was chaired by Md. Tarik-ul-Islam, Assistant Country Director, Climate Change, Environment and Disaster (CCED) Cluster, UNDP and co-chaired by Dr. Md. AtiqurRahman, Joint Secretary, Ministry of Disaster Management and Relief (MoDMR). Cluster members from the Government, UN Agencies, and National and international NGOs attended the meeting. Please refer to annex-1 for list of participants.

Agenda wise Discussions

Agenda 1: Review of Shelter Cluster Action Plan progress

At the outset of the meeting, the Action Plan of the cluster for 2013-14 has presented and discussed on the progress made by member organizations. The highlights of the discussions are given below:

- 1.1. Technical Working Group (TWG) needs to reconstitute and revisit to ensure representation of multi-disciplinary stakeholders who could contribute to the cluster through experiences and knowledge. In this regard, the Chair will send out request to the cluster members seeking nomination for the reconstituted TWG.
- 1.2. Shelter packages and standards developed and used by different organizations require proper documentation through catalogue and need to be supplemented by detail Bill of Quantity (BoQ) to ensure uniformity and application at large spectrum.
- 1.3. Standard shelter options and packages developed by the TWG need to be validated by competent government authority.
- 1.4. Family Shelter Construction policy is required to be drafted by the Technical Working Group with leadership of the cluster.
- 1.5. The Action Plan needs to be prioritized considering lessons from the completed interventions and shaped by the Technical Working Group.
- 1.6. The members will provide written feedback on the draft Action Plan of the Shelter Cluster for 2013-14 through email.
- 1.7. The Joint Needs Assessment (JNA) identified very few responses to reduce the sufferings of affected people by water logging in south-west region. The cluster needs to share this issue with the higher-level authorities including HCTT and LCG-DER and ensure joint meeting with Bangladesh Water Development Board (BWDB) and the potential development partners to

mobilizeresourcesrequired to address the immediate needs as well as the long-term solution considering disaster and climate change risks.

Agenda 2: Updates on housing sector recovery for post Mahasen and Tornado in Brahmanbaria

- 2.1. UNDP, Muslim Aid, IFRC, Islamic Relief, Solidarity International and Dfid confirmed their assistance in the affected areas. Apart from that, Government of Bangladesh allocated BDT 300 million for Patuakhali, Barguna and Bhola, but could not spend all the money.
- 2.2. All the member organizations remain active during cyclone Mahasen led by UNDP and IFRC, and 3W Matrix has developed on housing sector recovery. However, the 3W Matrix has not reflected shelter recovery interventions by some of the member organizations and therefore, it need to be shared among all the cluster members for their inputs.
- 2.3. Department of Disaster Management (DDM) is required to lead the process with the support from the cluster to collect, compile and share relevant information of response and recovery of housing by other government organizations.
- 2.4. Lack of stock for emergency shelter remains one of the major challenges in response and recovery of housing sector. Beside this, Project Implementation Officers (PIOs) and District Relief and Rehabilitation Officers (DRRO) could not provide information accurately on actual needs of the affected people through D-Form and SOS Form.
- 2.5. Comprehensive Disaster Management Programme (CDMP)jointly withEarly Recovery Facility (ERF) projectorganizing trainingof 60 PIOs on basic ICT skills and use of SOS and D-Form effectively for collecting, storing, analyzing, and sharing core government information.
- 2.6. Training Guideline for the PIO's need to be reviewed by the Technical Working Group and approved by the relevant government authority. The guideline could be sharedamong the members to ensure unique standards and definition in housing sector recovery.

Agenda 3: Cyclone Preparedness

- 3.1. CARE Bangladesh, Action Aid, Caritas, Muslim Aid, Islamic Relief, and UNDP Bangladesh has confirmed their stocks and preparedness measures for upcoming cyclone season. Organizations are prepared with trained staffs, volunteers and available financial resources for effective response and recovery. Prepositioning of different organizations confirmed in the meeting for approaching Cyclone Season are given below:
 - Care Bangladesh has the preparedness plan for cyclone and prepositioning for 20000 families with Non-Food items and shelter.
 - ActionAid Bangladesh has trained team for response during cyclone and contingency budget of about 2 million taka for mobilizing within 24 hours of disaster impact.
 - Caritas have skilled team for response to cyclone and provision to arrange fund from the donors within 72 hours of disaster impact.

- Muslim Aid has allocated fund for cyclone and could activate 20 million taka for any intervention related to the disaster.
- Islamic Relief has skilled response team throughout the country and contingency plan of 10000 British Pound.
- IFRC has prepositioning for 30000 families with shelter packages including tarpaulin, cooking equipments, and other non-food items and skilled volunteers for timely response during cyclone. It also has activated radio system under Cyclone Preparedness Programme (CPP) and can mobilize 3 million Swiss France by 12 hours of disaster impact.
- UNDP could mobilize up to 1 million dollar for any emergency to meet the government need including emergency and transitional shelter.

3.2. Cluster may include some large local NGOs who have wider coverage throughout the country and have potentiality to mobilize large amount of resources on timely basis for collective response.

3.3. Comprehensive planning needed for capacity improvement and consolidated action, rather than having individual cluster based plan for cyclone preparedness.

Agenda 4: Any other Business

The Chair mentioned the current political turmoil throughout the country and seeks suggestions from the cluster members for alternative modality. The following suggestions made in this regard:

- 4.1. Water logging in the South-West region remains a chronic problem requires immediate response as well as long-term solution through inclusive development programme. Though the Joint Needs Assessment (JNA) has completed, very limited response and recovery action has taken place. The government may develop long-term comprehensive plan to solve this problem and ensure broader response, as well as take short-term interventions to reduce sufferings of the affected people.
- 4.2. During the strike or political turmoil, cluster meeting may arrange within the Gulshan Area, or during weekend to reduce risks.
- 4.3. During the strike, cluster meeting can be organized through Skype. Therefore, Mr. Md Abdul Awal Sarker, the Information Focal Person of the cluster will collect Skype Address of all the members and update the contact list.

Decisions

Following decisions were taken in the meeting:

1. The members will provide written feedback on the draft Action Plan of the Shelter Cluster for 2013-14 through email.

2. Mr. Md Abdul Awal Sarker, will update the 3W Matrix on Post Mahasen Recovery by sharing and driving further inputs from other members of the cluster.
3. The Chair will send out request to cluster members seeking nomination for the reconstituted TWG in an attempt to ensure representation of multi-disciplinary stakeholders.
4. Department of Disaster Management (DDM) is required to lead the process with the support from the cluster to collect, compile and share relevant information of response and recovery of housing by different government organizations.
5. Mr. Md Abdul Awal Sarker, the Information Focal Person of the cluster will collect Skype Address of all the members and update the contact list.

Thanking all the participants for vibrant discussion and valuable suggestions, the Chair and Co-Chair concluded the meeting.






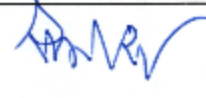

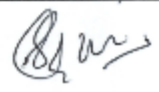
Md. Tarik-ul-Islam
Assistant Country Director, UNDP

Dr. Atiqur Rahman
Joint Secretary, MoDMR

Annexure 1: List of Participants



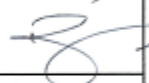

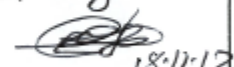




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