

Shelter Cluster Meeting

Date: 02 March 2014

Venue: CDMP Conference Room, 6th Floor, 92-93, Mohakhali C/A, Dhaka

The 1st meeting of the Shelter Cluster for 2014 was held on 02 March, 2014, at the Conference Room of Comprehensive Disaster Management Programme (CDMP), 92-93, Mohakhali C/A, Dhaka. The meeting was jointly chaired by Sifayet Ullah, Programme Analyst, Climate Change, Environment and Disaster (CCED) Cluster, UNDP and Dr. Md. Atiqur Rahman, Joint Secretary, Ministry of Disaster Management and Relief (MoDMR). Representatives from Government, UN Agencies, and National and international NGOs were present in the meeting. Full list of participants is enclosed as Annex-1.

Mr. Sifayet Ullah welcomed all the members and introduced the agendas. It was noted that cluster system in Bangladesh is unique and moving forward by the voluntary contribution and collective interest from the member organizations.

The following includes key points highlighted in the presentations and discussions for each agenda item.

| Agenda Items | Key Discussion |
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| Presentations: Review of Progress of the Shelter Cluster in 2013 and Work Plan for 2014 | <p>Mr. Mudassar Ikram, Shelter Specialist, UNDP-Early Recovery Facility (ERF) project provided a presentation on the progress made by the cluster during 2013 and the proposed work plan for 2014. The highlights of the discussion followed by the presentation are given below:</p> <p><u>Care Bangladesh:</u></p> <ul style="list-style-type: none">• Informed that the work plan needs to include activities to follow-up the progress of shelter response during 2013 including post Mahasen response, and documenting those for sharing the lessons learned.• Highlighted the landless people are the most sufferer and less privileged during any major natural disaster. Landless people could not receive shelter, therefore many organizations distributing house building materials and cash grants. Cluster may take initiatives in this regard and develop proper solution to resolve this problem. <p><u>UNDP-Early Recovery Facility (ERF):</u></p> <ul style="list-style-type: none">• The designs has developed are comprehensive and will help the engineers and humanitarian actors to provide resilient shelter for the affected community. <p><u>Co-Chair:</u></p> <ul style="list-style-type: none">• Highlighted the importance of dedicated participation from the government including Department of Disaster Management (DDM), House Building Research Institute (HBRI) |

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| | <p>etc.</p> <ul style="list-style-type: none"> • The designs, guidelines and packages need to be endorsed by government authority to ensure the ownership and wider application in emergency shelter design and construction. • Highlighted the necessity of reporting the outputs of cluster interventions and progress to a competent authority. This will promote government ownership as well as help the government to take necessary steps and develop plan for future. <p><u>IFRC:</u></p> <ul style="list-style-type: none"> • Highlighted the guiding principles developed and adopted by the cluster members and emergency shelter packages developed for transitional shelter. • Informed that IFRC has developed emergency package for early recovery, shelter and WASH cluster and 21 designs developed for post Cyclone SIDR emergency shelter interventions. • IFRC developed a pocket book on emergency response and best practices for shelter, early recovery and WASH. • The cluster also developed shelter packages and incorporate into the Cyclone Preparedness Plan 2013 published by Department of Disaster Management (DDM) <p><u>UNDP Country Office:</u></p> <ul style="list-style-type: none"> • Informed that UNDP along with IFRC has taken initiative for integrating shelter related issues of landless people in the national housing policy, including provision of shelter support and house building loan for the poor people in different vulnerable zone. • Further informed that Joint Needs Assessment (JNA) Phase III report on post cyclone Mahasen has been reported to the LCG-DER and HCTT which are the reporting platform for clusters. • Informed that all the reports and interventions shared through the shelter cluster websites. <p><u>Chair:</u></p> <ul style="list-style-type: none"> • Work plan is based on the progress made by the cluster and incomplete activities during 2013. Mentioned the work plan as generic which need rigorous and dedicated efforts from the members to make the plan measurable and achievable with more specific activities. • Progress report and work plan will be circulated among the cluster members for further comments and feedback. • Shelter cluster may facilitate to develop possible solution to |

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| | <p>overcome the challenges facing by the member organizations in case of shelter support to the landless people considering existing models and packages.</p> |
| <p>Presentations:</p> <p>Assessment on Emergency Shelter Package for Bangladesh: Updates</p> | <p>Mr. Hasibul Bari, Shelter Specialist, IFRC provide presentation on emergency shelter package including categories of shelter program, trend in shelter support by the humanitarian agencies, emergency shelter packages in different years and emergency shelter plus package. Discussions followed by the presentation is below:</p> <p><u>DDM:</u></p> <ul style="list-style-type: none"> Bangladesh government covered almost 25 percent of houses damaged by cyclone Mahasen in 2013. Allocation of government was BDT 300 million for 3 affected districts and have provide cash grant to 12,570 households for repairing and 977 households for reconstruction of affected houses. The cash grant amount for repairing was BDT 20000 per households and reconstruction was BDT 10000 per households. Through the cash grant the government has spent almost 26 percent of allocated money. <p><u>Co-Chair:</u></p> <ul style="list-style-type: none"> Highlighted the importance of identifying the reasons caused decreasing number of organizations involved in emergency shelter related response. <p><u>UNDP Country Office:</u></p> <ul style="list-style-type: none"> Highlighted that willingness and tendency of the humanitarian agencies in cash grant and their effectiveness need to be analyzed during emergencies. Shelter cluster developed standard packages for transitional shelter which need to consider during pre-positioning and emergency response <p><u>Care Bangladesh:</u></p> <ul style="list-style-type: none"> Involvement of organizations in the emergency shelter depends on the timing, nature and extent of the disaster. Pre-positioning is inevitable for effective post disaster response. Therefore along with standardization, adequate pre-positioning of relief items is required by the humanitarian organizations. <p><u>Chair:</u></p> <ul style="list-style-type: none"> Standardization of shelter packages is helpful for prepositioning of relief items for post disaster response. Pre-positioning should comply with the standard packages |

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| | developed by the cluster |
| Presentations: Secondary Data Review: Way Forward | <p>Clody Ayliffe, Consultant - Secondary Data Review, Joint Needs Assessment Consolidation Project presented secondary data review by JNA project and the way forward including overview and background of secondary data. Ms. Clody highlighted three section of secondary review including country profile, different disaster analysis and cluster assessment sheet. Ms. Clody also requested to meet with the Technical Working Group (TWG) to finalize the secondary data review. The discussions followed by the presentation are:</p> <p><u>Care Bangladesh:</u></p> <ul style="list-style-type: none"> Commended the outcome of JNA project and requested to share the recommendations and ensure continuation of the effort for updating regularly by dedicated agency. <p><u>Ms. Clody, JNA Project</u></p> <ul style="list-style-type: none"> Secondary data review will include the area covered by selected disasters in both urban and rural areas based on availability of information. Informed that JNA Project link is given in the HCTT website and all the reports and documents developed through JNA project is shared in the webpage. <p><u>UNDP Country Office:</u></p> <ul style="list-style-type: none"> Informed the urgency of having national vulnerability zone-wise assessment considering different hazard scenario. Database developed by the JNA project need regular updating and decentralize focal person at upazila level should be used. PIOs located at each upazila could be used as focal person not only for the shelter cluster, but also for other clusters in Bangladesh. <p><u>IFRC:</u></p> <ul style="list-style-type: none"> Highlighted the importance of inter-cluster coordination and comprehensive information for coordinated response with other clusters. Cluster is developing the Emergency Shelter Plus Package by the Technical Working Group and will be completed by the end of March 2014. <p><u>Co-Chair</u></p> <ul style="list-style-type: none"> Highlighted the challenges of access to the information from different organizations including the government agencies and suggested to seek support from the DDM or Ministry for collecting information. |

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| | <p><u>Chair:</u></p> <ul style="list-style-type: none"> • Commended the intervention undertaken by JNA project and suggested to reflect the access to information by cluster members. • Highlighted importance of anchoring the outcome of JNA with existing national database through National Disaster Response Coordination Centre (NDRCC) and Disaster Management Information Centre (DMIC) to ensure institutionalizations and leverage wider use of the information. • Cluster will provide the contact details of the TWG to Ms. Clody and Mr. Hasibul Bari will facilitate arranging meeting with the group. |
| Any Other Business | <ul style="list-style-type: none"> • Save the Children is piloting three types of shelters which will be completed at the end of March, 2014 and cluster members were invited to visit the site. • Documentation of the shelter cluster member organization's interventions is important for sharing the progress and learning lessons for future planning. • Dedicated representative from cluster member organizations and government agencies is important. |
| Decisions | <p>Following decisions were taken in the meeting:</p> <ul style="list-style-type: none"> • Progress report and work plan will be circulated among the cluster members for further comments and volunteer organizations effort. • Cluster will provide necessary support to Clody Ayliffe, Consultant - Secondary Data Review, Joint Needs Assessment Consolidation Project regarding information need for the project and Mr. Hasibul Bari, Shelter Specialist, IFRC will facilitate arranging meeting with the Technical Working Group in this regard. • Cluster will take initiative to validate the emergency shelter package followed by mutual agreement from the members |
| Concluding remarks | <p>The Chair and Co-Chair summarized the decisions and thanked the members for the effective participation in the meeting.</p> |

Sifayet Ullah
Programme Analyst, UNDP

Dr. Atiqur Rahman
Joint Secretary, MoDMR

Annex-1: List of Participants


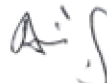





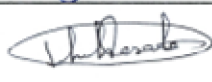
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