

**TOPIC** : Shelter Meeting  
**DATE** : 13<sup>th</sup> May 2009  
**LOCATION** : UNHCR Conference Room

**ATTENDEES :**

Laurent Raguin	UNHCR	Snr. Programme Officer
Tahirih Qurratulayn	SCISC	Advisor DRR/EPR
Nikola Buljugic	UMCOR	Logistics & Procurement Coordinator
Edgar Castillo	ADRA	Country Director
Giovanni Cassani	IOM	Head of Emergency
Sanja Saputantri	CARE	Head of RSS
Charmain Mohamed	NRC	Protection / Advocacy Advisor
Ingrid Quinn	OCHA	Gender Advisor
Jay Edouard	UNICEF	Field Coordinator
Annelise De Bruin	ZOA	Donor Account Manager
T. Amuthan	SLF	Manager
R. Stephanians	SLF	Project Coordinator
R.Jayasinghe	Relief Int.	Country Director
Michelle Berman	UNHCR	
Nilkanthi Naranpanawe	UNHCR	Shelter Assistant

Following are the significant points discussed during the meeting:

1. Ms. Esty Sutyoko, Humanitarian Affairs Officer of UNOCHA briefed the forum on the mid year review of CHAP 2009. It was stated that only 35% of the total funding of CHAP is allocated for Shelter and WATSAN projects. But due to the current retaining emergency situation of the increase of the influx of IDPs in Vavuniya the possibility of increasing funding convened. She emphasised that the Shelter Projects will have to be presented to the CHAP through the Sector Leads.
2. Therefore, UNHCR as a Sector lead for Shelter and NFI's will organize a meeting with all the Shelter agencies on Monday 18 May 2009 at 9.30 am at the UNHCR Conference Room. The agencies were requested to have ready the CHAP Project Sheets for this meeting.
3. Updates on Vavuniya

***Manic Farm – Zone 4***

IOM confirmed that they have constructed 115 tents yesterday and will be constructing a similar amount of tents today. 1<sup>st</sup> block of 10 acres has been cleared and levelled. A layout plan has been prepared and was shared with the agencies at the SCC Meeting held in Vavuniya in the morning. Along with the shelter agencies UNICEF will be attending to the WASH needs.

Zone 4 consists of 1200 acres of land. IOM indicated that approximately 30 acres of land can be cleared for a day, where an average of 80 shelters and 500 tents can be put up for a day.

***Manic Farm – Zone 2***

It was stated that there are nearly 2000 empty tents in Zone 2.

4. Though there are specified areas segregated for communal/ separate cooking at IDP camp sites, several agencies commented that boiling water and cooking has been continuing close to and within tents. Due to the hazardous situation, it was suggested that additional space should be provided to have more communal cooking areas which would be closer and convenient for the IDPs, who sometimes have young children that cannot be left alone in far away tents. But due to the scarcity of land it was approved that an information leaflet in local languages should be circulated among the IDPs.
5. It was also decided that a NFI Coordination Meeting will be held on Wednesday, 13 May 2009 at 10.30 a.m, which will be followed by the Shelter Meeting at 11.30 a.m. at the UNHCR Conference Room. A Protection Officer representing the Protection Working Group of UNHCR will be present at this shelter meeting to address issues regarding protection that are presently experienced by the IDPs.