

Shelter / NFI / CCCM Bhamo Cluster meeting

14.00 to 16.00, Wednesday, August 21st 2013

UNHCR office, Bhamo

Attendees: KMSS-Bhamo, Metta, KBC Momauk, SI, UNHCR Bhamo & UNHCR Myitkyina

(Advanced) notification sent that not attending meeting: UNOCHA Bhamo

Agenda Item	Discussion	Action / Actor / Date
Introduction	Bhamo Cluster Coordinator (CCCM/SHELTER/NFI) welcomed Cluster partners from Bhamo and introduced newly appointed overall Cluster Coordinator for Kachin and Northern Shan State (CCK), Kevin Socquet-Clerc socquet@unhcr.org . All partners made self-introduction.	
Review of previous meeting action points	-Bhamo Cluster coordinator from UNHCR informed that the minutes from the previous meeting could not be completed for this meeting review but would be available soon. Action points from the previous meeting were reviewed: Action point 1: Bhamo CCCM/SHELTER/NFI to standardize cluster data collection template from Myitkyina information management unit base at UNHCR office. Done: Cluster partners have received standardized cluster data collection template for their inputs Action point 2: Bhamo coordinator (CCCM/SHELTER/NFI) facilitator to circulate consolidated/updated Bhamo Shelter/NFI cluster information to Cluster of Bhamo, Myitkyina and national level (Yangon) by the next meeting date, 21 st Aug 2013. Done Action Point 3: Cluster Shelter Expert to meet shelter engineers from Metta Foundation – Myitkyina office, to discuss cluster recommended shelter designs and standards. Action point 4: UNHCR Bhamo and Metta to have a separate meeting to screen shelter request received from various IDP camps to avoid duplication and to agree on shelter construction plan to cover the needs. Done: Since the July Cluster meeting UNHCR and Metta have worked on consolidating one list of needs and shared tasks between them to avoid duplications. BMO has worked closely with all shelter partners, not restricted to UNHCR IPs, to compile more complete data regarding shelter construction within the area of coverage of Bhamo office. Thanked the partners for their support during this exercise and reminded everyone the	

	importance of good consolidated data to report to Cluster.	
<p>Presentations from cluster coordination:</p> <p>Cluster role, responsibilities and structure</p>	<p>Shelter/NFI/CCCM Cluster Coordinator Kachin State (CCK) presented the functioning of the cluster, roles and responsibilities. The presentation was given in Myanmar. The main focus points were:</p> <ul style="list-style-type: none"> -Cluster role is to coordinate amongst all actors working within the same sector (in this case shelter, NFI and CCCM), not only UNHCR Implementing Partners (IPs). In order to coordinate efficiently, avoid duplication and report precisely to donors about needs and gaps, the Cluster needs to receive all the information concerning activities in these sectors. -Despite UNHCR being the lead of the Cluster and as a member also contributes significant resources to the three sectors, important to stress the Cluster is far wider than just UNHCR. -If one organization is an IP for shelter construction with UNHCR but also constructs building with DFID, ECHO or Caritas funds (for example), they need to provide the Cluster with the data for ALL their construction, even though they need to report to the UNHCR programme department concerning what they did with UNHCR funds. -Another responsibility of the Cluster is to do fundraising for the activities of the sector concerned. Therefore, the Cluster needs to be able to present very precise data to identify properly gaps in funding and future needs. <p>Also, the Cluster is responsible for adherence to standards, notably SPHERE, and can support partners through working groups or provision of documents/guidelines to try and ensure more general and internationally accepted standards.</p> <p>Partners thanked CCK for this presentation and this explanation clarified what was the difference between the Cluster and UNHCR and what were the Cluster requirements.</p>	
Camp profiling	<p>CCK thanked all the partners for their role in the camp profiling exercise, informed that all data have been entered in the system, that it had been presented at the national cluster in YGN on August 14th and that all attendees recognized the usefulness of the exercise. In total, data has been collected for 123 camps and the Cluster will try to complete it for the remaining camps, when/as feasible. If resources permit, the camp profiling exercise will be conducted every six months. Now that UNHCR will be able to extend its support to CCCM to a total of 140 camps it is expected that it should be easier to conduct in the future.</p> <p>The cluster is now proceeding to a basic cross-camp analysis in Yangon, and within a few weeks results of this first analysis and raw data will be shared with all cluster partners for their own use. A CD Rom will be provided to partners in the field for easy use, plus</p>	

¹ See following link for where camp analysis data will be made available: <https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Kachin-campprofilng.aspx>.

<p>Shelter standardization</p>	<p>The Cluster Shelter Expert (SCE) presented the results of his mission to Bhamo, informing that he was able to visit eight camps in BMO and Momauk T/s, which house the large majority of the IDPs in GCA. This mission enabled him to have a better understanding of construction standards in the area for all partners as well as update shelter data for the Cluster.</p> <p>SCE had a meeting with KMSS-Bhamo to discuss possible modifications to the approved standard of shelter depending on local constraints. He will follow-up on this issue with KMSS-Bhamo and elsewhere if modifications to the IP agreement is necessary.</p> <p>SCE informed that in Myitkyina the Cluster launched a Technical Working group (TWiG) in order to consolidate and agree on construction standards. He insisted that cluster members in the Bhamo area receive funds from various donors and that all donors are keen to see common standards, based on SPHERE, once the emergency shelter phase was passed.² The three main criteria should be the <u>security</u>, the <u>size</u> and the location of the <u>shelter</u>.</p> <p>Some modifications of these approved standards due to local constraints are acceptable; everyone being aware of the specificity of the situation in Kachin State, mainly in regards to NGCA areas. However, these changes should be presented and justified. For example, as bamboo is difficult to find in some areas or is too young, and therefore not resistant, it could be replaced by plywood but these issues should be discussed through the Cluster.</p> <p>CCCK encouraged the attendees to be in touch with the Cluster on these issues since the Cluster can help advocating for modifications of standards, if the justification is sound. The SCE is also available for technical advice as/if needed. SCE insisted that comments on standards and this request for Cluster partners to try to reach accepted international standard was in no way a criticism of the work that had been done by Cluster members in the past. Everyone acknowledge that during the first phase of the crisis the most important issue was to provide emergency shelter to the IDPs, and Cluster members had delivered an incredibly quick and good work. However, now that the crisis phase was over and the situation stable for several months, it is important to move onto the next phase and try to provide IDPs with standardized temporary shelter, an improvement on the first phase of emergency shelter.</p> <p>Metta and the SCE have worked on a revision of shelter size. During the emergency phase, in order to answer as quickly as possible to large needs, Metta built units 9'x9' ft. and 9'x12' ft. Metta has now reviewed its designs in coordination with the SCE and will build temporary shelters to the size of: 12'x15 ft. as of from September 2013. This was highly indicative of sort of collaborative</p>	<p><i>(CCCM/SHELTER/NFI) to follow-up with partners, consolidate comments and send on to IM YGN.</i></p> <p><i>Action point: SCE to follow-up with KMSS-Bhamo on construction constraints and possible need to amend the agreement with the UNHCR.</i></p>
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² See following link for minutes of past TWiG meetings in Myitkyina and Bhamo: <https://www.sheltercluster.org/Asia/Myanmar/RakhineAndKachin/Pages/Kachin-meeting-minutes.aspx>.

	Cluster relationship the Cluster Lead was keen to see and such efforts would be reflected to donor members of the national Cluster in Yangon.	
<p>Updates from cluster partners</p> <p><u>KMSS-Bhamo</u></p> <p>CCCM: KMSS-Bhamo and UNHCR are working on the new project extension period from Aug to Dec 2013, start CCCM activities in 14 camps, with support from UNHCR. There were no CCCM activities in July this year, prioritizing shelter renovation.</p> <p>NFI: KMSS-Bhamo has committed to distribute to three camps in NGCA for the UNHCR. However, due to the conditions during the rainy season, this distribution will probably not take place until October. UNHCR Bhamo and KMSS-Bhamo have targeted three camps located at the border of Northern Shan State and Southern Kachin state. The total estimated number of households targeted is 600.</p> <p><u>Metta</u></p> <p>Prior to the meeting Metta had given data regarding its planned construction and renovations. Metta stipulated that from September 2013 on they will build their shelters with a new size of 15x12 feet (very close to the approved standard of 18x11). Protection concerns were relayed concerning the large 22-unit building in one camp without separation spaces, creating possible protection issues. Metta promised to have a close look into this matter, but mentioned that unfortunately there were many priorities and it was difficult to address them all at the same time.</p> <p>Metta requested to receive precise data regarding where other Cluster members were building shelter to help with their own planning. The Cluster referred them to the consolidated list that was distributed during this meeting.</p> <p>CCK underlined that this was <u>precisely</u> one of the main purposes of the Cluster, i.e. help coordination between agencies and this was <i>why</i> the Cluster needed to receive complete data, to consolidate construction lists, determine gaps, thus supporting operational Cluster partners to coordinate their efforts to reach maximum efficiency and avoid duplication. SCE also noted that through standardization the Cluster also tries to ensure that IDPs receive equitable treatment, for example all IDPs provided with similar standard shelters.</p> <p><u>KBC</u></p> <p>KBC had no specific updates to give.</p> <p><u>SI</u></p> <p>Shelter: SI does not build shelter but adds gutters and rain water harvesting systems to some shelters.</p>	<p>Shelter: KMSS-Bhamo plans to build a further 160 shelters with funds from the UNHCR at Woi Chai IDP Camp at Laiza. They also received funding for 200 shelter units, and tentatively plan to build at N Hkawng Pa Camp.</p>	<p><i>Action point: UNHCR and Metta will continue to develop a shelter renovation plan and give an update at next Cluster meeting</i></p>

	<p>NFI: SI will distribute winter items across five camps starting in October 2013. SI Deputy Programme Manager transmitted the list of camps to the attendees. KMSS-Bhamo specified that they were about to do the same, but focusing on school age children. They are planning to distribute 5,000 winter kit within this activity. They are also planning to conduct it in October. CCK requested both agencies to meet bilaterally before the next Cluster meeting (as UNHCR and Metta did for the shelter as mentioned before) to avoid duplication, and to please present their winter items list during next Cluster meeting to all members.</p>	<p><i><u>Action point:</u> SI and KMSS-Bhamo to meet bilaterally regarding their upcoming distributions of winter items to avoid duplication</i></p>
AOB	<p>Bhamo Cluster Coordinator said that a date had not yet been found for the next CCCM training for partners. However, it is confirmed it will be held on second week of September, between 9th -13th. The exact date will be confirmed as soon as possible and at least one week before the event.</p> <p>Metta mentioned the issue of the IDPs with host communities seldom receiving assistance. More specifically, they mentioned the case of 48 school-age children now residing in Dawnt Phone Yang sub-T/s, Mo Mauk T/s. Their village of origin is Ton Phone. The village has been destroyed during the fighting. CCK inquired why it was only children and where the families were staying. It was decided that as this issue might have a protection element UNHCR Bhamo Acting Head of Office will liaise with relevant colleagues plus meet Metta bilaterally to find out more about this situation.</p> <p>Metta informed that they were planning some renovation on their shelters in Robert Church Camp. As UNHCR also plans such activities, Metta suggested it should be coordinated between the two agencies. It was decided that the two agencies would go to Robert Church Camp the day after the cluster meeting (Aug 22nd).</p> <p>KMSS-Bhamo suggested that the Cluster needed to also start considering standards for individual shelters. SCE cited the aforementioned TWiG that had started meeting every second week in Myitkyina to work on all these technical points. KMSS-Bhamo requested to receive some feedback, and if possible some hard copy document such as sketches for both current standards and what will be developed later. CCK promised that information from the Myitkyina Bhamo would be regularly circulated.</p>	<p><i><u>Action point:</u> UNHCR and Metta to meet bilaterally, with UNHCR protection involved to clearly assess this issue</i></p> <p><i><u>Action point:</u> UNHCR and Metta to meet about renovation in Robert Church camp</i></p> <p><i><u>Action points:</u> CCK and SCE to ensure that information from Myitkyina TWiG is efficiently relayed to Bhamo and that hard copy documents (with</i></p>

	Next Cluster meeting for Bhamo will be held on Wednesday 11th September at UNHCR Bhamo office. However, as CCK needs to attend and flight schedules might be modified, this date/time might vary slightly. A final invitation will be circulated as soon as possible.	<i>accepted standards/ designs) circulated.</i>
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Documents shared in hard copy with the participants at the meeting included:

-Updated camp master list and updated shelter 3W