

Shelter / NFI / CCCM Cluster Meeting Minutes
09:00 – 12:00, Friday, May 30, 2013
UNHCR – Myitkyina

Attendee: UNHCR, DRC, KMSS, KBC, OCHA

Agenda Item	Discussion	Action / Actor / Date
Introductions	Introduction by Janet Pima, OIC of UNHCR Myitkyina: PIMA@unhcr.org David O'meara (DOm) was introduced to the participants. He is the Global Shelter Cluster Focal point for Shelter Coordination, based at UNHCR's HQ in Geneva.	N/Shan Cluster meeting will be 2 nd week of June, in Muse.
Shelter Update (Shelter Designs)	Two kinds of 5-unit shelters (timber and bamboo) have been developed by the Cluster Lead. Future/new shelters should be done to this specific/newly agreed design.	Shared the approved design with all Shelter Cluster members for their reference.
Shelter Renovation	Shelter renovation plans done for both Myitkyina and Waingmaw areas. Planned: Myitkyina – 2834 family units Bhamo – 933 family units + 378 kitchen units	Still clarification needed on the camp priority work, and budgeting.
UNHCR – CCCM updates	Camp profile training for data enumerators will be doing in 4 different locations, Myitkyina/Waimaw, Bhamo and Hpakant in Kachin State and Muse in Northern Shan State. Data collection will follow the training. RANIR will be do the same for the camps in NGCA area. Since camp profiling is only targeting the camps, those IDP who are living with host families are concerned that if they are not included in this exercise they will not be	Myitkyina/Waimaw – 3-4 June for KMSS and Shalom Myitkyina/Waimaw – 6-7 June for KBC Bhamo – 10-11 June for DI and KMSS-Bhamo

	<p>included in the resettlement or recovery phase.</p> <p>Although practices can encourage IDPs to stay with host families for sustainability and psychological safety, here in Kachin, the majority of the IDPs are willing/inclined to stay in the camps, primarily since it provides more safety. The attended agencies indicated that still to date, there is no accurate data on host family population.</p>	<p>Hpakant - 10-11 June</p> <p>Muse – 18-19 June</p> <p>CCCM Cluster will call a separate meeting for host family data, consolidate the existing data and strategize for further information gathering.</p>
KBC	<p>Currently working on camp renovation, planned to be completed in July-2013.</p> <p><u>CCCM</u></p> <p>During the previous CCCM meeting that discussed KBC camps it was decided to try and have clear and accurate data on IDPs living with host families because:</p> <ol style="list-style-type: none"> 1. Some camp management committee's <u>include</u> this population in the camp list so they gain access the assistance from agencies, despite the fact that they are not physically staying in the camp. 2. Some camp management committees do not dare to include this population in the camp list due to the ward/village level authority. 3. Some camp management committees do not include this population because they do not want to take responsibility for those IDPs that may have relation(ships) with conflicting parties. 	<p>Still clarification the camp, priorities of works and budgeting for sub-agreement.</p> <p>KBC decided to form a team during the last CCCM meeting and will do door-to-door data collection in those living with host families.</p>
KMSS	<p>Currently working on camp renovation activities in Post 8 and Dun Bung. Also with DRC, 169 family units are being constructed in Phone Lone Yan.</p> <p><u>CCCM</u></p> <p>KMSS has a host family list for Moe Nyin/Moe Kaung areas re. their food distributions in partnership Trocaire (funded by DFID). IDPs staying in that area are not recognized</p>	<p>Waiting for sub-agreement/budget for shelter renovation. 80 units 100% completed and 70 units on going.</p> <p><u>CCCM</u></p> <p>KMSS will send the IDP list from Moe Nyin/Moe Kaung to UNHCR and UNHCR will</p>

	by the Government, yet	send it to RRD for recognition.
DRC	<p>DRC is constructing 1379 units of shelter with three IPs in 2013.</p> <p>KBC: 3 camps - 147 units</p> <p>KMSS: 4 camps - 1000 units</p> <p>Shalom: 3 camps - 232 units</p> <p>They are also planning to construct 500 units of shelter in Ja Yan Kha from July 2013 to Dec 2013.</p>	662 shelters in KMSS's camps and 80 shelters in Shalom's camps 100% completed. The remainder is on-going.

Next meeting: 27th June, 10.00, UNHCR Office, Myitkyina.

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NFI Update	<p>Since December 2012, KMSS has distributed hygiene kits to IDP camps in Mohnyin, Ho Pin, 3 camps (Lon Hkin, Seik Mu, Nant Ma Hpit) in Hpa Kant and 3 camps (Maina RC, Jan Mai Kawng, Nong Pong) in Myitkyina.</p> <p>UNHCR has distributed 240 family kits for IDPs in Pha Kant (4 camps). The most recent distribution being in May, 20-24th.</p> <p>David O'meara (DOm) (Global Shelter Cluster Focal point for Shelter Coordination) suggested doing an assessment in NGCA areas. He recommended REACH to do the assessment.</p>	<p>Action point: If funding secured, DRC to distribute solar generators to Maga Yang, Hpun Lum Yang camps and winter jackets in Border Post 8 (6 camps) through KMSS.</p> <p>Update: In the first week of May, KBC-administered camps in Na Di and Man Lone received NFI assistance (mainly blankets and mosquito nets), donated by local actors.</p> <p>Action point: If security guaranteed, in early June UNHCR plans to distribute 1000 NFI (family) kits in KBC-KMSS-administered IDP camps in Northern Shan State. Out of these 1000 kits, 100 will be retained for the needs in Northern Shan State, which seem to be increasing.</p>

		<p>Action point: During June, UNHCR will distribute NFI kist for 300 IDP HHs in Myitkiyna and Waimaw camps.</p> <p>Action point: Cluster Information Management Focal Point (Kachin State) requested NFI data from IPs and all NFI Cluster members in Myitkiyna.</p> <p>Action point: This Clusetr will wait from Yangon the output of the decision as to whether to deploy for an assessment the services of REACH. An alternative option is for the Cluster Lead to do an assessment in NGCA areas, partnering with RANIR.</p> <p>Action point: Cluster Information Management Focal Point has already shared the common template amongst IPs/Cluster members for their NFI/Shelter update. All agreed to give their monthly inputs/updates to Cluster Information Management Focal Point for consolidation.</p>
AOB	Date of next Cluster meeting will be confirmed to members through email.	