



**ES/NFI Cluster Coordination Meeting - Afghanistan**  
**2017 APR 10 13:00 - 15:00**  
**UNHCR CO Kabul**

## **MEETING MINUTES**

### **AGENDA ITEM**

#### **1: Introduction**

The meeting commenced with a brief introduction of the ES/NFI Cluster Regional Focal Points for the central, northern, western, central highlands, eastern, south and southeastern regions. Partners were encouraged to coordinate with the Regional Focal Points at the Regional and field levels to discuss and agree on operational issues and refer to the National level after exhausting all efforts.

**Follow up:**

- The National Coordination Team will populate the contact details of the ES/NFI Cluster Regional Focal Points' on the ES/NFI Cluster's Website before the next ES/NFI Cluster Meeting

#### **2: Review of action points from the last Cluster Coordination Meeting / Brief from the Chair**

HLP updates from ANDMA are pending.

**Follow up:**

- ANDMA to share the document as soon as possible

#### **3: ES/NFI Cluster Contingency Plan (Preparedness and Response Plan)**

The ES/NFI Cluster Coordinator gave a briefing on the ES/NFI Cluster's Contingency Plan to respond to steady and rapid displacements that may occur during first half of 2017. The ES/NFI Cluster Coordinator also presented on the members' available response capacity (e.g. standard and other available NFIs and cash capacities).

Cluster Partners were requested to attend the HRT and OCT meetings for coordinating response activities during emergencies. It was suggested to identify and agree on the triggers & numbers for activating the Contingency Plan.

**Follow up:**

- The Contingency Plan will be reviewed by the SAG and following shared with Cluster Partners for final inputs

**Deadline:** 25 April 2017



#### **4: Feedback from SAG on the Cluster Strategy / Technical Guidelines**

The ES/NFI Cluster Coordinator gave a briefing on the SAG meeting and presented the reviewed and endorsed ES/NFI Cluster's 2017 Strategy and Technical Guidelines. The documents are finalized and uploaded to the Afghanistan ES/NFI Cluster's [website](#). The ES/NFI Cluster will have the ES/NFI Cluster's 2017 Strategy and Technical Guidelines translated to Dari and Pashto.

To provide further timely review of the Technical Guidelines, a TWiG will be established to clarify aspects of e.g. cash based interventions, technical shelter details, shelter types in the coming weeks.

The ES/NFI Cluster Coordinator provided an update on the CHF first allocation. The CHF can not cover all the financial needs of the ES/NFI Cluster, thus the ES/NFI Cluster is available to provide support to any Cluster Partner seeking to engage in further fundraising from bilateral donors.

OCHA requested the Cluster Partners to support the ES/NFI Cluster Coordination Team to be able to provide timely inputs for stakeholders as well as to be able to advocate on behalf of the ES/NFI Cluster for donor support.

##### **Follow up:**

- ES/NFI Cluster Coordination Team to have the ES/NFI Cluster's 2017 Strategy translated to Dari and Pashto
- A TWiG to be established and initiate the further review of the ES/NFI Cluster's Technical Guidelines

**Deadline:** 25 April 2017

#### **5: IM briefing**

The ES/NFI Cluster's Information Management Officer advised Cluster Partners on a new contact management system, enabling Cluster Partners to subscribe/unsubscribe and to update their own details. The responsibility to keep each Cluster Partner's focal points' details up to date rests with the Cluster Partners. Cluster Partners and their new focal points were requested to use the ES/NFI Cluster's [website](#) to register their contact details to ensure they receive communication from the ES/NFI Cluster.

Cluster Partners were advised on the ES/NFI Cluster Coordination Team's centralised contact email address [afghanistan@sheltercluster.org](mailto:afghanistan@sheltercluster.org). Communication from the ES/NFI Cluster Coordination Team will be sent from this email address in the future. Cluster Partners were also advised to have the referred email address marked on their email "white list" to ensure email delivery.

#### **6: AOB**

Islamic Relief indicated its capacity to respond to 350 HH with standard NFIs in Kabul Province. They requested Cluster Partners to refer to Islamic Relief in case of NFIs needs.

The next ESNFI Cluster Coordination Meeting is tentatively scheduled for 2017 May 08. The tentative



Agenda will be shared with the Cluster Partners for comments and feedback on Agenda points to be included.

**ESNFI Cluster Coordination:**

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