

## **JIPS SCOPING MISSION**

### **IDP PROFILING IN UKRAINE**

#### **Terms of Reference**

#### **Introduction:**

Since March 2014 and the start of the conflict of Crimea, more than 2.2 million people have fled their homes within Ukraine and to neighbouring countries. By late August 2015 there were still more than 1.4 million registered IDPs in Government Controlled-areas in Ukraine (registered by the Ministry of Social police of Ukraine). The regions currently with most registered IDPs are Donetsk with 543,000, Luhansk with 216,000 and Kharkiv with 188,000.<sup>1</sup> In May 2016, there was an estimated 6,518 people living in an estimated 219 collective centres in the government controlled areas (Shelter Cluster report on Collective Centres in Ukraine). Women and children constitute over 73% of the IDPs residing in these centres. The majority of collective centres are privately owned. 15 centres reported risk of eviction (which represents approximately 700 persons).<sup>2</sup>

The Shelter and Protection Clusters for the Ukraine response requested for JIPS support in June 2016. With various partners (Government and Cluster partners), the Clusters intend to conduct an assessment to assess the situation of IDPs residing in **collective centres** and to support the identification of all available adequate durable solutions based on a categorisation of the IDPs (needs, vulnerability, capacities, etc.) As indicated in the mission request, the expected support is two pronged: technical to support the development of a sound methodology document and relevant data collection tools and coordination/advocacy to discuss the best ways to measure the situation of IDPs in collective centres through the durable solutions lens. In addition, an in-depth analysis of existing secondary data review and primary data collection will be necessary.

These terms of reference lay out the proposed structure and organization of JIPS mission to Kyiv, Ukraine to support the initial phase of the profiling.

#### **Overall Objective:**

The overall objective of the mission is to support the Shelter and Protection Clusters led by UNHCR and other relevant partners, including national and regional authorities, in the development of the objectives, methodology, and data collection methods and forms of the profiling, while ensuring a collaborative and durable solution oriented approach throughout the process.

Specific Objectives are twofolds:

1. Supporting the partners in the desk review of existing data.
2. Supporting the partners in the identification of need for profiling.
3. Coordination support to facilitate the early phase of the profiling process through discussions and meetings with relevant partners and stakeholders.
4. Identification of relevant partnerships for the profiling exercise and establishing a profiling working group to collectively oversee the exercise.
5. Collaboratively outlining and agreeing upon profiling objectives and overall scope of the exercise with a particular focus on durable solution.
6. Agree on a methodology outline and themes to be included in the profiling.
7. Identify major strengths and weaknesses of the proposed exercise and methodology.

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<sup>1</sup> IDMC, Ukraine IDP Figures Analysis, 2015, <http://www.internal-displacement.org/europe-the-caucasus-and-central-asia/ukraine/figures-analysis>

<sup>2</sup> Shelter Cluster, Collective Centres in Ukraine, May 2016.

8. Establish the groundwork for additional similar exercises with a stronger Government ownership of the process at national and regional levels.

**Duration:**

The planned JIPS mission to Ukraine will take place between July 6 and July 12, 2016. The following agenda was developed:

- Wednesday 6 July: Arrival, briefing with Shelter Cluster, Protection Cluster and UNHCR colleagues.
- Thursday 7 July: Discussions with the various stakeholders during bilateral meetings (clusters, government, cluster partners, etc.)
- Friday 8 July: Discussions continued: around the objectives of the exercise, the methodology of the exercise (who, what, where, how, with who, etc.), indicators and analysis plan. Meeting with the Protection Cluster. Preparation of the Profiling WG meeting.
- Saturday 9 and/or Sunday 10: visit of Collective Centre in Kyiv area.
- Monday 11: Official launch of the Profiling working Group, presentation of the exercise, agreement on objective, methodology, timeframe and expected results.
- Tuesday 12: departure

**Location:**

JIPS mission will be hosted by the UNHCR Office in Kyiv, Ukraine (Kyiv, Lavrska 16). Travel to collective centres to be planned based on the work plan and specific tasks.

**Participants:**

JIPS mission will be composed of the JIPS coordinator; Natalia Baal and a Profiling Advisor; Damien Jusselme.

**Work Arrangement for missions**

The mission will be hosted by UNHCR. Costs of the mission will be supported by JIPS.

Functional guidance and support will be provided by the JIPS Executive Committee, which includes the Office of the Special Rapporteur for the Human Rights of IDPs, UNHCR, UNDP, OCHA, DRC, NRC and IDMC.

**Main Activities:**

*Before mission:*

- JIPS to provide relevant sample methodology and profiling process documents from other exercises. DONE
- Shelter and Protection Clusters to provide relevant reports (context, existing assessment, material already produced for the assessment). DONE
- Shelter and Protection Clusters to facilitate the development of the mission agenda in collaboration with the JIPS team and secure meetings with relevant stakeholders
- JIPS and Shelter and Protection Clusters to develop draft ToRs for the Profiling Working Group.

*During mission:*

- JIPS to conduct bilateral meetings with relevant partners to identify the need for profiling, as well as interest and potential roles in profiling;

- JIPS to conduct a field visit to assess the data collection environment and identify risks and opportunities to inform operational planning;
- JIPS to facilitate a joint workshop to agree on coordination structure for profiling, as well as the profiling objectives, scope and methodology outline;
- Reviewing, screening and discussing/rating existing data set including GoU and humanitarian.
- Identifying main sector to be included based on the desk review and provide concrete thematic of analysis (durable solutions).
- JIPS and Shelter and Protection Clusters to support the development of the data collection forms and analysis plans necessary for the profiling exercise, including incorporation of all needed indicators and questions.

*After mission:*

- JIPS to provide support to the profiling partners as agreed during the mission.
- JIPS and Shelter and Protection Clusters to support the validation of the data collection forms with partners.
- JIPS and Shelter and Protection Clusters to support the production of training outline and materials for the training.
- Shelter and Protection Clusters to support the development of a pilot plan.

**Outputs**

The following outputs are expected to be delivered as a collaborative effort of the partners with JIPS' support as a result of the missions:

- Agreed upon profiling working group Terms of Reference with practical timelines and technical scope;
- Profiling concept note, including objectives, target groups, data collection methods, sampling approach, coverage/scope and analysis plan.
- Draft workplan, including main roles and responsibilities of partners for profiling and statistical support for sociological themes in context of middle income country.
- A mission report with clear recommendations for the way forward.