

Gorkha Shelter Cluster

MEETING MINUTES

Date: 03-09-2015

Chair: Shyam Krishnor Singh (DUDBC)

Co-Leads: Richard Tracey

District Focal Point: Loren Lockwood

Attendees: DUDBC, Shelter Cluster, OCHA, Food Security Cluster, CRS/Caritas Nepal, Practical Action, Christian Aid, Save the Children, IOM, JICA/RZNE.

1. DUDBC Update	ACTION	WHO
<p>Shyam (DUDBC) was in Kathmandu for policy meetings:</p> <ul style="list-style-type: none"> • Permanent house construction drawings and designs being finalised by DUDBC KTM. • 15 types of building options, all complying with BCN (Building Code of Nepal) • Gorkha NRA coordination office will be set up in approx. 1 month <ul style="list-style-type: none"> ○ DUDBC will work under their authority ○ NRA district office will approve building and modality ○ Training must also comply with NRA guidelines and BCN • Over the next month agencies should implement winterisation programmes after getting approval from DUDBC 		
2. Winterisation	ACTION	WHO
<ul style="list-style-type: none"> • Approval must sought from DDRC before commencing • Government will not be implementing • Northern and high altitude areas are a priority • DUDBC suggests using similar modality as t-shelter implementation (cash / voucher or materials in-kind) • Seed and food stock storage should play will need to be addressed in plans (grain and cattle) – coordinate with Food Security Cluster if agencies have stocks of tarps not allocated to winterization <ul style="list-style-type: none"> ○ CGI and structure will be appropriate ○ Suggested by DUDBC that “Metal Boxes” made available (traditional systems for storage of grain) • Northern very high altitude populations traditionally migrate for winter (around Nov-Dec) • Reminder not to train for dependency 		
<p>Estimates of value of packages by agencies ASAP</p>	<p>Survey of agencies</p>	<p>Shelter Cluster</p>

3. Training	ACTION	WHO
<ul style="list-style-type: none"> DUDBC has guidelines and manuals All training must be approved by DUDBC before commencing Training is important because agencies will not be allowed to direct implement by decree of the NRA Must be deemed similar enough to national curriculum by DUDBC to be approved Guidelines are completed and approved 		
4. Coordination tools	ACTION	WHO
<ul style="list-style-type: none"> Google drive folder is set up for shelter implementers in Gorkha 1 invite will be allowed for each organisation at any one time Benefits will include: <ul style="list-style-type: none"> Activity monitoring and mapping tailored to Gorkha agencies and DUDBC (as possible) Tools for programming Forum for surveys as required 	<p>Agencies to select 1 person for invitation</p> <p>Shelter Cluster invite people, maintain folder</p>	<p>All Shelter Partners</p> <p>Shelter Cluster</p>
AOB	ACTION	WHO
NIL		

Contact Numbers:

Position	Name	Email	Phone
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