

**INFORMAL EMERGENCY SHELTER COORDINATION
CYCLONE GIRI, MYANMAR**

MEETING MINUTES

Date	29th October, 2010 - 1100-1230hrs
Venue	Meeting Room, IFRC Office, Yangon
Chair	Anno Müller
Note taker	Aung Thu Win (ESC Information Manager)
Participants	Jero CandeLa & Aung Khant (Solidarites International), Sabine Linzbichler(DRC), Malar Win & Aung Ze Ya (MRCS), Phyo Phyo wai (Mingalar Myanmar), Kan Aung (Swanyee), Ei Ei Thein (MIMU), Myat Su Win (UNOCHA), Augustine Piang & Dr. Soe Moe Aung (KMSS), Narendra Singh & Paul Davenport (IFRC), Roisin Devale (ACTED), Denis De Poerck (Save the Children), Nadine Waheed (UNHABITAT), Phyu Phyu Win (ECHO), Teis Christensen & Thant Sin Htet (IOM), Kyaw Soe Lynn (UNHCR), Aung San (FRC), Neichi (LRC), ??? (MSF Holland)

Agenda item # 1a: Agenda

Meeting chair proposed to include minutes of previous meeting in 1b and ESC representation in the field in 5b. ACTED proposed to discuss Funding and Access in 5c.

Agenda item # 1b: Minutes of previous meeting

3 UNOCHA:

- 1 officer from OCHA and 1 from MIMU are in Sittwe
- RC/HC in stead of RCH

Agenda item # 2: Introduction of Participants

- All the participants introduced themselves
- Total of 22 participants from 18 different organizations listed above attended the meeting

Agenda item # 3: Situation Update

Discussion	<u>UNOCHA</u>
	<ul style="list-style-type: none"> - Distributed the latest map: Who is Assessing Where - Situation Report No.4 is underway - RC/HC, OCHA, UNHCR and UNDP representatives are visiting Sittwe; Monday afternoon there will be a briefing for all interested. Time to be announced. - Requested all cluster members to appoint IM focal persons - Replied to UN-HABITAT that Monday afternoon more might be known about a possible CERF
	<u>MRCS</u>
	<ul style="list-style-type: none"> - Shared their latest assessment estimates: 46,687 affected HH, 241,589 affected individuals.. - Figures need to be handled with care, not all are confirmed
	<u>Save the Children</u>
	<ul style="list-style-type: none"> - Have presence in Toungup, - Will support food for 30,000 people for 25 days - Has 1,000 large NFI kit under way (Includes Tarpaulins and Jerrycans) <p>16,000 Families Targeted</p> <ul style="list-style-type: none"> - Noted there are many migrant workers with unregistered shelters
	<u>Mingalar Myanmar</u>
	<ul style="list-style-type: none"> - Some 96 primary schools and 1 middle school were severely damaged - A few hundreds of schools were partially damaged

**INFORMAL EMERGENCY SHELTER COORDINATION
CYCLONE GIRI, MYANMAR**

	<p><u>MSF Holland</u></p> <ul style="list-style-type: none"> - Road from Magway to Minbya was reported as damaged - Some bridges might have been damaged - Is distributing 300 Family Kits and is planning for 3000 together with ACF and Merlin <p><u>FRC (cited from e-mail 28/10)</u></p> <ul style="list-style-type: none"> - From Magway to Ann - 8 hours, there is some road construction/repair with heavy machinery going on so there are delays linked to this, but otherwise the road is ok. - From Ann to Minbya - 6.5 hours. There are six bridges out on this road, and you must pass through the river. Apparently 5/6 are quite small but there is one crossing that is more difficult, and the team informed that low clearance vehicles would not be able to get through. <p><u>Swanyee development foundation</u></p> <ul style="list-style-type: none"> - Local NGOs through the Contingency Planning Working Group have decided to activate the Myanmar NGO Contingency Plan. - Four organisations have taken the lead in terms of fundraising for WASH, Health, Emergency Shelter, Food and Nutrition activities. - The planned areas of intervention are Myebon, Minbya and Pauktaw Townships. - Shared its shelter designs and was invited to participate in the ESC technical working group.
--	--

Agenda item # 3: Situation Update

Discussion	<p><u>Information Manager</u></p> <ul style="list-style-type: none"> - Briefed the participants of the MRCS assessment result released on 28th October 2PM. - Cautioned the use of the data in it as there seemed to be some discrepancies in it - Clarified the questions from the participants on the data
-------------------	---

Agenda item # 4: Standards

	<p><u>Solidarites International</u></p> <ul style="list-style-type: none"> - Gave a presentation of the contents of recommended ES kits and with prices of items in local market and a brief review for semi-permanent shelter construction during Nargis - Agencies who plan to participate in the response should agree upon the range of market price so as to avoid the inflation <p><u>All the participants</u></p> <ul style="list-style-type: none"> - Endorsed the recommended kits: <ul style="list-style-type: none"> o Tarpaulin kit (2 tarpaulins, 30 meter of rope and a claw hammer) for each family o A community toolkit per 5 families (see list attached). - The next technical working group meeting will advise on more detailed specifications of all items in the kits (Monday 1/11, 14.00hrs, IFRC office) <p><u>Meeting Chair</u></p> <ul style="list-style-type: none"> - Invited all the interested participants to attend next technical working group meeting
--	--

<i>Action Items</i>	<i><u>Person Responsible</u></i>	<i><u>Deadline</u></i>
Technical working group to advise on detailed specifications of all items in the kits	Narendra Singh (IFRC Shelter Delegate)	Next TWG meeting

**INFORMAL EMERGENCY SHELTER COORDINATION
CYCLONE GIRI, MYANMAR**

Agenda item # 5a: Information Management

Discussion	<p><u>Information Manager</u></p> <ul style="list-style-type: none"> - Discussed with the participants from MIMU about the tracking forms 		
	<p><u>MIMU</u></p> <ul style="list-style-type: none"> - Is collecting the data from all sectors and all clusters to see an overview as a whole - It is not possible for MIMU to go into detail tracking required by the sector 		
	<p><u>Meeting chair</u></p> <ul style="list-style-type: none"> - As the MIMU and ESC need different data it is inevitable that there will be 2 forms - MIMU and ESC data come from different sources so separate data collection might be better 		
	<p><u>Information Manager</u></p> <ul style="list-style-type: none"> - Will collect the ESC specific detail tracking list and process the data - Requested the support and feedbacks from all partners - Requests all to inform about the specific contents of each organisations kits (NFI kit, Family kit, Shelter kit, Tarpaulin kit, etc.) 		
Action Items		<u>Person Responsible</u>	<u>Deadline</u>
Will update the tracking sheet in coordination with other IM focal people in the group A meeting for IM specific purpose needs to be organized and detail of IM system to be agreed and clarified.		Aung Thu Win (ESC IM)	in the next week

Agenda item # 5b: Field Presence

Discussion	<p><u>Meeting chair</u></p> <ul style="list-style-type: none"> - Requested the participants to volunteer the representation of Informal ESC in the field 	
	<p><u>UNHCR & UNOCHA</u></p> <ul style="list-style-type: none"> - Will inform their resources and availability for the above role on coming Monday 1st November 	

Agenda item # 5c: Funding and Access

Discussion	<p><u>ACTED</u></p> <ul style="list-style-type: none"> - Requested the participants to share information and to work together to improve the funding and access situation.
-------------------	--

Agenda item # 6: AOB

Agenda item # 7: Next meeting

Discussion	It was agreed that the next meeting will be on 3rd November 2010 (Wednesday) at 1400hrs <u>Venue to be proposed by an interested host...</u>
-------------------	---

Meeting closed: 12:30hrs.

Emergency Shelter Coordination Contacts			
Coordinator:	Paul Davenport	09513 9256	ifrcmm14@redcross.org.mm
Information Manager:	Aung Thu Win	09504 0976	ifrcmm-g16@redcross.org.mm

PS: the current ESC coordinator has end of mission. His ESC tasks will be taken over by Paul Davenport.