

Shelter Cluster Meeting Minutes

Sindhupalchok - 25 August 2015 @ Survey office, Chautara

Cluster Lead: Sharad Mainali


District Focal Point: Outgoing - Keisuke Kamiya/ Incoming – Martin O’ Malley

Attendees: Government of Nepal, Solidarities International, EF/Helvetas Nepal, Phase Nepal, Medair, Mission East, NCM Nepal, NorCross, Plan international, ISAP, Clean Energy Nepal, ACTED, architecture sans frontiers, Shelter Cluster, ARSOW Nepal, Batase Foundation, Caritas Nepal, IOM, ISAP, WRCS, LWF, Peace Winds Japan, Save the Children, UN-Habitat, UN-OCHA, World Vision,

Standing ACTION POINTS
<p>Agencies are reminded that they need to:</p> <ol style="list-style-type: none"> 1. Submit weekly update of activities by every Thursday 5pm. 2. Have signed MOU’s with DDRCs for all work in VDC’s 3. Update DDRC regularly on progress against MOU’s 4. Ensure they are registered with the Cluster website, as below:- http://www.sheltercluster.org/response/nepal-earthquake-2015 <p>Subscribe & Unsubscribe to SC Nepal Email List</p> <p>Implementing Agencies: CLICK HERE to download up-to-date reporting template CLICK HERE to pick-up cleaned/updated data CLICK HERE to submit data</p>

1. Acceptance of the last meeting minutes	ACTION	
	Who	When
Last meeting minutes (12 th August) has been shared. No additional comment added during the meeting. Available at: https://www.sheltercluster.org/hub/north-eastern-hub-sindhupalchok-and-dolakha	-	-
2. CGI Coverage and Targeting Approach	ACTION	
	Who	When
<p>CGI and Blanket distribution maps and info presented.</p> <ul style="list-style-type: none"> • Still some areas with very low coverage. This may be because of targeting versus blanket distribution. Targeting approach for the most vulnerable was used and this is on the cluster website. Agencies have may have their own approach, but should review against cluster. <p>(English) https://www.sheltercluster.org/sites/default/files/docs/prioritisation-final.pdf</p> <p>(Nepali)</p>	-	-

<p>https://www.sheltercluster.org/sites/default/files/docs/prioritisation_tool_score_card_only_nepali.pdf</p> <ul style="list-style-type: none"> Focal point at VDC (VDC Secretary and committee) level has the information on who should be assisted. Agencies should contact these people before they attempt to do any work in the areas. Question from the group on how the VDC's are aware of the criteria being used by the cluster. They may not be aware of the assessment criteria. How do the VDC abide by and support the criteria? Answer – at DDC level, targeting approach is agreed as a recommended approach except for northern remote VDCs. Shelter Cluster will raise written report to CDO level which can inform VDC secretaries with agreed approach. 		
3. Winterisation Update	ACTION	
	Who	When
<p>Northern VDC's are considered as being eligible for blanket distribution for winterisation from a GoN perspective.</p> <p>Winterisation survey available (https://www.dropbox.com/s/yhei24jdv3o8ji/Winterisation.zip?dl=0) National cluster trying to compile info at the moment and KK has asked some agencies to provide information that will help as a basic understanding as to the potential needs for winterisation. If any agency is interested they should contact focal point. Thanks to those who have already provided information.</p> <p>Survey results are not yet out, but will be shared as soon as they are available. Cash or in-kind can be used, but market survey should be used to confirm suitability. Material may be the preferred option depending on what is available locally. "Soft" information also to be provided to assist in informing people about the materials that they are receiving.</p> <p>Before winterisation distribution, previous distribution maps should be reviewed to prevent double distribution.</p> <p>Local solutions and materials can be used and applied, but technical assistance should be provided to ensure that the people use the best possible outcome.</p>	-	-
4. Technical Update on Key Messages	ACTION	
	Who	When
<p>A useful presentation to understand what building fell down and why, and what to know prior to reconstruction. "Success and Failure of Nepalese vernacular stone and mud houses" https://www.sheltercluster.org/sites/default/files/docs/sc_kathmandu_august_5_draft_small.pdf</p> <p>Recognise that the messages are late, but better to get the info out and the messages will be available on the website. Messages are not finalised yet, but we will advise the group when the messages are finalised.</p>		

<p>10 key messages have each got 1 page and will be available for training.</p> <p>Question about including the potential extra cost for the recommendations in the key messages. If people see that they are going to be burdened by cost, they may not be as keen to follow. However, the 10 key messages are developed based on best practice done in local villages and should not require particular cost increase.</p>		
5. Agency Mapping Exercise for Recovery Activities	ACTION	
	Who	When
<p>Partners requested to pin areas where they are potentially going to work for recovery activities (not distribution).</p> 	-	-
6. AOB	ACTION	
	Who	When
<ul style="list-style-type: none"> • Cluster Transition is from Response to Recovery, rather than being discontinued. It will continue until the end of the year with an ongoing review. • Review of cluster needed in 2 weeks, by 9 Sept, therefore we need actors in this district to report and this needs to be completed by 31 August and presented in a workshop on that date. Location to be confirmed. 5 minute presentation from each shelter organisation on the following is required <ul style="list-style-type: none"> ○ Achievements - Work completed to date, timeline (when) and where? (4 w) ○ Issues and challenges encountered. ○ Lessons learnt:- <ul style="list-style-type: none"> ▪ Relating to the response (future reference) 	All agencies	ASAP

<ul style="list-style-type: none"> ▪ Lessons that can be brought into the recovery phase <ul style="list-style-type: none"> ○ Future work planned for recovery and reconstruction and winterisation, 4 w. ○ Recommendations ○ Workshop for the cluster. Monday 31 August 9.30am start and detail to follow. • A power point presentation is required from all partners and a template will be shared in the coming days to use so that compilation of all material is more manageable for cluster coordinators. • Distribution of materials in VDC should be coordinated with VDC. • Security in the district for vehicles. Road permits needed as the police are looking harder at these. All appropriate paperwork should be in place. Suggested no movement after 9.00pm for security • Reporting, please request support from IM if needed and ensure that reporting is appropriate. (Deepesh Sthapit: im6.nepal@sheltercluster.org / 9851095445) • Shelter Information Centre in VDC will show actors, share info on works, etc. Should be working in some days. Any information please contact Mr Phurba from UN-Habitat (phurba.moktan@unhabitat.org.np Ph 985 114 1328) • Cluster Lead – DUDBC assigned two engineers for SC Sindhupalchok, who will lead the cluster for reconstruction. • Coverage in 4 neighbouring districts (Ramechhap, Sindhuli, Kavrepalanchok, Okhaldhunga) is very low and if agencies still have capacity they should consider assisting in these districts. 		
NEXT MEETING		
9:30, Tuesday 8 th Sept. at Survey Office, Chautara.		

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