

Sub-National Shelter Cluster Northern Donetsk

Shelter Coordination Meeting | Slavyansk

22nd September 2015

10:30-12:00

City Administration Slavyansk

22 сентября 2015 г.

10:30-12:00

Администрация г. Славянск

Minutes of the meeting

Present: Shelter Cluster, UNHCR, PIN, ADRA, SOS Kramatorsk, R2P, NRC, HelpAge, Slavyansk City Council, Slavyanske sedtse, Dobrya Vest, ICRC, Luxemburg Red Cross, OCHA, OSCE

Agenda:

1. Roundtable introduction
2. Review of previous meeting minutes
3. Update from national Cluster
4. Review of winterisation coverage
5. Collective Centre monitoring/winter review
6. Shelter referrals
7. Recent & upcoming shelter assessments
8. Partner updates
9. AOB

ITEM	ACTION / DECISION	ASSIGNED TO	DUE DATE
1.	Shelter Cluster to circulate Shelter referral matrix, instruction	Sub-N Cluster	
2.	Shelter Cluster to share table with conducted assessments	Shelter Cluster	
3.	Dedicated meeting on Collective Centres to be held in November	Specific partners	
4.	Dobrya Vest Church to share their construction brigade experience in the next meeting	Dobrya Vest	
5.	UNHCR to follow up with R2P on request for folding beds for transit centre near Artemisk	UNHCR	

1. Review of previous meeting action points

- Shelter actors to share the results of the assessment
- Save the Children will share results of their recent assessment once finalised
- Technical Working Group on heavily damaged / completely destroyed housing to be held 22nd October to come up with the technical recommendations
- Partners who have not filled in the winterization matrix to do so ASAP

2. Update from the National Cluster (Cluster Coordinator)

- Humanitarian Needs Overview (HNO) for 2016 is currently being finalized. Matrix circulated in meeting to ask for any feedback
- Next step of 2016 planning is identifying response and activities (Humanitarian Response Plan – HRP). A workshop will be held in Kiev 27th and 28th to finalise HNO and start HRP process.
- A matrix with types of suggested activities for the HRP 2016, responding to the needs identified by the HNO, will be developed and circulated to partners for their feedback.
- The Humanitarian Response Plan – forming an international funding appeal for the response in Ukraine – will be published in December

3. Review of winterisation coverage

- Map of planned Winterization activities reported by partners will be circulated in soft copy
- The winterization planning matrix should be used to identify other humanitarian actors in order to avoid overlap, gaps and compare beneficiaries list to avoid duplication
- Sub-N. Cluster asked partners if there is extra funds to work in some communities that are not yet covered
- Local NGO inclusion:
 - Winterization matrix so far contains information on coverage from large organizations.
 - Partners were asked if local NGOs also plan winterization assistance; impression is that there will be relatively little volunteer assistance, comparatively to last year. LNGOs asked to share their info on winterization with larger NGOs if any is planned, to make referrals possible
- PIN
 - Beneficiary identification through local authority lists, and some from assessments and via local partner– Dobraya Vest. However the lists from local authorities do not include returnees
 - Winter distribution to be done ASAP before it gets too cold
 - Extra funds might be allocated from other projects, so far it is the internal discussion
- ADRA
 - Beneficiary identification through lists from the local authorities, volunteers
 - some staff members live in the locations with large number of vulnerable population
 - Visits houses make assessment of damages
 - Funding for winterization activities yet to be confirmed
- HelpAge
 - Has a list of beneficiaries; currently is researching the local market to learn about the best way to provide NFIs. Preferable mode of operation is cash, but given that most of beneficiaries are elderly and immobile in-kind distribution will prevail
 - Referral system probably will not work since the lists of beneficiaries are fixed
- UNHCR
 - Beneficiary identification through lists from Village Councils in grey zone, and through individual referrals.

- 4200 HH in Donetsk GCA to be targeted
- 2 tons of coal or 3 cubic meters of wood to be distributed via partners to HH where no heating is available
- Based on referrals and needs winter clothing, gloves, hats, heaters will be distributed
- Limited number of heaters (260), stoves (290) is available

▪ **NRC**

- Luhansk GCA: 2 tons of coal, 2 cubic meters of wood to be distributed to HH in 5 villages along frontline where gas is not available, plus NFIs, clothing, heaters, and shelter insulation
- Procurement is ongoing, if there are some resources left, individual referrals will be taken
- 100 families in Popasnoe, Zolotoe will receive heaters/boilers
- 3000 HH have received shelter materials to date
- Locations for winterization coverage are included in the matrix to avoid overlap

4. Collective Centre monitoring/winter review

- Donetsk Oblast Administration held a specific meeting on Collective Centres (CC); the main goal of the Oblast Administration is to cover utility debts
- CCs of concern were identified. In Svyatogorsk, “Troyanda” and “Svyatye gory” (120 IDPs) have large debts from last year. There is also a need for fuel (coal, wood) for heating
- It is needed to change the status of the building to have private and not commercial utilities rates; suggestion that IDPs need to register for subsidies, but there is reported reluctance to do this among residents
- Sub-N. Cluster proposes to hold a meeting with specific partners on CC

5. Shelter referrals

- Shelter Cluster presented a simple database to be used to track referrals received by the Shelter Cluster (mostly from OSCE, local authorities), and follow-up of these by partners
- Access to the database will be given to individuals in NGOs who can respond

6. Recent & upcoming shelter assessments

- Sub-N. Cluster presented a table showing basic details of assessments shared with the Cluster that include shelter aspects. Table will be circulated.
- Acknowledged that there should be better sharing of assessments conducted and intention for assessments, to avoid duplication of efforts

7. Partner updates

Updates were given in the course of the discussion

8. AOB

- SOS Kramatorsk/ Deputy of the Minister of Social Politics: raised a question of engaging affected population in assisting with shelter repair. Dobra Vest: hires affected population in shelter repair; to share the experience during the next meeting. ADRA: has pilot project that employs affected population
- R2P: transit centre in Artemivsk (Chaikovskogo 1 Street) requests 30 folded beds for IDPs crossing Zaitseve checkpoint. UNHCR to follow up.