

Sub-National Shelter Cluster Northern Donetsk

Shelter Coordination Meeting | Sloviansk

2nd July 2015

14:30-15:30

City Administration Sloviansk

2 июля 2015 г.

14:30-15:30

Администрация г. Славянск

Minutes of the meeting

Present: Sub-National Shelter Cluster, UNHCR, OCHA, Sloviansk City Administration, PU-AMI, Save the Children, PIN, ADRA, SOS-Kramatorsk, HelpAge

1. Introduction, presentation of participants

- UNHCR introduced and welcomed the Sub-National Shelter Cluster, established in northern Donbas as a dedicated resource for shelter coordination
- Roundtable introduction of participants

2. Presentation of Sub-national Cluster Structure

- Sub-National Cluster Coordinator presented the Shelter Cluster coordination structure in Ukraine
 - Shelter coordination has been taking place at the national level since September 2014, under the Cluster system since December 2014
 - The Cluster system is a coordination mechanism that is deployed in humanitarian crises
 - The Shelter Cluster is led by UNHCR in Ukraine, and Co-Chaired by People in Need
 - Until now, coordination at a field level has been supported by the UNHCR Field Offices. A Sub-National Cluster structure, with a team of dedicated people (a Coordinator and Assistant) is now being set up in northern Donbas, covering northern Donetsk and Luhansk government-controlled areas
 - The Sub-National Cluster will build on the work previously done by UNHCR with regards to Shelter and NFI coordination in northern Donetsk

3. Update of regional context

- Sub-N Cluster showed UNHCR and Cluster maps of IDP displacement demographics and displacement trends, which are updated and shared on a regular basis
 - It was requested that links to maps be shared with meeting participants – S-N Cluster agreed that the minutes will include links to the documents, and regular dissemination will take place from now, including Sub-National Cluster members on the national Cluster mailouts
- UNHCR has started a second round of distribution of larger NFI items with SOS Kramatorsk on 1st July, targeting 5,500 beneficiaries.
 - SOS Kramatorsk – people are running out of money to buy things such as blankets, as before there was no such assistance in this region.

- UNHCR clarified that the SOS Kramatorsk distribution will target the “southern part” of the northern part of Donetsk. In discussion with another NGO on distributions in the northern part. UNHCR want to meet needs as far as possible, want to cover as many needs as possible in the area. Afterwards, will be able to go back to different zones, that were not prioritized earlier.
 - OCHA enquired whether beneficiaries are just IDPs or host communities also. UNHCR are just targeting displaced persons (registered and unregistered).
 - Concerns raised about lack of assistance to populations who are not displaced
- UNHCR request that organizations continue to bring needs to their attention. May reply that distributions are ongoing, and then link up with other organisations working in the area. Whether UNHCR are able to provide assistance, and where the programming is targeted depends on needs assessment and where needs are identified
- Shelter material distribution by UNHCR with PIN is ongoing
- SOS Kramatorsk have held seminar financed by Norwegian Ministry of Foreign Affairs, on energy efficiency in school rebuilding, particularly with regard to windows
 - SOS Kramatorsk will share information on energy-efficient windows
 - Noted that school repair sits in the Education Cluster

4. Reports and 4W

- Sub-N Cluster shared Cluster 3W maps of Donetsk
 - Current 3W maps combine activity reports made to the Shelter Cluster and through the previous UNHCR 4W
 - If your agency is not represented, it's because no report was made
 - Will be shared in soft copy
- Revised tools for reporting were presented
 - There will be an Excel form (similar to the previous UNHCR 4W form) and an online form (an improved version of the current Cluster reporting form)
 - Reports can be made using either form, and the Cluster will collate the information
 - Monthly updates will be requested
 - Deadlines will be sent round by email. Monthly updates.
- More detailed information will be shared back with partners from now – including detail on specific activities per agency, by town

5. Contingency planning

- Sub-N Cluster showed Cluster information on warehouse stocks by location – partners may be asked to update periodically
- Sub-N Cluster will work with UNHCR, OCHA, local authorities on contingency planning
 - SOS Kramatorsk sometimes participate with Regional Authorities emergency planning – note the importance to coordinate work with them
- UNHCR: there is currently a lot of capacity in Collective Centres
 - Noted in discussion that if another displacement happens, people may not be so eager to help newly displaced as last time. E.g. CC often have had to pay cost of utilities at industrial rates (3x domestic rates), and many owners have lost money because they have not received any compensation
 - Reclassification of CC for electricity payments might help

- Some people residing in CC are willing to pay utilities costs, but not at 3x tariffs
 - Raised to have a dedicated section in future meeting to constructively discuss solutions to this
- PIN: will donors be willing to cover CC costs? Need to figure this out before making plans for rehabs
 - Seems CC are not target group of many organisations. Some conditions are quite bad.
- UNHCR: we need to be ready if new influx (seconded by other partners in the room)
- Distinction between transit and collective centres noted
 - Although sometimes they are the same spaces
 - There are two issues:
 - 1) transit space for new displacements;
 - 2) supporting people to be able to leave CC, as they are not a sustainable shelter solution
- Suggestion of placing tents on banks of river for newly displaced people
 - UNHCR: not looking to increase shelter space. UNHCR are ongoing visiting CC, none visited in last days have more than 20% capacity. Understand difference between collective and transitional shelters. Idea of putting up tents next to river. In summer very pleasant to live in tent next to river. Not a durable solution, or one that would be welcome by Ukrainian authorities.
 - Even if this is agreed at a local authority level, establishment of tents is something that has to be authorized at high government level
 - Sub-N Cluster: tent/camp solutions are always a last resort. Dignified shelter solutions for displaced people are always sought, plus it is very costly to support sites with additional infrastructure (WASH) and services. Tents are a last resort once other shelter solutions are exhausted

6. Update on winterization planning

- Winterisation planning has started with key partners
 - Needs to take place now
 - Role of Shelter Cluster to identify needs, coverage, and advocate with donors for additional funding if necessary
 - Discussion to be had for planning with key agencies in near future – time TBC

7. Defining areas of responsibility / non-duplication

- Sub-N Cluster notes that previous meetings had had a lot of discussion about non-duplication – invited a quick overview of this discussion, and any solutions being discussed.
 - In Kharkiv, UNHCR is working with OCHA and other partners on a unified database but just for NFI
 - Noted that a unified DB is an ideal solution
 - A mark on IDP registration certificate of assistance received is sometimes used, but this can be a problem as people might lose the certificate
 - Some NGOs already exchange information on a bilateral basis, but a better solution is required
- Sub-national Cluster will look into possibility of a unified database
 - Will discuss with UNHCR, OCHA on this possibility

- But requires significant resources to run, may not be possible, and will be a longer-term solution. Data privacy will have to be considered
- Proposed giving DB of beneficiaries to UNHCR, can then send request to UNHCR to check whether have received assistance or not
 - UNHCR: currently don't have capacity to take on that role directly. In Kharkov, volunteer initiative Station Kharkov have developed tool to do this. If partners want, can bring this discussion into the discussion in Kharkov, and see how the two are linked. Duplication is not an issue that stops at the border of the oblast. Ideally, would be a national program, as this is a national issue.
- Because some organisations don't have internet coverage, people can receive duplicate assistance.
- ADRA and Dobra Vest tried to do this, to see which organisations had given assistance, but required a lot of time and effort. For example, when house was destroyed, organisations provided different types of assistance
- **Short-term solution for non-duplication** proposed by Sub-N Cluster:
 - All partners requested to report all activities into the 4W, along with contact details
 - The 4W should then be checked before starting new activities
 - Cross-checking of beneficiary lists should be made bilaterally between organisations, using a unique identifier (e.g. passport number, IDP registration number). *Cross-checking for now is the responsibility of each organisation*
 - ADRA: noted some issues to be aware of: 4W needs to be regularly updated, with a breakdown of activities, e.g. cash, specific shelter activity (note: new 4W format will have this). Noted that some burden of non-duplication is on donors not to fund same activity in same area.
 - → *agreed by the meeting as an acceptable short-term solution, that partners will undertake*
 - As a working mechanism this can be improved as necessary

8. Management of Collective Centers

- UNHCR: has completed rehabilitation of a Collective Centre in Artemosk
- Main problem in CC cost of utilities. Problem not in CC per se, but in providing management and services in the centres
- UNHCR have visited several CCs in northern part of Donetsk, and are conducting work in partnership with PIN. Still working on repairs of these Centres. May consider need for additional materials

9. Responses to Shelter Issues outside Collective Centers

- Discussed above, under Agenda point 3

10. Update on REACH assessment

- Partners invited to presentation of REACH/Shelter Cluster assessment findings on Wednesday 8th July, 11am at the City Administration in Sloviansk
- Presentation will focus on findings from Kharkiv, northern Donetsk, northern Luhansk
- A similar presentation will take place in Dnipro on 7th July, and Kiev on 10th

11. AOB

- Heavily damaged / completely destroyed housing
 - UNHCR: has had (ongoing) discussion with some partners on heavy repairs. It's a limited number of houses. Within the UNHCR strategy there's a possibility to look at Category 3 damaged housing. UNHCR requested feedback on whether partners consider Category 3 reconstruction a priority to be looked at
 - Consensus: yes
 - Sub-N Cluster suggest a specific meeting on heavily damaged housing to be held, with interested partners
- Question on lead time & coordination of UNHCR shelter materials delivery
 - UNHCR: PIN and ADRA have distributed a lot of materials over last 2 weeks. Should now have materials allowing them to move forward.
- Sub-N Cluster proposed Working Groups for specific issues (heavily damaged housing, winterization)
 - Agreed as good idea, so more constructive discussion can be had
 - Sub-N Cluster will discuss with key partners

Attached:

- 3W map northern Donbas

<i>ACTION ITEM</i>	<i>ACTION / DECISION</i>	<i>ASSIGNED TO</i>	<i>DUE DATE</i>
1.	All maps produced by Cluster to be shared with Sloviansk mailing list with minutes of the meeting, and Sloviansk mailing list now to be included on national mailouts of maps, reports, etc.	Sub-N Cluster	With minutes of meeting
2.	SOS Kramatorsk to send to Sub-N Cluster information on energy-efficient window repair, to be shared with partners	SOS Kramatorsk	TBC
3.	Specific winterisation meeting to be held with key partners. Date TBC	Sub-N Cluster	TBC
4.	All partners to feed into reporting tools at next request – and then use this for non-duplication bilaterally	All partners	Ongoing
5.	Discussion on heavily damaged housing to be had with key partners	Sub-N Cluster	Next meeting