

## Minutes of Shelter/CCCM/NFI Cluster Meeting

**Venue:** UNHCR Office, Sana'a.

**Date/Time:** Thursday, December 18, 2014 at 10:00.

**Participants:** UNHCR, ADRA, Handicap International, IOM, IRY, NRC, CSSW, Sama Al-Yemen, SBSDF, SHS, Qatar Charity, YFCA, IHRC, Change Makers

Agenda	Issues discussed	Action required	Responsible Agency	Deadline
<b>Review of last meeting minutes</b>	<p>Minutes of the previous meeting was reviewed and adopted.</p> <p>* Cluster ERF guidelines will be on hold till the release of OCHA new system.</p>	Share the Cluster Heat Map for 2015	Cluster Team	After the meeting
<b>Emergency/Partner's updates</b>	<p><b>YFCA:</b> The ERF funded project for the construction of Transitional Shelters in Haradh was withdrawn due to some technical issues that needed to be addressed in order to implement the project.</p> <p><b>ADRA:</b> 130 households were identified and assisted with food and NFIs in Marib governorate.</p> <p><b>NRC:</b> Has constructed 200 T-Shelters in Abyan, out of the 325 T-Shelters targeted. NRC is also rehabilitating houses in Amran where 215 houses are targeted for rehabilitation.. 193 houses were rehabilitated in Tasher area, Hajjah.</p> <p><b>CSSW:</b> 1,952 families were assisted with NFIs in six districts of Hajjah Governorate. CSSW raised the issue of unregistered IDPs which were identified in Hajjah. CSSW presented their document on their vision for durable solutions.</p>	<p>Share the assessment reports which were conducted in the South Governorates.</p> <p>Share the comments on the adapted NRC Transitional Shelter design.</p>	<p>NRC and DRC</p> <p>CSSW</p>	<p>After the meeting</p> <p>After the meeting</p>

	<p><b>IOM:</b> 2,819 returnee families have been assisted with NFIs in Shabwah and Abyan Governorates. IOM is monitoring the need of 400 households in Marib.</p> <p><b>SHS:</b> 3,065 families were assisted with NFIs in Shabwah and Abyan Governorates. 5,000 families confirmed to be in need for return assistance in Shabwah.</p> <p><b>IRY:</b> raised the issue of tents in AlMazraq Camps where there is a high need of replacing the damaged tents in camps.</p> <p><b>Handicap International:</b> called partners to provide them with list/information of identified disabled cases. The organization have newly established their presence in the south and willing to have presence in the north if there are cases identified.</p> <p><b>Qatar Charity:</b> have assisted families in the south with the rehabilitation of their houses. With funds from Qatar Charity, Al-Nama have distributed 130 tents, 690 blankets, 690 mattresses, 400 clothes, 200 plastic sheets, and 200 kitchen sets in Al Jawf and Marib Governorates.</p>	<p>Share the needs assessment report that confirms the need of replacing the tents in AlMazraq Camps, Hajjah.</p> <p>Share the report of interventions via the Cluster Reporting Form.</p>	<p>IRY</p> <p>Al-Nama</p>	<p>ASAP</p> <p>After the meeting</p>
<p><b>Durable Solution updates</b></p>	<p><b>Cluster Coordinator</b> will share the durable solution matrix for the north with the Cluster partners to inform about their plans for 2015 to develop and implement an integrated approach for the durable solutions in the north.</p> <p><b>CSSW</b> is advising the cluster to be prepared for the challenges of implementing durable solutions pilot project and to develop an operational plan including mitigation measures that will facilitate the process of implementing the durable solutions.</p>	<p>Share the north durable solution matrix to be filled by cluster partners.</p> <p>Partners to develop an operational document for DS implementation</p>	<p>Cluster Team</p> <p>Cluster team</p>	<p>After the meeting</p> <p>ASAP</p>

<b>HPC Progress and Cluster workshop outcome</b>	<p>Partners were briefed on the progress achieved during the past three months on the Humanitarian Programming Cycle (HPC) for 2015. CSSW raised the issue with Online Projects System (OPS), and Cluster partners were concerned about the mechanism of uploading their projects for 2015 and in particular the limited funds received by LNGOs.</p>	<p>OCHA to present to partners the process of OPS for 2015</p>	<p>OCHA</p>	<p>Next Cluster meeting</p>
<b>Cluster meetings for 2015</b>	<p>The Cluster meeting will be hosted in the Cluster partner's offices/compounds when security allows. The Cluster meeting agenda will be prepared in coordination Cluster partners every month. The Cluster monthly meeting will remain the last Thursday of the month. National Cluster team will be participating in the Sub national clusters meetings and vice versa when appropriate</p> <p><b>CSSW</b> emphasis on the possibility of providing translation service for the Cluster meetings</p>	<p>Sub national Clusters to inform on fixed date of the monthly meetings.</p> <p>Prepare and share a schedule of the national and sub national clusters meetings for 2015.</p>	<p>Sub National Clusters</p> <p>Cluster Team</p>	<p>Early January</p> <p>Early January</p>
<b>AOB</b>	<p><b>CSSW</b> raised the need for updating the Cluster TOR especially with regards the national and sub-national clusters responsibilities.</p>	<p>ToRs for Cluster and sub-clusters to be updated</p>	<p>Cluster and sub-cluster teams</p>	<p>ASAP</p>
	<p><b>Qatar Charity</b> highlighted the importance of continuing the efforts of bringing partners in the field to participate in the cluster meetings for better coordination.</p>			

## List of Participants

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