



Global Shelter Cluster
Coordinating Humanitarian Shelter



Subject: Minutes of CCCM/Shelter/NFIs Cluster Meeting - Draft

Time: 11.00 pm

Venue: Conference room, UNHCR Office, Khormakser –Aden

Date: Sunday, January 11/ 2015

Participants: UNHCR, SHS, DRC, and OCHA

Agenda	Discussed Issues	Required Action	Responsible Agency	Timeframe
1- Gaps and challenges in south	<ul style="list-style-type: none"> - The security situation is still fragile in some areas of intervention. - Limited funds and process - Timely assistance to IDP's/Returnees and conflict affected population. 			
2- Updates on shelter activities in 2015 and NFI's stock	<p>SHS identified approximately 20 war affected HH in Azan, Shabwa that need major rehabilitation. Based on information provided by SHS, CCCM cluster requested to submit field visit report. Based on the field visit report SHS will submit a proposal to rehabilitate 20 houses.</p> <p>DRC has already submitted proposal under ECHO funding to rehabilitate 300 houses in Abyan.</p>	<p>Action point: SHS to submit assessment report along with pictures</p>		

	With regards to NFI's, only IOM has emergency NFIs stock for 400HH.			
3- The Humanitarian Forum Yemen ERF Project Proposal (Shabwa)	<p>CCCM cluster coordinator briefed the cluster members about the HFY proposal submitted under ERF and opened the discussion to the members.</p> <p>the following points were raised by the members:</p> <ul style="list-style-type: none"> - There has been no coordination by HFY on this proposal or the needs in the area in question i.e Shabwa, - IOM and SHS have already assisted some 5,800 families in the above area and don't see any further gaps. - Does the agency have any previous experience in the area? - The list should be endorsed by the Ex Unit. Has it been done? - HFY had previously attended only one meeting when it was seeking an ERF. However, it never attended any meeting afterwards or provided with any final report. Could we ask it to share with us the previous reports? - The key finding of assessment did not satisfy the cluster members, in addition local association [Altakaful] who carried the assessment does not recognized by the cluster members or OCHA as an eligible and active local association working in the southern governorates. - The assessment results covers conflict and non-conflict areas of Shabwa, 	<p>Action point: OCHA to share the guild line of the pool fund.</p>	OCHA	SOON

	<p>however all the conflict areas mentioned in the proposal have already been covered /assisted by SHS and IOM in September/October 2014.</p>			
<p>AOB: !-Reporting:</p> <p>2-The tribes conflict IDPs [Lahj/Yafea/Toulb].</p>	<p>Cluster members were asked to submit all CCCM/Shelter/NFI's related updates along with pictures on monthly bases to CCCM coordinator, in order to share with OCHA humanitarian updates for the south The cluster agreed to have standard reporting format, the cluster coordinator will share reporting format with the cluster member during the course of the week.</p> <p>OCHA updated and explain the issue of Yafea/Toulb [tribes conflict IDPs]:</p> <ul style="list-style-type: none"> - An unidentified person came with list of families, claiming that those families displaced to Lahj as a result of ongoing tribes conflict and they are in need of assistance. - OCHA followed up the issues and went to the field to check/follow up information, however found out that very small number of IDPs displaced to Lahj and Aden, and the conflict took place in 2011. - -The lists did not verified or endorsed by the EXU. 	<p>Action point</p> <p>UNHCR to share the standard reporting form.</p> <p>UNHCR to contact Sana,a to clarify this issue and release someone from the EXU to discuss this issue.</p>	<p>UNHCR</p> <p>UNHCR</p>	<p>ASAP</p> <p>SOON</p>

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