

Shelter / NFI / CCCM National Cluster Ad-Hoc Meeting Minutes

Venue: UNHCR Office in Sana'a

Date/Time: 30 July 2017 at 10:00 AM

Issues discussed	Action required/carried out
<p>1. Introduction and Ground Rules</p> <p>Refresher on previous ground rules was provided. Mainly members were asked to:</p> <ul style="list-style-type: none"> • have their phones on silent • ensure that attendance sheet is updated • refrain from carrying on side meetings • be patient in providing responses/opinion/feedback 	
<p>2. Infant Young Child Feeding (IYCF) Orientation</p> <p>Anne Marie Kueter, the Nutrition Adviser from Save the Children has delivered an orientation on the Infant Young Child Feeding (IYCF). The orientation focused on the importance of IYCF, recommended practices, integration of IYCF in different sectors and how you can support IYCF.</p> <p>Anne stressed on the importance of reporting any code violations particularly for untargeted distribution of BMS from humanitarian actors to bms.codeviolations.yemen@gmail.com through a form to be filled and shared to the above email address.</p> <p>The following questions were asked during the session:</p> <p>Q1: Do we report violation committed by traders and pharmacies as well?</p> <p>A: No, in the current emergency we are responsible to report and take action for violation committed by humanitarian actors.</p> <p>Q2: Why don't we distribute BMS with the NFIs?</p> <p>A: Untargeted distribution of BMS is prohibited. Partners should promote feeding the mother and encourage the natural feeding and not the artificial feeding except in very special cases (i.e. if the mother passed away or ill).</p> <p>Q3: If the mother is affected by Cholera, does the illness transmit to the child through the feeding?</p> <p>A: No.</p>	<p>Action Point: CCT to circulate the PPT and other documents.</p>



3. Financial Tracking System (FTS)

Angelica Alhaique, Humanitarian Affairs Officer in YHF Humanitarian Financing Unit briefed partners about the FTS system and demonstrated the FTS website functions through <https://fts.unocha.org/> and explained the way of reporting funds to the desk office in Geneva to be recorded in the system.

The following questions were asked during the session:

Q1: Why don't OCHA reject funding reports that does not specify the sectors of the funds?

A: OCHA, humanitarian community and donors are very interested to know the total funding received for Yemen therefore the other details could be followed up easily through OCHA office in Yemen.

Q2: Do OCHA has a way to avoid a duplication of reported funds by the main organization and its implementing partners?

A: Yes, OCHA at Geneva has a mechanism to avoid any potential duplication.

Q3: Why reporting of funds is very important?

A: Because it reflects the country's funding status and it facilitates the advocacy efforts to fill funding gaps. Agencies can report even a fund of \$150 USD.

Q4: Can partners report through the reporting function in the FTS website?

A: No, the function in the FTS website is available for mainly UN organizations at the HQ level and Cluster Coordinators at the country level. The Cluster Coordinators at the country level can collect the funding received by partners on quarterly basis and report it through the website.

Q5: How to report in-kind donations?

A: Partners can estimate the value of the items and report the total value but it is important to mention that the donation was received as in-kind while reporting.

Q6: Is the FTS system includes funds from the Humanitarian Pooled Funds (HPF) only?

A: The system includes funds from all sources. The HPF unit usually reports funding amount for projects funded through the HPF to the FTS system so partners should not bother to report as well.

Action Point: CCT to circulate softcopy of the FTS document that was circulated during the meeting.

<p>4. Access to Fuel for Cooking</p> <p>Thabet Bagash, Managing Director of Grassroots-Yemen presented the access to fuel for cooking in Yemen and its Implications for Humanitarian Response & Longer-term Programming. The session covered the following:</p> <ul style="list-style-type: none"> • Introduction / purpose • Triggers of our concern • The multi-sectoral effects associated with limited access to fuel for cooking • Overview of international experiences (Video) • Our strategic interventions to facilitate sound movement, progress, limitations, & aspirations • Questions & Answers • Discussion (on potential immediate and long term actions by Shelter and CCCM partners) 	<p>Action Point: CCT to circulate the PPT of the session.</p>
<p>5. AoB</p> <ul style="list-style-type: none"> • Floods in AlJawf and Sa'ada <p>CCT updated partners on the recent floods that have happened in AlJawf and Sa'ada. The CCT is following up the situation and assessing partners capacity to be ready to respond if needed.</p> <ul style="list-style-type: none"> • Survey of mapping partners and technical support prioritization <p>CCT reminded partners to fill in the survey since the link will be close by close of business.</p> <ul style="list-style-type: none"> • Cluster Coordination Performance Monitoring (CCPM) <p>CCT informed partners that the preliminary report is under preparation and it will be shared once finalize. More details will be discussed in the next cluster meeting including for conducting a workshop.</p>	<p>Action Point: CCT to share cholera prevention map as well as IEC materials approved by the WASH Cluster.</p>

CASH for Shelter TWiG meeting will be held on the 13th of August, 2017

Next Cluster meeting will be held on the 20th of August, 2017

List of Participants

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