

Sub-National Shelter Cluster Northern Donetsk

Shelter Coordination Meeting | Kramatorsk

5th April 2016

14:00-16:00

UN HOUSE, Kramatorsk

5 апреля 2016 г.

14:00-16:00

Офис ООН, г. Краматорск

Minutes of the meeting

Present: Shelter Cluster, UNHCR, ADRA, SOS Kramatorsk, Dobrya Vest, PIN, Romanovsky Foundation, LRC, Housing and Utilities Department, PCPM

Agenda:

1. Roundtable introduction
2. Review of previous meeting decisions
3. Updates from National Cluster (HCT mission updates, External Evaluation, Winterization, Kobo training and roll out of trainings at sub-national level, 5W Interactive Map presentation, HLP)
4. Updates on Collective Centres
5. Presentation of Draft partnership with Donetsk Regional Administration
6. Presentation of Donetsk Regional Budget and points on energy efficiency
7. Heavy Repairs Presentation
8. Update on Shelter/NFI referrals received
9. Partners Updates
10. AOB and Wrap Up

ITEM	ACTION / DECISION	ASSIGNED TO	DUE DATE
1.	Shelter Cluster to circulate Donetsk Region Budget Overview	Sub-N. Cluster	With the minutes
2.	Shelter Cluster to send invitations for CC meeting	Sub-N. Cluster	April 9 th
3.	Shelter Cluster to share database with Romanovsky Foundations for damage database updates	Sub-N Cluster	April 6th

ITEM	ACTION / DECISION	ASSIGNED TO	DUE DATE
4.	Shelter Cluster to review plans of Department of Economics to receive statics on implemented business projects	Sub-N Cluster	On-going

1. Roundtable introduction

All partners have presented themselves in roundtable.

2. Review of previous meeting action points

- Shelter Cluster to circulate [January Factsheet](#) and [3W maps](#)
- Partners to notify Shelter Cluster about changes in 3W maps
- Sub-N. Cluster to share contact details of R2P for referrals, also for the purpose of solving HLP (Housing, Land and Property) issues **Irina Stepanova Team leader** i.stepanova@r2p.in.ua (095) 2526624

3. Update from the National Cluster (HCT mission updates, External Evaluation, Winterization, Kobo training and roll out of trainings at sub-national level, 5W Interactive Map presentation, HLP)

- Shelter Cluster briefed partners on Humanitarian Architecture Review.
- According to the recommendations some clusters would be deactivated in 2016 and streamlined into others
- Clusters to have more decentralized approach, more field presence
- Later in a year Shelter Cluster to establish presence in Donetsk NGCA
- According to recommendations of [External Evaluation \(now available in Ukrainian\)](#) Shelter Cluster would hold trainings for local NGOs on humanitarian program management as well as more trainings on Kobo
- Shelter Cluster will also establish a line of communication and accountability to beneficiaries
- Subnational Cluster Coordinator thanked partners for providing winterization updates, TWIG on winterization 2016/2017 will start in June
- Subnational Cluster Coordinator invited, partners to submit their stories for the March Factsheet
- Subnational Cluster Coordinator presented new Interactive 5W with visual infographics
- Updated 5W was more user-friendly and had all the information available on completed, ongoing and planned activities.
- Information was broken down by specific activities and locations, therefore it would facilitate the process of planning interventions
- Subnational Cluster Coordinator updated partners on HLP working group meeting that was held in March in Kramatorsk and Severodonetsk
- At the moment HLP TWG identified the existing issues with documentation for house owners via hotline, was working on new data collection
- Subnational Cluster Coordinator thanked ADRA, PIN, LRC for providing updates to damage database in Donetsk addresses
- Subnational Cluster Coordinator mentioned partners' suggestion to enter the information whether beneficiaries had done the repairs or not due to ongoing shelling. The

recommendations from local authorities to include information on abandoned streets and monitor when people would return was also emphasized

- Updated version of the table had been sent out to partners

4. Updates on Collective Centres

- Subnational Coordinator said that Department of Family and Youth had planned to facilitate relocation of IDP families from Svyati Hory to Dobropolliya.
 - It would be a priority to provide appropriate accommodation for handicapped people
- SOS Kramatorsk updated partners on ongoing survey to identify needs of IDPs, assist with employment.
 - The survey was conducted by Svyatohirsk local authorities
 - At the moment 72 people resided in Svyati Hory
 - During winter season, boiler in CC consumed 70 tons of coal per month, Luxemburg RC had provided 80 tons of coal this winter
 - IDPs in CC do not want to move out from CC as they were concerned about losing their subsidies and not having an access to social infrastructure
- Subnational Cluster Coordinator suggested to hold a meeting on CC on Wednesday, April 13th
- UNHCR requested to circulate agenda, invitation and hold a meeting after 11 a.m.
- Subnational Cluster Coordinator mentioned that Protection Cluster would also attend the meeting.
- Luxemburg RC, PIN, ADRA and UNHCR confirmed their participation

5. Presentation of Draft MoU Donetsk Regional Administration

- Subnational Cluster Coordinator presented draft partnership with Donetsk Regional Administration
- The goal of the document would be to establish partnership with Donetsk Regional Administration and delegate certain functions to local authorities following the deactivation of the Shelter Cluster
- The document was not strictly a MoU as Shelter Cluster functioned as an interagency coordination mechanism, not as a legal entity which is why “partnership” is a more appropriate label
- Partners were welcomed to provide their feedback
- UNHCR said there were lots of bureaucratic obstacles that oftentimes slowed down the implementation of certain projects, e.g. a borehole in Seversk.
 - The installation of the borehole was quick, but the preparation of documents took 4 (four) months
 - It would be useful if regional authorities would give a push to town council to facilitate the process
- PIN mentioned Shelter Cluster meeting in Mariinka, where partners discussed possibility of providing assistance to schools, however the process of obtaining the legal papers would be time consuming
 - PIN inquired if it would be possible to develop simplified system of paperwork

6. Presentation of Donetsk Regional Budget and points on energy efficiency

- Subnational Shelter Cluster Assistant updated partners on Donetsk Regional Budget 2016.

- According to budget plans for 2016 the regional fiscal revenue amounted to 9 460 825,3 UAH, which includes the general fund and dedicated fund revenue.
- Allocated expenses for Shelter/NFIs related activities for 2016 included discounts for purchase of solid fuel, stoves; utilities discounts, subsidies; expenses for accommodation of the enterprises, institutions and organizations displaced from NGCA
- UNHCR inquired about investment projects and available funding for their implementation
- R2P suggested inquiring of the Department of Economics about business projects.
- It was mentioned the State Development Fund also was supposed to fund some reconstructions and renovations in the region
- Housing and Utilities Department said it would be possible to receive statistics of recently implemented projects
- UNHCR pointed out the importance of obtaining such information in order to plan activities in advance

7. Heavy Repairs Presentation

- Subnational Cluster Coordinator presented heavy repairs guidelines
- According to the guidelines focus should be to on durable shelter solutions, rather than short-term
- House was a safe place for a family that meant preservation of dignity, treasured memories
- Shelter needed to include adequate space for handicapped individuals, therefore Shelter Cluster cooperates with Age and Disability working group (HelpAge International)
- During TWIG on heavy repairs two types of design were developed. Closed design would fully cover materials and labor (turnkey approach) and would be more suitable for the elderly and handicapped individuals. Open design covers structural repairs and involves family in repairs process. Such designs targets younger families who would be able to do some works in the future themselves and renovate the house taking into the account their needs
- UNHCR pointed out the importance of ensuring final result and making sure that beneficiaries would be able to live in a repaired house
 - E.g. 21 houses in Semenovka were partially repaired, however some beneficiaries still had not moved in renovated shelter.
 - it would be necessary to install heating system
 - UNHCR mentioned Zhovanka village where people still live despite the shelling as their garden is the only way to provide for themselves
- Subnational Cluster Coordinator mentioned that partners needed to involve beneficiaries in the process
- Partners and Shelter Cluster should advocate with donors for more funding of heavy repairs as only 2% of previous funding had been allocated to it.
- Heavy repairs guidelines document also included 5 annexes (Ukrainian Building Norms, Principal techniques identified for Ukraine, Community Mobilization Methodology, Preparation works, HLP, documentation & authorization, Vulnerability Criteria and Protection Mainstreaming)
- Shelter Cluster requested partners' comments and feedback on the document before starting its translation

8. Update on Shelter/NFI referrals received

- Shelter Cluster asked partners about Soledar referral on IDPs living in a hospital
- UNHCR mentioned pilot project of constructing shelter near larger towns
- PIN said that would look into the referral and conduct needs assessment to identify the most vulnerable
- Dobrya Vest mentioned some of IDPs that were evacuated from NGCA moved to Lviv oblast, where they stayed with hosting families
- ADRA said there was empty shelter in the region, e.g. Nikolaevka, Selidovo, Gornyak, Ukrainsk. If shelter belongs to the State could be used to accommodate IDPs
- PIN pointed out that some of the empty apartments in Nikolaevka have owners, who could return and claim back their apartment even if they did not live there for years
- Regarding Selidovo, IDPs could move there, however there were very few employment opportunities available
- Dobrya Vest said that Meskhetian Turks had moved to Turkey, houses are available for rent and purchase for 3000-5000 USD

9. Partners updates

- **PIN** said that UNHCR was funding heavy repairs in 2016
 - At the moment PIN was doing assessments and preparing documents for tenders
 - PIN had received shelter materials from Save the Children, would do rolled roofs repairs. Roof repairs of two 5 storey buildings in Mironovsk, repairs of multi-storey apartment building and private house in Orlovka
 - PIN had installed new windows in 300 HHs, would install more in 200 HHs in Mironovsk
 - 40 houses in Novomihailovka would be repaired using Save the Children shelter materials, few houses were selected for heavy repairs
 - Light and medium repairs were planned in Mariinka, Yasinuvatskiy and Bahmutskiy districts
 - 20 multi-storey apartments (5 and 9 stories buildings) in Krasnogorovka, Mariinka, Bahmutove would be repaired (roof)
 - PIN planned to do some repairs in village schools and hospitals
 - 600 HHs in Yasinuvatskiy and Bahmutskiy districts would have new windows installed
 - Cash grants for light (400 USD) and medium(1000 USD) shelter repairs were available
- **PCPM** started cash for work in Selidovo for 49 beneficiaries (100 UAH per day).
 - The goal of the project was to do community works, the activities were selected by local authorities
- **Save the Children** started working in Donetsk NGCA
 - Planned to do some repairs in kindergartens in Avdeevka, roof repairs in Svetlodarsk school, school repairs in Luhanskoe
 - 400 NFI kits from Luhansk NGCA were distributed in Mariinka
- **Romanovsky Foundation** told about heavily damaged shelter in Toretskoe (Dzerhynsk).
- Would collect information on category 3, 4 shelter
- **Need** for windows in Toretskoe (Dzerhynsk) still remained high

- **ADRA** waited to sign agreement with UNHCR to start working on light and medium repairs
- **Luxemburg RC** installed 107 plastic windows in Sloviansk and Nikolaevka
 - NFI kits were distributed to IDPs in CCs
 - Planned to do 20 cases of heavy repairs
- **UNHCR** would fund heavy repairs of 80 HHs for PIN
 - 20 multi-storey apartment buildings in Bahmutovo and Dobropoliya would have roof repairs
 - Agreements with partners to be signed soon

10. AOB/Wrap up

- Shelter Cluster to circulate Donetsk Region Budget Overview
- Shelter Cluster to send invitations for CC meeting
- Shelter Cluster to collaborate with Romanovsky Foundations for damage database updates
- Shelter Cluster to further review budget and projects of Department of Economics to receive statics on implemented business projects

END

23 April 2016

Drafted by Darya Zhagina

List of Annexes:

Donetsk Region Budget Overview