

ICCM Joint Mission to Al Hudaydah

May 16 – 21, 2017

1st Meeting with Authorities

Venue: OCHA Office in Al Hudaydah

Attendees: Governor of Al Hudaydah, Members of Al Hudaydah Governorate, Head of Executive Unit (ExU) – Al Hudaydah, Deputy Minister of Planning and International Cooperation – Sana’a, Director General of National Security – Sana’a, General Manager of Water and Sanitation Local Cooperation – Al Hudaydah and General Manager of Department of Public Health – Al Hudaydah, Head of Field Coordination – OCHA, National Clusters representatives (Food Security, Logistics, Nutrition, Protection and Shelter, NFI and CCCM) and Sub-Cluster representatives (Health and WASH).

Date/Time: 17 May 2017 at 11:00 AM

Issues discussed	Action required by Shelter/NFI/CCCM Cluster
1. Introduction and Opening remarks by the Mayor <ul style="list-style-type: none"> a. Head of Field Coordination – OCHA, introduce all Cluster representatives to the various Government counterparts. b. Governor stressed on the gravity of the current situation. 	
2. Review of Al Hudaydah Contingency Plan (CP) - General <ul style="list-style-type: none"> a. The CP consists of three phases that will be implemented simultaneously: in conflict affected areas, in transit location out of Al Hudaydah Governorate and at the final destination of the IDPs. b. CP does not direct IDPs to move to particular locations as it advocates for freedom of movement. The response will be based on where they decide to displace to. c. For Hudaydah governorate, authorities and humanitarian actors need to conclude list of common distribution points d. In case of a trigger, funds will be reallocated from different programs as there are no existing funds allocated for the CP. This will require support from the authorities, namely MOPIC approval on reprogramming of activities. e. CP is not set in stone, we can fine tune to reach an effective operation. 	
3. Review of Al Hudaydah Contingency Plan (CP) – Shelter/NFI/CCCM <ul style="list-style-type: none"> a. Cluster related plan has been discussed and updated with the support of the ExU. b. Joint distribution sites (Shelter/NFI/WASH/Food Security (FS)) need to be identified. OCHA will be leading this task. 	

<ul style="list-style-type: none"> c. As part of capacity building of the local actors and authorities, a training on setting up and management of IDP hosting sites will be conducted in Sana'a. d. IDPs in transit will be listed jointly by ExU and a humanitarian actor and then receive a minimal aid package. The package is enough to allow the IDPs to reach their final destination. e. Vulnerable IDPs at final destination will receive Cluster approved assistance. f. In order to succeed, the humanitarian actors will need to receive support and access from the local authorities. 	
<p>4. Review of Al Hudaydah Contingency Plan (CP) – Nutrition</p> <ul style="list-style-type: none"> a. The priority for Cluster is to strengthen the response with the Governorate. b. Cluster is currently conducting trainings for actors in the Governorate. c. At common distribution points, the Cluster will be referring cases to nearby hospitals. d. In case of trigger, the Cluster will be able to manage an increase in 15 – 20 % of existing case load. 	
<p>5. Review of Al Hudaydah Contingency Plan (CP) – FSAC</p> <ul style="list-style-type: none"> a. Analysis of stock piles have been performed and missing stocks are currently being procured. b. Mapping of neutral partners is in process in order to fill a gap in case of a trigger. c. Distribution sites are in place. A selected few will be used as common distribution sites. d. For IDPs in transit, the food basket will be targeting people on the move. As IDPs at their final destination, they will receive the Cluster approved basket. 	
<p>6. Review of Al Hudaydah Contingency Plan (CP) – Health</p> <ul style="list-style-type: none"> a. Response will focus on hospitals in the governorate. b. At transit sites, cases will be screened and referred to nearby hospitals. 	
<p>7. Review of Al Hudaydah Contingency Plan (CP) – WASH</p> <ul style="list-style-type: none"> a. Cluster actors are cleaning and rehabilitating boreholes in the governorate. The work is being coordinated with the Water and Sanitation Local Council. In case of trigger, the Cluster will clean and rehabilitate boreholes in transit distribution sites. b. Cluster is currently mapping new potential actors. 	
<p>8. Review of Al Hudaydah Contingency Plan (CP) – Protection</p> <ul style="list-style-type: none"> a. Currently training local partners on protection issues 	

<p>b. In case of trigger, Cluster will provide various support: unconditional CASH, psychosocial, etc.</p>	
<p>9. Review of Al Hudaydah Contingency Plan (CP) – Logistics</p> <p>a. Currently Cluster is coordinating with Global level Cluster on situation in Al Hudaydah.</p> <p>b. Mapping of warehouses, logistics facilities and ports is in process in Al Hudaydah and the country.</p> <p>c. Cluster can utilize several warehouses in Al Hudaydah and outside as well.</p> <p>d. Service contracts are already in place with various in-land transportation providers.</p> <p>e. Provision of fuel to actors might also be possible.</p>	
<p>10. Review of Al Hudaydah Contingency Plan (CP) - Conclusion</p> <p>a. For the CP to succeed the Cluster will need to work through partners.</p> <p>b. In close coordination with MOPIC, there is possibility of utilizing partners that are from other governorates.</p> <p>c. In case of trigger, MOPIC should facilitate reprogramming of activities into Al Hudaydah.</p>	
<p>11. Governor's closing remarks</p> <p>a. Generally pleased with what was presented.</p> <p>b. Emergency is a constant state we are living in.</p> <p>c. CP is vital and requires a multi cluster response.</p> <p>d. We will not be able to provide financial support yet we will be coordinating, collaborating and facilitating the various activities.</p> <p>e. The CP is approved and all authorities are ready to work hand in hand with the humanitarian actors.</p>	

2nd Meeting with Authorities

Venue: OCHA Office in Al Hudaydah

Attendees: Head of Executive Unit (ExU) – Al Hudaydah, Deputy Minister of Planning and International Cooperation – Sana’a, Director General of National Security – Sana’a, General Manager of Water and Sanitation Local Cooperation – Al Hudaydah and General Manager of Department of Public Health – Al Hudaydah, Head of Field Coordination – OCHA, National Clusters representatives (Food Security, Logistics, Protection and Shelter, NFI and CCCM) and Sub-Cluster representatives (Health and WASH).

Date/Time: 17 May 2017 at 12:30 PM

Issues discussed	Action required by Shelter/NFI/CCCM Cluster
1. Remarks by MOPIC on the CP <ul style="list-style-type: none"> a. The Ministry is in charge of coordination and quality assurance of works being implemented. b. The people are well aware of their needs. c. There needs to be a plan no matter how effective. d. In case any authority does not agree with aspects of the CP, then they needs to provide an alternative. 	
2. Remarks by Department of Health on the CP <ul style="list-style-type: none"> a. The local authorities need to be part of plan for the plan to succeed. b. Humanitarian actors should not forget that there is an emergency response currently in Al Hudaydah, cholera cases and hospitals are on the verge of stopping all dialysis operations. c. How can we talk about a CP for a hypothetical situation when we are struggling with the current response? 	
3. Remarks by the ExU on the CP <ul style="list-style-type: none"> a. CP was planned in Febraury 2017, three months ago, yet consultation with authorities is only happening now b. The plan needs to flexible in terms of operations. c. Is there a separate fund for the CP? 	
4. Remarks by the Water and Sanitation Local Council on the CP <ul style="list-style-type: none"> a. The coordination mechanism in the field amongst actors is operational. b. Water is essential for life. We provide water to hospitals, schools and homes. c. Water is currently being conveyed into Al Hudaydah and we are having difficulties in conveying out the generated wastewater. d. Our operation is fully dependent on diesel/power generation. 	
5. Clarifications by Head of Field Coordination <ul style="list-style-type: none"> a. It is important that Clusters have bilateral meetings with the local authority technical units. 	

<ul style="list-style-type: none"> b. The CP building on the humanitarian response plan. c. Challenges are great and funding is insufficient as such there is no independent fund for the CP. d. In case of trigger, funds will be reallocated internally. The Clusters will advocate additional funds for aid while OCHA will advocate for a peaceful solution. 	
<p>6. Final remarks by MOPIC</p> <ul style="list-style-type: none"> a. As clearly stated by the Governor, we have broadly endorsed the CP. Bilateral meetings should take place between the clusters and relevant technical departments to see whether any changes need to be made and to discuss ways of strengthening the current response. b. We hope that Clusters will work hard to meet the current needs in Al Hudaydah. 	

3rd Meeting with Authorities

Venue: OCHA Office in Al Hudaydah

Attendees: Head of Executive Unit (ExU) – Al Hudaydah, Deputy Minister of Planning and International Cooperation – Sana’a, Director General of National Security – Sana’a and Shelter/NFI/CCCM Cluster representatives.

Date/Time: 18 May 2017 at 1:30 PM

Issues discussed	Action required by Shelter/NFI/CCCM Cluster
<p>1. Remarks by ExU on the CP</p> <ul style="list-style-type: none"> a. The ExU is mandated to carry out works at times of emergency. b. ExU needs to be part of the CP. c. ExU are currently aware of people’s movement inside the governorate. d. The Cluster should be the interface between ExU and the humanitarian actors. e. The preferred CP would have included the below: <ul style="list-style-type: none"> • Training of ExU staff • Stock piling • Initiating a joint operations room • Communications for advising IDPs where to go and what to do (only during emergency) f. Displacement will happen internal to the governorate. 	
<p>2. Remarks/clarifications made by Shelter/NFI/CCCM Cluster</p> <ul style="list-style-type: none"> a. CP was discussed and planned between Cluster and ExU. It was fine tuned to reach its final version. b. CCCM trainings were conducted last week yet none of ExU staff from Al Hudaydah participated. c. A training on site management will take place next week. d. ExU will need to provide Cluster with a list of CBOs / local NGOs in Al Hudaydah. Cluster will verify list then provide training to new organization that fit Cluster criteria as well as allow INGOs to collaborate with the new organizations. e. For the list of common distribution points inside the governorate, Cluster will select a few of the WFP distribution sites. The shortlist will be shared and endorsed by the authorities (MOPIC, National Security and ExU). f. For the list of service points in neighboring governorates, Cluster will provide the authorities with general criteria for site selection. Authorities will ensure that a site is selected in the neighboring governorates once CP is triggered. 	<p>Action Points:</p> <p>Cluster to: assess whether site management trainings can be given in Al Hudaydah for ExU staff, request list of CBOs/NGOs from ExU, assess existing WFP distribution sites and provide site selection criteria to the local authorities (MOPIC, National Security and ExU).</p>

1st Meeting with National NGOs

Venue: OCHA Office in Al Hudaydah

Attendees: Red Sea Development Society, Nahdhtat Shabab Foundation for Development, Al Wafa Female Social Development Society, Al Jarahi Society for Social Development, Al Khair Society, Orphan Care Society, Rawahel Foundation for Humanitarian Development, Seeds of Hope Foundation, Al Ezdehar Social Development Foundation, Riayat NGO, All for Development and Human Rights, Al Shoraka Foundation, Al Rowaad Foundation, ExU representative, Head of Field Coordination – OCHA, National Clusters representatives (Food Security, Nutrition, Logistics, Protection and Shelter, NFI and CCCM) and Sub-Cluster representatives (WASH).

Date/Time: 20 May 2017 at 10:30 AM

Issues discussed	Action required by Shelter/NFI/CCCM Cluster
<p>1. Introduction by Head of Field Coordination - OCHA</p> <ol style="list-style-type: none"> The meeting commenced with a round of introductions. A brief introduction to cluster system and how actors who are eligible can join. An emphasis on years of experience, adherence to humanitarian principles, neutrality and transparency was conveyed to local actors wishing to join the Clusters. Forms were distributed to local NGOs. The forms are to be filled out by NGO focal points and returned to OCHA. The profile of each local NGO will be further assessed prior to a decision on whether it meets Cluster criteria. 	
<p>2. Local NGOs profiles</p> <ol style="list-style-type: none"> Red Sea Development Society <ul style="list-style-type: none"> Registration date: 2014 Staff: 5 full time Funding: Self, donations Sectors: Livelihood, Health, Education and Food Security Nahdhtat Shabab Foundation for Development <ul style="list-style-type: none"> Registration date: 2013 Staff: 6 full time Funding: Self, donations Sectors: Food security, Health and WASH Geographical coverage: Al Hawak, Al Hali, As Sukhna, and Alluheyah districts in Al Hudaydah Governorate Al Wafa Female Social Development Society 	

<ul style="list-style-type: none"> • Registration date: 2017 • Staff: 10 full time • Sectors: Food security and Health <p>d. Al Jarahi Society for Social Development</p> <ul style="list-style-type: none"> • Registration date: 2012 • Staff: 15 full time • Funding: Self, donations • Sectors: Food security and NFI <p>e. Al Khair Society</p> <ul style="list-style-type: none"> • Registration date: 2013 • Staff: 15 full time • Funding: INGOs <p>f. Orphan Care Society</p> <ul style="list-style-type: none"> • Registration date: 2006 • Staff: 15 full time • Funding: Self, donations • Sectors: Food security and Health <p>g. Rawahel Foundation for Humanitarian Development</p> <ul style="list-style-type: none"> • Registration date: 2012 • Staff: 16 full time • Funding: Self, donations • Sectors: Food security, NFI and Education <p>h. Seeds of Hope Foundation</p> <ul style="list-style-type: none"> • Registration date: 2016 • Staff: 30 full time • Funding: Self, donations • Sectors: Food security, Health <p>i. Al Ezdehar Social Development Foundation</p> <ul style="list-style-type: none"> • Registration date: 2010 • Staff: 10 volunteers • Funding: Self, donations • Geographical coverage: Al Hudaydah city 	
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<p>j. Riayat NGO</p> <ul style="list-style-type: none"> • Registration date: 2014 • Staff: 5 full time • Funding: Self, donations • Sectors: Education, Protection and Livelihood <p>k. All for Development and Human Rights</p> <ul style="list-style-type: none"> • Registration date: 2016 • Staff: 5 full time • Funding: Self, donations • Sectors: Protection, Education and Food Security <p>l. Al Shoraka Foundation</p> <ul style="list-style-type: none"> • Staff: 15 full time • Funding: INGOs and UN • Sectors: Protection, Food Security, Shelter/NFI and WASH <p>m. Al Rowaad Foundation</p> <ul style="list-style-type: none"> • Staff: 10 mainly volunteers • Funding: Self, ExU • Sectors: Education, Food Security, NFI and Livelihood 	
<p>3. Meeting recap</p> <p>a. OCHA's Head of Field Coordination reiterated that this is an initial meeting and more meeting will follow after local NGO profile forms are reviewed.</p>	

Closing Meeting with Authorities

Venue: OCHA Office in Al Hudaydah

Attendees: Governor of Al Hudaydah, Head of Executive Unit (ExU) – Al Hudaydah, Deputy Minister of Planning and International Cooperation – Sana’a, Director General of National Security – Sana’a, General Manager of Water and Sanitation Local Cooperation – Al Hudaydah and General Manager of Department of Public Health – Al Hudaydah, Head of Field Coordination – OCHA, National Clusters representatives (Food Security, Logistics, Nutrition, Protection and Shelter, NFI and CCCM) and Sub-Cluster representatives (Health and WASH).

Date/Time: 20 May 2017 at 1:00 PM

Issues discussed	Action required by Shelter/NFI/CCCM Cluster
<p>1. Opening remarks by Head of Field Coordination - OCHA</p> <ul style="list-style-type: none"> a. Clusters are concerned about both the current response as well as the response outlined in the contingency plan. b. Bilateral meetings took place between clusters and relevant local authorities. Following initial meeting and bilateral conversation with the Water Authority, Unicef has agreed to fund fuel for the water local council in Al Hudaydah city for a duration of 1 month. 	
<p>2. Recap of Bilateral Cluster Meetings</p> <ul style="list-style-type: none"> a. Food Security <ul style="list-style-type: none"> • Needs are immense and there is a need to improve coordination local actors. • Cluster will continue to advocate for funds. • Cluster will continue to carry out assessments in order to provide evidence for need. • Authorities will continue to facilitate work of Cluster actors. b. Health <ul style="list-style-type: none"> • Health section in CP will be fine-tuned to reflect actual steps taken so far in implementing the CP. • Emphasis is given on responding to current needs. • Four headings agreed upon: strengthening health centers, treatment of water, awareness and surveillance. c. Shelter, NFI and CCCM <ul style="list-style-type: none"> • Discussions focused on CP. • Agreement was reached on how to include local actors under Cluster system. OCHA will review profile of local NGOs and CBOs 	

<p>and shortlist them for further technical assessment to each of the respective Clusters. Eligible organizations will be invited to attend Cluster meetings and participate in Cluster activities.</p> <ul style="list-style-type: none"> • Agreement was reached on how to collaborate with neighboring Governorates. The ExU in Al Hudaydah has indicated acceptance of coordinating with neighboring Governorate in order to set up transit sites. Yet, work will only commence once a there is a trigger to the CP. • Access matters were also cleared. The ExU in Al Hudaydah has further indicated willingness to facilitate work of the humanitarian actors. <p>d. Protection</p> <ul style="list-style-type: none"> • All CP related matters were agreed upon although more discussions are required on TFPM <p>e. Logistics</p> <ul style="list-style-type: none"> • Ready to support local and international NGOs operating under the Clusters warehousing and transportation services free of charge. • Cluster to advocate the continued use of Al Hudaydah port. <p>f. Nutrition</p> <ul style="list-style-type: none"> • Three matters were highlighted: need of supplies, quality of response and data collection and sharing. <p>g. OCHA</p> <ul style="list-style-type: none"> • Actors will need to improve consultation with local authorities. • Each Cluster will review respective section of CP in order to improve plan. • Actors will need to improve current response in order to be better prepared for the implementation of the CP. 	
<p>3. Closing statement by Governor</p> <p>a. \With the Holy month of Ramadan around the corner the needs will most likely increase.</p> <p>b. Still hopeful that current response will improve in order to be able to meet the needs of the people.</p> <p>c. Important the civilian nature of the port is respected and maintained open.</p>	