

Shelter/CCCM/NFI Cluster Meeting Notes

Venue: IOM Office in Sana'a.

Date/Time: Sunday, April 10 2016 at 10:00 AM.

Issues discussed	Action required/carried out
1. Introduction and Ground Rules	
<p>2. Review action points from previous meeting</p> <p>Action Point 1: IOM and Wethaq Foundation will share assessments done by their partners on Taiz with Cluster which will be circulated to the partners.</p>	IOM shared list of beneficiaries in Al Turbah, Al Mudhaffar, Al Qahira and Salah, Dimnat Khadir, and Al Mawasit districts – IOM will share assessment reports - Wethaq Foundation as well
<p>Action Point 2: CSSW and LMMPO to share the needs assessment reports which carried out during the previous months.</p>	Assessments lists were shared
<p>Action Point 3: Prepare preliminary NFIs PDM report</p>	Still being finalized. Will be shared ASAP
<p>Action Point 4: Update the cluster meeting calendar for the national and sub national clusters.</p>	Done- sent
<p>Action Point 5: Draft advocacy statement for the cluster.</p>	Finalized and shared with partners. Agencies are requested to bring videos of interviews of IDPs and distributions to next meeting
<p>3. Displacement in Darwan area, Hamdan district</p> <p>In response to a letter shared by the local authorities, the Coordination team made an announcement on behalf of UNHCR to cluster partners for those willing to conduct needs assessment and distribution with no cost to be claimed and UNHCR will be responsible for providing and transporting the NFIs</p>	Needs are being assessed by partners
<p>4. Strategic Advisory Group (SAG)</p> <p>The Cluster Coordination Team presented the discussion undertaken in the previous SAG meeting and demonstrated the drafted work plan.</p>	The work plan was finalized and translated. A copy was shared with all partners during the meeting.
<p>5. Gender Training</p> <p>The Cluster Coordination Team will organize the first training next week for 25 participants with only one representative per agency.</p>	First Training was conducted on 5 April at IOM.
<p>6. Cessation of Hostilities (CoH) plans and perception</p> <p>Cluster partners presented their perception of the CoH and their plans should access be gained to previously difficult to reach areas.</p>	Notes to be shared with OCHA and cluster partners were encouraged to provide further details by email.
<p>7. Engaging more CSO in activity implementation</p> <p>National NGOs are seeking broader inclusion in program implementation and wish for there to be wider partnerships between NGOs to foster capacity building and to take advantage of national NGOs established relationships with local communities.</p>	Coordinator to engage in advocacy with INGOs and UN to promote partnerships and also convene a meeting to discuss this issue.
<p>8. HPF Draft Document</p> <p>The HPF draft document was shared with the cluster and the coordination team introduced the strategy, preferred activities, partnership arrangements, geographical focus and the deadline.</p>	The coordination team is available for consultation and will send out the final allocation strategy.
<p>9. AOB</p> <p>a) Needs Assessment</p> <p>The coordination team briefed participants about the upcoming inter-agency needs assessment in Hajjah which will be carried out with support from Reach initiative.</p> <p>b) TFPM</p> <p>The coordination team will invite members of TFPM team to part take in Cluster Meetings. This will not happen in the 24th April meeting, but in the meeting after. Participants will share and discuss assessments of IDPs with the TFPM team</p>	<p>The TORs and work plan for the IDP study in Hajjah is being finalized and would be shared soon by the coordination team</p> <p>Presentation by TFPM team</p>



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List of Participants:

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