

National Shelter / NFI / CCCM Cluster Meeting Notes

Venue: UNHCR Office in Sana'a.

Date/Time: Sunday, 14 August 2016 at 10:00 AM.

Issues discussed	Action required/carried out
1. Introduction and Ground Rules	
2. Review action points from previous meeting Action Point 1: The Cluster Coordination Team to follow up with IOM on the advocacy video.	The Cluster Coordination Team will request update from IOM.
Action Point 2: The Cluster Coordination Team will organize a short training/ refreshing session on the use of the Cluster IM tools.	The training agreed to be re-scheduled to the 4 th quarter of the year to include the CCCM Monitoring Tool.
Action Point 3: The Cluster Coordination Team to work with TWIG on finalizing the technical guidance document and the drafting of the Collective Centres Guidelines.	The Cluster will prioritize completing the winterization plan and the framework for the IDPs relocation during the month of September and the other technical guidelines will be followed-up accordingly during the 4 th quarter of the year.
3. Flood Response Partners exchanged information about the situation of the households affected by the recent flooding, the damages occurred, the assistance delivered, gaps (mainly due to the limited funding and available resources) and the challenges facing them in the field.	
4. Severity Scale for the Humanitarian Needs Overview (HNO) 2017 The Cluster Coordination Team briefed partners about the process of the Yemen Humanitarian Response Plan (YHRP) with special attention to the Humanitarian Needs Overview (HNO). The Cluster severity scale indicators were presented in the meeting for partner's feedback.	Partners can share their feedback on the Cluster severity scale indicators by Tuesday (16 th of August).
5. Ibb and Taizz mission The Cluster co-chair briefed partners on the outcome of the joint mission to Ibb and Taizz which aimed to coordinate with authorities on the issue of IDPs residing in schools and set in motion alternative solutions for IDPs in the priority schools identified by the Education Cluster.	
6. AOB Winterization Plan and Technical Guidance Document	The point was covered at the beginning of the meeting.

List of Participants:

Agency	Name	Title	Phone No	Email
Cluster Coordination Team	Monir AlSobari	Senior Cluster Associate	712225045/ 737752155	AlSobari@unhcr.org
NFDHR	Fares Hameed	shelter program coordinator	730190818	fabdullah@nfdhr.org
Ajeal Organization	AbdulWahab	Deputy Head of organization	716626978	ajyal-s.h.s.d@hotmail.com
VHI	Nabila Rajeh	Program assistance	770954255	nabila.al.aliyyi@vision-hope.org
CHR-TAIZ	Helal Ahmed Ghanem	Coordination officer	775156059	CHR.TAIZE@GMAIL.COM
Relief International	Amira Al-Tholaya	Data Management Officer	77497900	amira.altholaya@ri.org
LMMPO	Hareth Al-Eryani	External Relations & Coordination	777573133	h.al-eryani@lmm-po-ye.org - haritheryani@hotmail.com
For Human Development	Afrah yahya Algozahi	Executive Secretary	711382902	Fhdyemen@gamil.com
Ocsana for development	najwa abdullah aladhi	chairwoman	777290053 - 733890483	najwa42001@hotmail.com
Tamdeen Shabab Organization	Salwan	Public Relation Officer	737533682	selwam.aseml@gmail.com
Tadhamon Shabab Sa'ada	Hussien	Executive Director	771248556	ALarran2014@gmail.com
Taziz Sahab Organization	Reem	Public Relations Officer	734702325	rm.tariq11@gmail.com
ADRA	Maysa Al-Aqil	Program Officer	00967- 770177994	maysa.alaqil@adrayemen.org
Qatar Charity	Olfat Ahmed Jumaan	Program Coordinator	775955788	QC_YE@qcharity.org jumaan1212@gmail.com
ZOA	Ahmad Al-Wosabi	Project Manager	772748128	a.wesabi@zoa.ngo
YDN	Fahmi Mhd, Saleh Humadi	P.R.O	774002070	moaidfahmi@gmail.com
IOM	Duncan Sullivan	Project Officer	796145044	dsullivan@iom.int
CSSW	Yahya alfageeh	Assistant director of relief	711925584	alfageeh105@gmail.com

Mozen Organization	Zakaria	Public Relations Officer	771336335	zakaria@mozn-ye.org
AlYateem Organization	Mona	Chairperson	775248848	monaia5_5@yahoo.com
OCHA	Osaid Almarwani	Humanitarian Affairs Officer	712222834	almarwani@un.org
Relief and Development Peer Foundation	Nasser Ahmed Hannaf	Programs Coordinator	735200251	nhannaf@rdpf.org
azm foundation	buthaina abdulraham mufaddil	manager of women	771102121	buthbntm@gmail.com
DRAID	Shareef Alshureify	CEO	738323299	salshureify@draid.org
ExU	AbdulRahaman AlArgali	Liasion Person	773933806	alargali2015@gmail.com