

Shelter / NFI / CCCM Cluster Meeting Notes

Venue: UNHCR Office in Sana'a.

Date/Time: Sunday, 12 June 2016 at 11:00 AM.

Issues discussed	Action required/carried out
1. Introduction and Ground Rules	
2. Review action points from previous meeting	Wethaq Foundation committed to share the report before the next meeting.
Action Point 1: Wethaq Foundation will share a report of their assessment which was completed in Taizz.	
Action Point 2: Gender training programme to be organized in June upon the arrival of Ms. Deborah.	This action point to be put in hold until the arrival of GenCap Advisor.
Action Point 3: IOM will work with the Cluster Coordination Team to develop an advocacy video which will be circulated to the Cluster partners for their feedback.	The video will be circulated for comments once a first draft completed.
Action Point 4: TFPM team is invited to make a presentation about the work of the TFPM and the regular reports.	TFPM team will make presentation in the next meeting.
Action Point 5: The Cluster Coordination Team will organize a short training/refreshing session on the use of Cluster IM tools on July/August.	To be followed-up by the Cluster Coordination Team.
Action Point 6: The Cluster Coordination Team will circulate a short survey on the preference of partners in terms of the venue, regularity and timing of the national clusters meetings.	To be circulated to the Cluster partners. The results will be discussed in the next meeting.
3. Situation update on Taizz The Humanitarian Forum Yemen presented the situation in Taizz and the efforts of the forum to reach the beneficiaries in the Governorate. HFY highlighted that there are quite high number of IDPs in AlMukha district which was not reflected in the 9 th report of TFPM. Also HFY raised that there about 104 Yemeni refugee households returned to Taizz coming from Djibouti.	
4. HPF Update The Cluster Coordination Team updated participants on the discussions held with the Humanitarian Finance Unit (HFU) which was communicated via email to release the burden on partners to coordinate their planned interventions with other HPF partners.	A meeting will be organized with HPF partners directly after this meeting.
5. Update on the revised cluster strategy The Cluster Coordination Team have reviewed the draft of the revised cluster strategy and stressed the point of aligning the targets based on the latest TFPM report. The Cluster recognized the importance of incorporating CCCM activities and exit strategy for the cluster.	The Cluster Coordination Team will discuss the strategy internally before reverting back to the SAG and the wider group of the cluster membership.
6. AOB a) Mid-Year Review for the Yemen Humanitarian Response Plan 2016 The Cluster Coordination Team will propose a revision to the cluster targets based on the lessons learned since the beginning of the year, capacity of partners to deliver and the availability of funding. The proposed changes on targets will be circulated to the SAG for feedback. At later stage, the wider group of the cluster membership will be requested to provide their feedback as well before its being shared with OCHA. b) Previous Wethaq Foundation project Wethaq Foundation presented the achievements and challenges faced the implementation of their completed project in AIdhale'e.	A draft of proposed changes to the cluster targets will be circulated to the SAG and the wider group of the cluster membership. Wethaq will share the PPT- To be circulated to the cluster partners.

List of Participants:

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