

Bangladesh Shelter Cluster Workshop 2015

Concept Note

What	: Shelter Cluster Workshop
Where	: Bangladesh
When	: 27 th to 28 th July 2015
Participants	: DDM, MoDMR, HBRI, INGO, UN agencies, RCRC movement and NGO
Supported by	: IFRC Geneva and KL
Organized by	: Bangladesh Shelter Cluster

1. Background

Shelter cluster in Bangladesh officially activated in 2012. However it has been working since cyclone Sidr in 2007. Bangladesh Shelter cluster is actively working with government, INGO, UN agencies, RCRC movement and NGO to make an effective shelter response both in emergency and recovery phase. On the other hand during the preparedness phase Bangladesh shelter cluster has a role in updating information on contingency stocks, assessing organizational capacities in shelter response and supporting development of Bangladesh Shelter standards and guidelines.

In order to enhance shelter cluster coordination mechanism, Bangladesh Shelter cluster have taken initiative to organize a shelter cluster workshop in Bangladesh with the support from IFRC Global shelter cluster. The workshop will take place from 27th to 28th July 2015 in Dhaka.

2. Objective

The primary objectives of the workshop are

- ↳ To provide a platform for the shelter cluster partners to inform on:
 - Shelter cluster role, activities & limitation
 - Preparedness and preposition stock for 2015
 - Bangladesh shelter standard and guidelines
- ↳ To provide platform for open discussion on
 - Shelter cluster Action Plan **2015-16** (completed and planned)
 - Assessment & information management tools
- ↳ To design and build emergency shelter
 - Emergency shelter design and fixing technique.
 - Sphere standard for shelter
- ↳ To share global shelter cluster experience
 - on operations, capacity building and lessons learnt

3. Outputs

The primary outputs of the meeting are:

- Experience and knowledge sharing
- Realistic Shelter cluster plan for remainder of 2015 and draft plan for 2016
- Update on prepositioned stock
- Sensitization of Bangladesh shelter standards and guidelines.
- Clear understanding of Emergency shelter

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4. Methodology

Three approaches will be employed during the workshop:

- Sharing: The meeting will be based around open facilitated discussion. Most discussions will be led by the participants and facilitated by the lead facilitator. Presentations will be kept to a minimum.
- Knowledge-sharing: Part of the meeting will provide a two way discussion looking at challenges gaps and opportunities.
- Practical: There will be a practical element in the workshop.

5. Target participants profile

The target participants for this meeting are:

- Department of Disaster Management (DDM)
- Ministry of Disaster Management and Relief (MoDMR)
- Housing and Building Research Institute (HBRI)
- Shelter cluster partners who have capacity and experience in shelter response.

6. Facilitators

- The External facilitators:
 - ✓ Tom Bamforth, Global Focal Point for Coordination, Global Shelter Cluster Support Team, Geneva , IFRC
 - ✓ Wardell Eastwood (Woody), Shelter Coordinator for the Asia Pacific zone, IFRC
- The Internal Facilitators : Bangladesh Shelter Cluster Coordination Team
 - ✓ Md Abdul Awal Sarker, Information Management , UNDP
 - ✓ Jnananjan Panda, Shelter Specialist , UNDP
 - ✓ Hasibul Bari Razib, Technical Coordination, IFRC

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Annex 1 Agenda

Day 1

Session	Content	Facilitated by	Outcome	Time
1.	Breakfast			07:30 – 08:30
2.	Welcome & Inaugural of the training	IFRC / UNDP		09:00- 9.15
3.	Introductions <ul style="list-style-type: none"> • Objectives • Agenda • Expectations 	IFRC / UNDP		09:15-9:45
4.	Coffee / Tea break			09:45-10:00
5.	Global Cluster architecture <ul style="list-style-type: none"> • Cluster approach • Global Shelter Cluster functions 	IFRC		10:00-10:30
6.	Bangladesh Shelter Cluster	UNDP / IFRC	Experience sharing	10:30- 10:45
7.	Defining different type of shelter	IFRC	Come up with understandable shelter definition.	10:45- 11:00
8.	Sphere Exercise: Shelter	IFRC	Understanding of shelter size	11:30-12:00
9.	Emergency shelter designs considering Bangladesh context (Group work) and Video on fixing techniques	IFRC	Group formation & learning of basic fixing technique	12:00- 13:00
10.	Lunch			13:00 – 14:00
11.	Building Emergency shelter: Physical exercise	IFRC	Clear understanding of Emergency shelter	14:00 – 15:00
12.	Coffee / Tea break			15:00 – 15:15
13.	Exercise cont'd and feedback/ discussion	IFRC	Clear understanding of Emergency shelter	15:15 – 17:00
14.	Coffee / Tea break			17:00-17:15
15.				
16.	Dinner			19:30 – 20:30
17.	Exhibition: Shelter model, Poster, Design, NFI/shelter kits etc	All Participants	Clear understanding of different shelter programme and NFIs	

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Day 2

Session	Content	Facilitated by	Outcome	Time
1.	Breakfast			07:30 – 08:30
2.	Cluster experience : Nepal / Philippines	IFRC	Experience Sharing	08:30-09:00
3.	Assessment (JNA, Detail Assessment)	IFRC	Feedbacks on assessment tools in Bangla.	09:00- 09:45
4.	Coffee / Tea break			09:45-10:00
5.	Cash In Shelter Response and Market Analysis	IFRC	Experience Sharing	10:00-10:30
6.	Information Management (Expectation vs provided information)	UNDP	Feedbacks on IM tools.	10:30-11:15
7.	SC Technical standards and guidelines	IFRC / UNDP	Sensitization	11:15- 11:30
8.	National Housing Guidelines	HBRI/ DDM/Friendship	Update	11:30 -12:00
9.	Cluster advocacy (Landless, no build zones)	DDM		12:00 -12:30
10.	Cross cutting, (Gender, Age, disability, livelihood)	IFRC		12:30- 13:00
11.	Lunch			13:00 -14:00
12.	Open discussion: Work plan 2015-16	UNDP/ IFRC	Realistic work plan for 2015 and draft work plan for 2016	14:00 – 15:00
13.	Closing			15:00- 15:15

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Annex 2 : Participants List

SN	Name	Position	Organization
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