



**MINISTRY OF METEOROLOGY, ENERGY, INFORMATION, DISASTER MANAGEMENT,  
ENVIRONMENT, CLIMATE CHANGE AND COMMUNICATIONS**

National Emergency Management Office (NEMO)

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Tonga Shelter Cluster - Meeting Minutes No. 4			
Participants	Lua Maea (NZ Habitat), Amelia Maafu (Caritas), Taniela Hoponoa (MORDI/LL), Bill Flinn (CARE), Graham Kenna (NEMO), Robert Dodds (IFRC), Malcom Johnstone (Red Cross), Pauline Bourke (Caritas), Carrie Vaea (NEMO)		
Meeting:	Shelter Cluster		
Date:	24/02/2018	Time:	11am
Meeting Facilitator:	Graham Kenna	Location:	NEMO conference room
Minutes Prepared By:	Carrie Vaea	Location:	Nuku'alofa
Attendance			
Lua Maea – HFH NZ		Malcolm Johnstone – Tonga Red Cross/IFRC	
Ameila Maa’fu – Caritas Tonga		Pauline Burke – Caritas Tonga	
Taniela Hoponoa – L&L		Carrie Vaea - NEMO	
Bill Flinn – MORDI/L&L/CARE		Graham Kenna - NEMO	
Robert Dodds - IFRC			
Agenda			
<ul style="list-style-type: none"><li>Update on the TC Gita response plan</li></ul>			
<ul style="list-style-type: none"><li>Input in the Tongatapu&amp;Eua Household Impact Assessment</li></ul>			
<ul style="list-style-type: none"><li>AOB</li></ul>			
Notes, Decisions, Issues			
Topic			
<b>TC Gita Response Plan</b> <ul style="list-style-type: none"><li>First draft of consolidated response plan submitted to cabinet on 23<sup>rd</sup> February.</li><li>As a cluster we will need to review objectives/activities to a timeframe of 3 months, in line with other clusters. This will include emergency shelter, and supporting families to repair and rebuild, in a ‘support to self-recovery’ approach.</li><li>It was unanimously agreed by all partners present that we shouldn’t refer to ‘transitional’ shelter, as this term might raise expectations of communities that many stages of support are planned. It was agreed that the phase immediately after emergency be called ‘Support to self-recovery’. In Tongan, this translates to “Tokoni’i ae langa faka’ake’ake ma ‘au”</li><li>During TC lan, contractors carried out repair and reconstruction works, and some sub-standard work was reported. It is recommended that development of technical</li></ul>			

standards be developed by the cluster to mitigate this problem for this current response. Provision of technical advice, with material assistance has been highlighted in the response plan. Vulnerable groups might also require physical (labour) assistance.

- For the objective of Strengthening of the Shelter Cluster, IFRC has allocated funding to conduct at least one training (potentially a Participatory Approach to Safe Shelter Awareness training), and a lessons learned workshop at the end of the response period. IFRC will continue to provide surge support during response up until the end of the State of Emergency, followed up by technical support during preparedness times.
- Habitat for Humanity NZ explained they will apply for Disaster Relief Partnership funding, and are keen to contribute to the support to self-recovery efforts. HfH NZ is interested in community-driven approaches, and see potential to tap in the strong willingness of communities in the affected areas to rebuild.
- MORDI/L&L/CARE are developing simple messaging around sound construction techniques, and intend to work through local carpenters over the coming months.

#### Input in the Tongatapu&Eua Household Impact Assessment

- Partners reviewed the Tongatapu & Eua Household Impact Assessment forms, and inputted further questions. This has since been compiled and submitted to the Statistics Department who will lead this assessment.
- Meetings are scheduled for the coming days to finalise the assessment forms and methodology.

#### AOB

- Satellite maps indicating damage are available for partners. NEMO/UNOCHA is collating and analysing this information.
- There was concern expressed that some vulnerable people are falling between the cracks, and not receiving assistance. The question was asked how to best address this problem. For emergency shelter assistance, such cases can be referred to the Shelter Cluster lead NEMO. During the meeting, Tonga Red Cross/IFRC confirmed that they are ready to receive and assist these cases. For other types of assistance including special needs, these cases can be reported to Safety and Protection Cluster lead, Ministry of Internal Affairs.

#### Action Items

Action	Owner	Due Date
<b>TC Gita Response Plan:</b> revise narrative	Shelter cluster lead& partners	Wed 28/02/2018
<b>Review Tongatapu&amp;Eua Household Impact Assessment:</b> meeting with Statistics department lead & UNOCHA	Shelter Cluster lead& partners	Mon 26/02/2018
<b>Review Tongatapu&amp;Eua Household Impact Assessment:</b> Cluster leads meeting at Statistics Department	Cluster leads	Tues 27/02/2018

Next Meeting							
Date:	26/02/2018	Time:	TBC	Location:	NEMO		
Objective:	Review design of Tongatapu&Eua Household Impact Assessment						