

Annex 1: Self Reporting Tool – 2017 Cluster Baseline

Cluster	Shelter/NFI/CCCM		Date Completed	
2017 Baseline				
Component	2017 Baseline Level	2017 Target Level	2017 Actions	Comments
Provide information to the public	<i>Level 1 given the data analysis (baseline 1.4 and target 2.5)</i>	<i>LEVEL 3</i>	Partners will develop project messaging and regularly project updates to be provided publically through notice boards or FGD and disseminate at activity points bi-monthly	<i><write any comments regarding risks, possible constraints and potential support></i>
Involve community in decision making	<i>Level 2 given the data analysis (baseline 1.5 and target 2.3)</i>	<i>LEVEL 3</i>	Cluster partners commit to design, monitor and evaluate projects through consultations/FGD with the affected population as an integrated activity	
Learn from feedback and complaints	<i>Level 1 given the data analysis (baseline 1.3 and target 2.4)</i>	<i>LEVEL 3</i>	The cluster coordination team and TWiG will develop methodology reference documents on how to actively seek feedback and outline a formal mechanism to hear and address feedback/complaints as an integral part of implementation. Training will be provided on the methodology including how the mechanism is safe, easy and accessible to affected people and how feedback/complaints are taken into account.	

			Partners will provide information to affected population at all stages.	
Staff attitudes and behavior	<i>Level 1 given the data analysis (baseline 1.6 and target 2.6)</i>	<i>LEVEL 3</i>	Partners will hold trainings to all project staff on how to actively promote dialogue and relationships of mutual respect. Cluster coordination team will provide an initial training and ToT.	
Use information from project learning¹	<i>Level 2 given the data analysis (baseline 1.9 and target 2.4)</i>	<i>LEVEL 3</i>	Hold a project learning workshop with sessions presented by partners to reflect project learning outcomes.	
Assessments	<i>Level 2 given the data analysis (baseline 0.9 and target 1.8)</i>	<i>LEVEL 3</i>	The cluster coordination team will hold formal sessions to review progress towards established results.	

¹ Includes monitoring, evaluations and reviews.